PENNSYLVANIA STATISTICAL PLAN MANUAL

WORKERS COMPENSATION and EMPLOYERS LIABILITY INSURANCE

Effective April 1, 2013

ISSUED BY

PENNSYLVANIA COMPENSATION RATING BUREAU

PENNSYLVANIA STATISTICAL PLAN MANUAL



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INTRODUCTION

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INTRODUCTION

- This Plan contains the necessary instructions for the reporting of experience on the direct business written by the carrier for workers compensation, voluntary compensation and employers liability insurance in Pennsylvania. These instructions apply to all policies with the exception of coal mining policies. Acting under the direction of the Insurance Commissioner, we are hereby instructing you to file your experience in accordance with the requirements outlined herein.
- 2. The instructions set forth in this Plan are applicable to all reports for policies effective on or after January 1, 1996 for experience on

1st reports due on and after July 1, 1997. 2nd reports due on and after July 1, 1998. 3rd reports due on and after July 1, 1999. 4th reports due on and after July 1, 2000. 5th reports due on and after July 1, 2001. 6th reports due on and after July 1, 2002.* 7th reports due on and after July 1, 2003.* 8th reports due on and after July 1, 2004.* 9th reports due on and after July 1, 2005.* 10th reports due on and after July 1, 2006.*

* Requirements for submission of these extended report levels will be the same as those reported on levels 2 through 5.

This extension of reporting is to occur successively over a five-year period beginning in the Calendar Year 1996. The transition to the increased number of reports will occur as follows. During 1996, carriers will be required to file sixth reports for all policies for which fifth reports would have been due during Calendar Year 1995. During 1997, seventh reports will be required for all policies for which sixth reports would have been due during Calendar Year 1996. During 1998, eighth reports will be required for all policies for which seventh reports would have been due during Calendar Year 1997. During 1999, ninth reports will be required for all policies for which eighth reports would have been due during Calendar Year 1998. During 2000, tenth reports will be required for all policies for which ninth reports would have been due during Calendar Year 1999.

These additional reports will be required in the new Unit Statistical Report format, but new data elements will **NOT** be required for these reports on any policy, which was not subject to the mandatory reporting of new data elements at first report.

- 3. Whenever a change is made in these instructions, the appropriate information will be highlighted on the page. The effective date of the manual will be shown at the top of the page.
- 4. The Pennsylvania Compensation Rating Bureau will hereinafter be referred to as "the Bureau."

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SECTION I

GENERAL RULES/DEFINITIONS

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SECTION I - GENERAL RULES/DEFINITIONS

A. Scope of Report

A report must be filed for every policy insuring liability under Pennsylvania Workers' Compensation and Occupational Disease Acts, as well as for every voluntary compensation policy providing coverage in Pennsylvania. All reports must be filed with the **Pennsylvania Compensation Rating Bureau**, **United Plaza Building**, **Suite 1500**, **30 South 17**th **Street**, **Philadelphia**, **PA 19103-4007**.

B. Recording of Statistics

Carriers may use any method for the recording of statistics, including any type of record format convenient to their statistical and account procedures, and codes other than those set forth in this Plan, only if those statistics can be reported by the carrier within the required time frames using the codes and record format provided in this Plan.

C. Fine System for Statistical Reporting

SCHEDULE OF STATISTICAL PLAN FINES

Notice	Non-Rated Units	Rated Units		
1 st 2 nd 3 rd	\$ 5 \$ 5	\$ 5		
3 rd 4 th	\$ 5 \$ 5	\$ 100 \$ 100		
5 th	\$15	\$ 250		
6 th	\$25	\$ 500		
_ th	\$40	\$ 750		
8 th or more	\$50	\$1,000		

1. Timeliness

Initial unit statistical data must be valued as of the 18th month after the policy effective date and reported by the end of the 20th month after the policy effective date. Subsequent reports, if applicable, must be valued and reported at successive 12-month intervals up to and including a 10th report, which would be valued as of the 126th month after the policy effective date and reported by the end of the 128th month after the policy effective date.

2. Completeness

Submissions are expected to contain all required information as detailed in this Plan. Submissions, whether made in hardcopy or electronically, that, upon a cursory review by the Bureau, do not satisfy basic reporting requirements will not be accepted, will be promptly returned to the carrier and will be considered as missing until a complete submission is provided. An example of an incomplete submission would be the submission of a unit statistical report(s) without exposure data in order to meet the unit statistical reporting due date.

3. Quality

Carriers are notified in writing when a unit statistical report contains errors. Carriers are subsequently notified via e-mail on an as needed basis, as well as in writing on a quarterly basis, of any error(s) remaining outstanding and requiring a correction report(s).

