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INFORMATION BULLETIN

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To All Members of the PCRB:

PCRB Adopts Four-Digit Classification Code Format

The Pennsylvania Compensation Rating Bureau (PCRB) is transitioning to a four-digit display for all classification codes. This aligns PCRB's classification code display with the national approach and with most carrier systems, which are already programmed to accommodate four-digit classification codes. The codes for PCRB classifications that are already four digits (e.g., 7428, Airport Operation – Ground Employees) will not change. The codes for PCRB classifications with three digits (e.g., Code 953, Office) will show a leading zero (e.g., 0953).

This transition is already reflected in various PCRB documents as part of our recent data management system update including but not necessarily limited to the loss cost and Manual rate documents posted on the PCRB's website (under "Rating Values") in both the WCRATE and Excel formats, and the "PCRB Rating Values" pages found in Section 2 of the Basic Manual. Section 2 – Classifications – Numeric and Group Arrangement – of the Basic Manual presently reflects three-digit classification codes where applicable - further updates to the Basic Manual related to this transition will- be forthcoming.

The transition to a four-digit class code display has no impact on a classification's scope or PCRB loss cost value and has no bearing on any employer's workers' compensation classification assignment.

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President

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