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The timely issuance of experience ratings is an important element of the workers compensation pricing process. The Bureau strives to promulgate experience ratings for member carriers and employers 60 days in advance of policy effective dates. Experience ratings can only be calculated in compliance with this objective when unit statistical reports are received in a timely, complete and accurate manner. Unit statistical reports with critical errors that remain uncorrected for extended periods of time will be treated like missing data. "Critical" errors are defined as those errors and/or discrepancies that impact or impede experience rating calculations and/or that may significantly affect loss cost relativities between classifications.

By action of the Governing Board, effective October 1, 2003 the Bureau began to subject unit statistical report(s) with critical errors remaining uncorrected for an extended period of time and causing a delinquent experience rating(s) to the Schedule of Statistical Plan Fines, as outlined below in Section 4. Assessment Schedule, in accordance with the following procedures.

Bureau staff will identify unit statistical reports with critical errors that have overdue experience ratings and notify the carrier via certified mail that, despite numerous previous attempts to secure corrections, errors on the unit remain unresolved.

Carriers will be warned that failure to respond in 30 days may result in fine amounts up to a maximum of \$1,000 per unit per month unless a satisfactory response is received. If the error remains uncorrected after the initial 30-day period, the carrier will receive a final warning, which is coincident to Notice 1 on the Assessment Schedule, advising that at the end of the next 30 days the unit statistical report will become subject to the Schedule of Statistical Plan Fines and will appear on statistical reporting listings or invoices unless all critical errors have been resolved. Errors remaining uncorrected after the final warning period will become subject to the Schedule of Statistical Plan Fines and will appear on statistical reporting listings or invoices consistent with that Schedule.

4. Assessment Schedule

Assessments for missing unit statistical reports, incomplete unit statistical reports and/or critical errors will be charged according to the schedule shown below. This schedule was approved for application to missing unit statistical reports by the Pennsylvania Insurance Department on October 19, 1990 and was approved for application to missing unit statistical reports, incomplete unit statistical reports and/or critical errors on March 9, 2005.

SCHEDULE OF STATISTICAL PLAN FINES

Notice	Non-Rated Units	Rated Units		
1 st	\$ 0	\$ 0		
2 nd	\$ 5	\$ 5		
3 rd	\$ 5	\$ 100		
4 th	\$ 5	\$ 100		
5 th 6 th	\$15	\$ 250		
	\$25	\$ 500		
7 th	\$40	\$ 750		
$8^{th} - 24^{th}$	\$50	\$1,000		

The assessment schedule will apply for a maximum 24-month period per unit. Thus, a single non-rated unit statistical report that remains outstanding for 24 months will accrue fines totaling \$945, and a single rated unit statistical report that remains outstanding for 24 months will accrue fines totaling \$18,705.

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5. Notification of Missing Units and Assessments

Companies will receive notices of overdue unit statistical reports to be mailed to the companies by the Bureau at the end of each month when unit statistical reports are due.

Notices 1 through 24 will be issued in the form of a listing or invoice. A 25th notice will be issued in the form of a Bureau letter detailing the missing unit statistical reports and reminding the carrier of their obligation to provide this data so that it may be included in the summarized data used to establish loss costs for each employer classification in the state, as well as in the individual employer loss experience which is the basis for experience rating and merit rating.

During the period that assessments are accruing, the Bureau will not initiate additional interim contacts apart from the monthly listings or invoices. It is the carriers' responsibility to be aware that fines are accruing and a submission is required.

The Bureau produces listings and provides online access to listings alerting carriers to the unit statistical reports expected to be filed. These listings contain state, policy number, named insured, effective date, and expiration date. Carriers can use these listings to identify which unit statistical reports that are due to be reported prior to submission.

6. Appeal of Assessments

Carriers will have up to 90 days after their receipt of a Bureau invoice to appeal any assessment. Any appeal of fines must be made in writing, must include the invoice number in question and must set forth all factors which the carrier wishes to be considered in the review of the appeal. Appeal must be sent to:

PCRB
Statistical Reporting – Appeals
United Plaza Building, Suite 1500
30 South 17th Street
Philadelphia, PA 19103-4007

Appeals of assessments for missing unit statistical reports should be supported by documentation showing the date(s) the unit statistical reports were submitted to the Bureau. Documentation for the timing of electronic submission may include copies of IBBSnet receipt confirmations, CDX ETR logs or a Bureau-generated e-mail indicating that the submission file in question was received.

For diskette or hardcopy reporting, submission documentation may include courier mail receipts or facsimile transmission receipts.

D. Multiple Year Policies

Multiple year policies, other than three-year fixed rate policies, shall be considered as made up of separate annual policies for reporting purposes, and reports for each unit of 12 months or less shall be filed at the time all other reports on policies with the same effective date are being filed. Losses shall be valued as of the 18th month after the month in which each unit of experience became effective and at annual periods thereafter.

Examples:

1. The reports on a three-year policy effective January 1, 1996 shall be filed with regular reports on policies effective January 1, 1996, January 1, 1997 and January 1, 1998. First report valuations shall be as of July 1997, July 1998, and July 1999, respectively.

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2. The reports on a policy covering the period January 1, 1996 to July 1, 1997, with the first six months considered as a unit, shall be filed with the regular reports on policies effective January 1, 1996 and July 1, 1996. Losses shall be valued as of July 1997 and January 1998, respectively.

3. The reports on a policy covering the period January 1, 1996 to July 1, 1998, with the last six months considered as a unit, shall be filed with the regular reports on policies effective January 1, 1996, January 1, 1997 and January 1, 1998. Losses shall be valued as of July 1997, July 1998 and July 1999, respectively.

E. Uncollectible Premiums and Corresponding Losses

All earned premiums, whether collectible or not, shall be reported. Likewise, the corresponding exposure and losses shall be reported.

F. Radiation Exposure -- Other Than Government Agency Atomic Energy Projects

Experience in connection with Atomic Energy Projects performed for or under the direction of any government agency shall be excluded from the experience reported under this Plan.

The Manual provides that a supplemental rate, subject to the approval of the Bureau, may be applied to operations involving research, manufacturing, handling, transportation, use of or exposure to radioactive materials, where such operations are not performed for or under the direction of any government agency. The payroll to which such supplemental rate is applicable, together with the premium derived from such charge shall be reported under **Code 9985**. The payroll reported for **Code 9985** shall be shown in parentheses and shall not be added to payrolls shown for other Manual classifications in determining the risk payroll total. The payroll, rate and premium shall be entered on lines "D," "E" or "F," and the premium shall be included in the risk total. Similarly, radiation losses on risks where a supplemental loading has been applied shall be assigned to **Code 9985**. If no supplemental radiation loading has been applied, any radiation losses shall be assigned to the appropriate classification. Note, however, that any radiation loss, whether reported under **Code 9985** or a regular classification, must be identified as a disease loss in the column captioned Loss Conditions.

G. Reinsurance

No deductions shall be made from earned premiums and incurred losses for, or on account of, reinsurance ceded. Premiums earned and losses incurred on account of reinsurance received by the reporting carrier shall be excluded from the experience.

H. Excess Insurance

Experience on excess insurance policies must be excluded from the experience reported under this Plan.

I. Experience Under the National Defense Projects Rating Plan

The experience of policies written under the National Defense Projects Rating Plan shall not be reported on Statistical Plan forms. In lieu thereof there shall be filed with the **National Council on Compensation Insurance, Inc., 901 Peninsula Corporate Circle, Boca Raton, FL 33487**, a copy of Exhibit I-Computation of Earned Premiums on Form NDPRD-I at the same time this form is submitted to the insured, in accordance with the rules of the National Defense Projects Rating Plan.

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J. Coal Mine Risks

All coal mining reports should be filed with the **Coal Mine Compensation Rating Bureau**, **Commerce Building**, **Suite 403**, **300 North Second Street**, **Harrisburg**, **PA 17101**. On policies involving both coal mining and commercial classifications, report the experience under the coal mining classifications to the Coal Mine Compensation Rating Bureau and the experience under commercial classifications to the Bureau.

K. Admiralty and Federal Employers Liability

The Bureau has no jurisdiction over the rating values and classifications for Admiralty or Federal Employers Liability exposure. Admiralty and Federal Employers Liability exposure shall be excluded from the experience reported under this Plan.

L. Loss Rules

1. Occupational Disease Incurred Losses

- a. Disease losses shall be identified in the "Loss Conditions" field by the appropriate code for disease loss according to Section IV, Item C.3.
 - The total losses reported shall be the total of traumatic losses and disease losses incurred and shall exclude any allocated claim expense but shall include allocated claim expense for Part II employers liability losses.
- b. Dust disease losses incurred in connection with payrolls reported under Codes 0066, 0067 or 0176 shall likewise be assigned to the same code and shall be further identified by the appropriate code for disease loss in the "Loss Conditions" field. These losses shall also be included in the total losses reported.

2. Interest on Awards

Interest on awards for delayed payments of compensation due, for which the carrier is liable and which accrue as benefits to the injured worker or his dependents, shall be chargeable to losses and so reported. No penalties or fines are to be charged to losses.

3. Medical on Compensable Cases

Medical losses shall include all payments to doctors and hospitals, as well as physical rehabilitation costs and reserves for future payments, but shall not include any claim expense. In this connection see the instructions contained in L.7. of this section.

4. Subrogation Claims

a. For subrogation cases the net liability shall be determined by deducting from the incurred cost prior to recovery the amount recovered through subrogation less any expenses incurred in connection with such recovery. However, in cases where the expenses incurred in connection with such recovery exceed the amount recovered, the net amount of losses reported shall not exceed the gross amount of loss prior to recovery. Furthermore, the net liability incurred shall be apportioned to indemnity and medical in the same proportion as existed in the gross incurred loss.

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b. When a subrogation recovery is received by the carrier subsequent to the first reporting of the claim, a correction report must be filed with the Bureau reducing the incurred loss on the claim by the amount of the subrogation recovery received. If the claim previously required an Individual Case Report, a revised Individual Case Report shall be filed. The totals on the Individual Case Report and the unit report must match.

A suggested method for these calculations is given in the following example:

			% of		% of
	Total	Ind.	Total	Med.	Total
Gross Incurred Loss	\$20,000	\$17,000	85	\$3,000	15
Subrogation Received	7,000				
Claim Expense	500				
Net Recovery	6,500				
Net Loss	\$13,500	\$11,475	85	\$2,025	15

For additional examples, see Section VI.

5. Commuted Cases

When a case involves complete or partial commutation of future payments, report the actual loss payment. On cases, which require Individual Case Reports in Section III, enter in the applicable data field the date of the Single Lump Sum Paid and the amount of the Single Lump Sum Paid.

6. Aircraft Operation Losses

Losses incurred in connection with employees of the risk, other than members of the flying crew, shall not be reported by classification but shall be assigned to Statistical **Code 9108**, provided such losses arise out of the operation of aircraft subject to a passenger seat surcharge.

7. Employers Liability Claims

The rules of this Section apply to Part II employers liability claims except as follows:

Part II employers liability losses include allocated loss adjustment expenses as defined herein. The entire amount of losses and allocated loss adjustment expenses shall be reported as incurred losses in the Unit Statistical Report. Part II allocated loss adjustment expenses represent in connection with claim settlements the following expenses of a carrier, which can be directly allocated to a particular claim:

- Attorney's fees for claim in suit
- 2. Court and other specific items of expense such as:

Medical examination to determine the extent of company's liability

Expert medical or other testimony

Laboratory and x-ray

Autopsy

Stenographic

Witnesses and summonses

Copies of documents

The following shall not be included as allocated loss adjustment expenses:

1. Salaries and traveling expenses of company employees (other than amounts allocated as attorney's fees for claims in suit)

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- 2. Overhead
- 3. Adjusters fees (fees paid to independent adjuster or attorneys for adjusting claims)

8. Correction and Subsequent Reports

- a. Any second, third, fourth, fifth, sixth, seventh, eighth, ninth, tenth or correction report involving:
 - (1) claim reported "open" on the previous report,
 - (2) any re-opened claim reported "closed" on the previous report,
 - (3) any claim previously unreported, or
 - (4) any other change in the valuation of losses shall show for each claim the amounts previously reported and the revised values. The corresponding total number of claims, total paid and incurred indemnity and total paid and incurred medical as revised shall also be shown.

Revised or corrected Individual Case Reports are required if the paid or incurred amounts, the classification code or the type of injury changes from the previous reporting. An Individual Case Report shall be filed for each claim required by Section III even though not required on the previous report.

b. Correction Reports

- (1) A correction report must be filed when any of the following occur between valuation dates:
 - (a) Loss values are found to have been included or excluded through mistake other than error of judgment.
 - (b) The claim, or any part thereof, is declared non-compensable (as defined in the Experience Rating Plan).
 - (c) The carrier or claimant has obtained a subrogation recovery in an action against a third party or has received, or anticipates to receive, reimbursement from a Second Injury or similar type fund.
 - (d) The claim's catastrophe code values are found to have been included or excluded in error.

If the claim was declared non-compensable, a Code "05" must be reported in the Type of Settlement portion of the Loss Conditions field. In the case of recovery against a third party, a Code "03" must be reported in the Type of Recovery portion of the Loss Conditions field, etc. (See Section IV, Codes -)

- (2) It shall not be permissible to revise loss values between two valuation dates because of departmental or judicial decision or because of developments in the nature of the injury.
- (3) Correction reports as defined above should be forwarded to the Bureau as soon as possible after the changes are known.
- c. Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth and Tenth Reports.
 - (1) A revised loss card, Form NC2913, shall be filed on each risk 12, 24, 36, 48, 60, 72, 84, 96 or 108 months, respectively, after the first reporting date when:
 - (a) there was an open claim on the previous report
 - (b) there are reopened claims, claims previously unreported or any other change in the valuation of losses.

For example, if the valuation date for the first reporting of the risk was July 1, then the valuation date of the second reporting, if required, is July 1 of the next year; and the filing is due no later than September 1 of that year.

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9. Medical or Legal Expense

Medical or legal expenses incurred for the benefit of the carrier to secure evidence for presentation before an official body shall be treated as adjusting expenses and not reported except as respects Part II allocated loss adjustment expense as explained in Item L.7. of this Section.

The following are a few examples that should be charged to expense rather than to losses:

- 1. Medical examination of a claimant on behalf of the carrier to determine compensability
- Cost of securing birth and death certificates
- 3. Cost of performing autopsies
- 4. Impartial examinations by industrial board for the purpose of hearing and determining questions of compensability
- 5. Expert testimony of physicians on behalf of the carriers or fees paid to the claimant's physician called in by the carrier

NOTE: When the claimant calls in the attending physician to give medical testimony in his behalf, or where the carrier is required to produce the claimant's physician at the hearing and the employer or the insurance carrier is required to pay such a physician's fee, the payment of the fee shall be reported as a medical loss.

When an award to a claimant includes the cost of witness fees, attorney fees and other court costs, the amount so awarded shall be considered as part of the cost of the benefit and shall be included with the indemnity reported. With respect to claims brought by persons against whom an employee has brought a third party common law action, such special costs shall be reported as an indemnity loss whether or not a recovery is made against the third party by the employee.

10. Incurred Losses

Enter the total of all paid and outstanding compensation in the field captioned Indemnity and the total of all paid and outstanding medical in the field captioned Medical. The outstanding costs shall be the company's individual case estimates of future payments as of the date of valuation.

All paid compensation and paid medical shall be reported on a gross (first-dollar) basis and shall not be reduced by any amount(s) reimbursed or reimbursable under any applicable deductible program(s).

All case estimates of future payments reported as outstanding compensation and medical shall be reported on a gross (first-dollar) basis and shall not be reduced by any amount(s) reimbursed or reimbursable under any applicable deductible program(s).

For special instructions regarding the reporting of Employers' Liability claims, refer to Item L.7. of this Section.

- a. When a final award has been made, the total incurred compensation must be in agreement with such award, except under the following circumstances:
 - (1) When a claimant has appealed for a higher award for a compensable claim, the carrier shall report at least the amount of the award but may report a higher amount if, in its judgment, the facts in the case indicate an additional reserve is advisable.
 - (2) In cases where a claim has been officially declared non-compensable, if the appeal has been taken and is undetermined on the valuation date, the carrier shall report the incurred cost that would have been reported had the claim not been declared non-compensable.

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(3) In cases where a claim has been officially declared non-compensable, if the period during which an appeal may be taken has not expired by the valuation date, the carrier may report the incurred cost that would have been reported had there been no declaration of non-compensability. It shall be permissible to eliminate from the report the reserve for the non-compensable claim in any case where the period for taking an appeal has expired subsequent to the date of valuation but prior to the date of filing of the report without an appeal having been taken.

- b. The closing of a claim shall be regarded for the purpose of this rule as the equivalent of a specific official declaration of non-compensability under the following circumstances.
 - (1) No claim was filed during the period provided by law, and the carrier therefore closes the case.
 - (2) The carrier has raised the issues of accident, notice or causal relation prior to the valuation date and continues to contest the claim on any such issues; and the claim is officially closed because of the claimant's non-appearance or failure to prosecute his claim without a ruling on the question of accident, notice or causal relation.
- c. Where the carrier has appealed against an award, it shall report the full amount of such award. Cases on which the carrier has filed a petition to terminate must not be reported as "closed" until the petition has been granted by a referee or the Bureau of Workers' Compensation of the Department of Labor and Industry.
- d. If the final award has not been made but compensation for the injury is subject to a definite schedule of benefits, the provisions of the Law shall be reflected in the amount of compensation reported. In all other cases the amount reported should reflect the carrier's estimate of incurred cost in the light of all information available on the date of valuation.
- e. Expenses, any general allowances for contingencies, and any supplemental non-statutory benefits not otherwise provided for in this Plan must be excluded. Precautionary reserves in excess of the amount shown on the final settlement receipt as filed at completion of all compensation payments with the Industrial Commission or other body having jurisdiction over workers compensation claims shall not be included in the amount of losses reported under the Statistical Plan. Vocational rehabilitation costs and reserves for future payments shall be included as part of the amount entered as incurred indemnity.
- f. In all cases where a claim has been determined to be eligible for reimbursement to the carrier from a special fund (such as Second Injury Fund, etc.) the gross incurred cost of the claim (i.e., prior to any reimbursement) shall be reduced by the amount of any paid or anticipated recovery from such fund and the net incurred cost of the claim shall be reported. Anticipated recovery is defined for this purpose as the amount of recovery expected to be recovered from such funds based on the rules governing such funds or a binding agreement between such funds and the carrier on an amount or percentage of the incurred cost to be reimbursed to the carrier on a particular claim.

When such an anticipated recovery becomes known by the carrier or when a recovery is paid to the carrier subsequent to the first reporting of the claim on the 18th month valuation date of the policy, a correction report must be filed with the Bureau reducing the incurred cost on the claim by the amount of the paid or anticipated recovery. (Refer to Item L.8. of this Section for additional instructions on correction reports.) If the claim previously required an Individual Case Report, a revised Individual Case Report shall be filed.

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M. Special Reportings

1. Three-Year Fixed Rate Policies

The rules in this Section relate to the reporting of experience incurred under three-year fixed rate policies written in accordance with Section I, Rule XI of the Basic Manual.

- a. Second through tenth reports on three-year fixed rate policies or per capita policies reported in accordance with this Section are not required.
- b. Individual Case Reports are not required.
- c. Optional methods of reporting this experience are provided as set forth in Options A, B and C.
- d. The rules of the Pennsylvania Workers Compensation Statistical Plan apply to the reporting of the experience, except:
 - (1) where the Statistical Plan rules are obviously inappropriate because of the form of reporting for these risks to be described below. (For example, a reporting of Policy Number, Insured, etc., required by Section II may not be applicable.)
 - (2) as supplemented by the following rules in this Section.

2. Option A. Schedule Z Basis

a. Form of Report. The experience shall be summarized by effective year and Manual classification and shall be reported in a separate submission. These reports may be made on Form NC-302. Send this data to the Bureau, Attention Option A Data.

Each submission shall be accompanied by a summary Form NC-302 showing the grand total for all Manual classifications combined.

- b. Date of Valuation and Filing. For reporting purposes the experience on three-year fixed rate policies shall be assigned to the year in which the policy became effective regardless of expiration date. Losses shall be valued not earlier than March 31, and the reports shall be filed not later than September 1 of the fourth year after the year in which the policy became effective. For example, the experience on three-year fixed rate policies becoming effective in 1996 shall be filed not later than September 1, 2000 with losses valued not earlier than March 31, 2000.
- c. Data to be Reported. The experience to be reported for each classification consists of the following:
 - (1) Number of Risks. The number of risks shown for each classification shall be the number of policies for which the classification in question is the governing classification.
 - (2) Total exposure (payroll, per capita or other basis). Per capita exposure shall be reported on a man-year basis to the nearest 0.1. See Section VII for a definition of man-year.
 - (3) Total earned premium.
 - (4) Number of claims, total indemnity incurred and total medical incurred for
 - (1) Death
 - (2) Permanent Total
 - (5) Temporary Total
 - (6) Non-Compensable Medical
 - (9) Permanent Partial

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The totals of the claims, indemnity incurred and medical incurred shall also be shown. It is not necessary to separate and identify incurred losses resulting from Disease, Part II, U.S. Longshore Act, etc.

- (5) Loss and expense constant premium shall be assigned to the applicable Statistical Code
- (6) A canceled policy shall be counted as one risk, and penalty premium shall be assigned to Code 0931.
- d. Correction Reports. An error discovered by the carrier or the Bureau within 12 months after submitting the original report shall be revised by submitting a correction report. Where the original report was submitted on Form NC-302, the correction shall consist of two NC-302 forms carrying the necessary identifying information including the Manual classification. One form shall show only the amounts previously reported incorrectly as negative amounts, and the second form shall show the corresponding revised amounts as positive values. In cases where experience has been assigned to an incorrect Manual classification, the correction shall show the original code number with all amounts designated as negative items and the corresponding revised code number with the same amounts designated as positive values.

3. Option B. Unit Report Basis

- a. Form of Report. The complete three-year experience incurred under each policy shall be reported on the current appropriate Unit Report Form.
- b. Date of Valuation and Filing. Losses included in the reporting of a given policy shall be valued as of the 42nd month after the month in which the policy became effective, and the reports shall be filed not later than 44 months after the month in which the policy became effective. These reportings shall be specifically identified as three-year fixed rate policy experience (this must be done by entering a code "Y" in the 3 YR. F/R Policy portion of the Policy Conditions field) and shall be segregated and reported independently of the reportings of one-year policies.
- c. Data to be Reported. The data required shall be the data specified under the Statistical Plan. Reporting of the following items shall be optional:
 - (1) Insured
 - (2) Address
 - (3) Location of Risk
 - (4) Rating Value

Loss constant premium shall be assigned to Code 0032. Expense constant premium shall be assigned to Code 0900. If the Deposit Premium has been paid in advance, report only the net amount, i.e., the amount of one expense constant; if the premium has been paid in annual installments, report the amount of two expense constants. Cancellation penalty premium shall be assigned to Code 0931.

4. Option C. Magnetic Tape Reporting

Data for three-year fixed rate policies may be submitted on magnetic tape. For further information, contact the Bureau.

N. General Rules and Definitions

1. Standard Type of Coverage

Coverage contemplated by the carrier rating value and classification to which the exposure has been assigned under the provision of Workers Compensation and Employers Liability policy.

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2. Voluntary Plan

A policy written voluntarily by a carrier.

3. Assigned Risk Voluntary Direct Plan

The insured was unable to secure a workers compensation insurance policy in the voluntary market and obtains coverage under the Pennsylvania Workers Compensation Voluntary Pool.

4. Vocational Rehabilitation

Indemnity losses include non-medical services to restore a disabled employee to suitable employment. Such services may include vocational evaluation, counseling, education, workplace modification and retraining, including on the job training for alternative employment with the same employer and job placement assistance. It shall also include reasonably necessary related expenses such as tuition, books, tools, transportation and additional living expenses.

5. **Lump Sum**

A claim settled by the agreement of the insurer and claimant to redeem the liability for compensation by payment from insurer to the claimant of a specified amount representing a discounted or commuted value of a specific award or benefit.

6. Fraudulent Claim

A claim that has been ruled (or officially declared) fraudulent through a court decision, e.g., criminal conviction or ruling of workers compensation judge/appeals board. Could be declared partially or fully fraudulent.

7. Exposure Coverage / Loss Conditions

- a. State Act. Coverage benefits paid to employees injured as the result of a workplace accident under State Workers' Compensation Law or Federal Compensation Laws.
- b. *USL&HW "F" or Non "F."* Coverage for benefits paid to employees injured as the result of a workplace accident under the United States Longshore and Harbor Workers Compensation Act.
- c. Federal Coal Mine Health and Safety Act Only. Coverage for benefits paid to employees injured as the result of a workplace accident under the Federal Coal Mine Health and Safety Act.
- d. Federal Coal Mine Health and Safety Act and the State Act. Coverage for benefits paid to employees injured as the result of a workplace accident under both Federal Coal Mine Health and Safety Act and the State Act.

8. Loss Conditions

- a. Trauma. An injury caused by a work-related accident.
- b. Occupational Disease. Occupational disease is any abnormal condition caused by repeated exposure extending over a period of time to a disease producing agent or agents present in the workers occupational environment resulting in disability or death, which is not traceable to a definite compensable accident occurring during the employee's present or past employment.

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c. Cumulative Injury Other than Disease. An injury occurring from repetitive mental or physical traumatic activities extending over a period of time, the combined effect of which caused disability or need for medical treatment (other than disease).

9. **Recovery**

- a. Second Injury Fund Only. The carrier has received reimbursements from the Second Injury Fund. The Second Injury Fund is a trust established to reimburse carriers when a subsequent injury is caused by or made substantially greater due to the combined effects of physical impairment or previous accident, disease or congenital condition.
- b. Subrogation Only. The carrier has received reimbursements from an entity other than the employer with legal liability due to circumstances for the injury.
- c. Subrogation with Second Injury Fund. The carrier has received reimbursement from both the Second Injury Fund and a third party.
- d. *Joint Coverage*. Coverage furnished by other than the one policy for which experience is being reported is pertinent to a division of the total incurred loss. Such claims usually result from one of the following causes:
 - (1) The injured party has co-employers.
 - (2) Overlapping coverage on the same employer.
 - (3) Injury developed over an extended period. When a carrier has determined that the loss is chargeable to two or more policies written by such carrier or when two or more carriers have accepted liability for a part of the total incurred loss, it shall be considered the equivalent of a determination by adjudication that the coverage furnished by other than the one policy for which experience is being reported is pertinent to the division of the total incurred loss.

10. Type of Claim

- a. Workers Compensation Only. The entire loss is incurred under provisions of Part I of the Workers Compensation and Employers Liability Insurance Policy.
- b. *Employers Liability Only.* The entire loss is incurred under provisions of Part II of the Workers Compensation and Employers Liability Insurance Policy.
- c. Workers Compensation and Employers Liability. The loss is incurred under provisions of both Part I and Part II of the Workers Compensation and Employers Liability Insurance Policy.



11. Type of Settlement

- a. Non-compensable Previously Alleged. When the employer provided notification to the insurer that in the employer's opinion no compensation is payable and the claim was later found to be non-compensable, the insurer is required to reimburse the employer for any additional premium resulting from the use of the claim in the employer's experience modification. Further, any modification, which reflects a claim, which the employer alleged to be a non-compensable, and which is found to be non-compensable, will be revised.
- b. Stipulated Award (carrier/claimant settlement). An award, which has been drawn up between the carrier and claimant and submitted to the workers compensation, appeals board for review.

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c. *Findings and Award (judicial award).* An award, which has been issued by a judge based on evidence, presented in the process of litigation.

- d. *Dismissal or Take Nothing Non-compensable.* The claim will generate no payments or reserves due to one of the following:
 - (1) Official ruling denying benefits.
 - (2) Claimant's failure to file for benefits.
 - (3) Claimant's failure to prosecute claim following carrier's denial of the claim.
- e. Compromise and Release. A settlement over the issues of applicability, extent of injury, or future benefits.

12. Managed Care Organization

- a. *HMO*. The claim will be administered by HMO (Health Maintenance Organization). Generally restricts employee's choice of health care providers in exchange for reduced out-of-pocket costs and more extensive preventive care. Generally requires only minimal co-payments and no deductibles. Directs patients to a network of providers and requires authorization for many specialist and hospital services.
- b. *PPO*. The claim will be administered by PPO (Preferred Provider Organization). Retains many elements of indemnity plans but provides employees with a choice of whether or not to use managed care network providers. Financial incentives are offered for those who receive care from providers selected by employers or insurers.
- c. *EPO*. The claim will be administered by EPO (Exclusive Provider Organization). A network where coverage is confined to the provider network. If enrollees go outside of the network for care, they get no reimbursement.
- d. *IPA*. The claim will be administered by IPA (Individual Practice Association). A network of individual physicians who also serve non-network patients covered by other insurance. IPAs contract with a large number of physicians and enrollees represent only a small portion of the physicians' practices.
- e. CCO. The claim will be administered by CCO (Coordinated Care Organization). An organization licensed in Pennsylvania and certified by the Secretary of Health on the basis of established criteria possessing the capacity to provide medical services to an injured worker on a timely and effective manner.

13. Expenses -- Excluded from Losses

Expenses must be excluded from losses except as noted in 14 below. Medical or legal expenses incurred for the benefit of the carrier shall be treated as loss adjustment expense. For expenses developed for the benefit of the claimant, refer to 14.a.

- a. *Allocated Loss Adjustment Expenses*. Allocated Loss Adjustment Expenses encompass the following costs of a carrier, which can be directly allocated to a particular claim:
 - Fees of attorneys or other authorized representatives where permitted for legal services, whether by outside or staff representative.

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(2) Court, Alternate Dispute Resolution and other specific items of expense such as: Medical examinations of a claimant to determine the extent of the carrier's liability,

degree of permanency or length of disability;

Expert medical or other testimony;

Autopsy

Witnesses and summonses;

Copies of documents such as birth and death certificates, medical treatment records:

Arbitration fees;

Surveillance:

Appeal bond costs and appeal filing fees.

(3) Medical cost containment expenses incurred with respect to a particular claim, whether by an outside vendor or done internally by an employer for the purpose of controlling losses, to ensure that only reasonable and necessary costs of services are paid. The expenses include:

Bill auditing expenses for any medical or vocational services rendered, including hospital bills (inpatient or outpatient), nursing home bills, physician bills, chiropractic bills, medical equipment charges, pharmacy charges, physical therapy bills, medical or vocational rehabilitation vendor bills.

Hospital and other treatment utilization reviews, including pre-certification/pre-admission, concurrent or retrospective reviews.

Preferred provider network/organization expenses.

Medical fee review panel expenses.

- (4) Expenses which are not defined as losses and are directly related to and directly allocated to the handling of a particular claim for services which are required to be performed by statute or regulation.
- b. *Unallocated Loss Adjustment Expenses*. Unallocated Loss Adjustment Expenses are loss adjustment expenses that are not defined above. These include but are not limited to:
 - (1) Carrier employees' salaries, overhead and traveling expenses, which are considered loss adjustment expense and are not incurred while doing activities previously listed as allocated expenses.
 - (2) Fees paid to independent claims professionals or attorneys (hired to perform the function of claim investigation normally performed by claim adjusters), for developing and investigating a claim so that a determination can be made of the cause, extent of responsibility for the injury or disease, including evaluation and settlement of covered claims.

14. Expenses -- Included in Losses

- a. Medical or Legal Expenses Incurred for the Benefit of the Claimant. Medical or legal court expenses incurred for the benefit of the claimant or that the carrier is required to produce for the benefit of the claimant shall be reported as either an indemnity or medical loss depending upon the nature of the expense.
- b. Employers Liability Loss Adjustment Expenses. Employers liability losses include allocated loss adjustment expenses as defined above. The entire amount of losses and allocated loss adjustment

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expenses shall be reported as incurred losses on the unit report.

- c. *Impartial Examinations by Industrial Board.* Expenses for impartial examinations ordered by an industrial board to determine necessary treatment or to determine the extent or continuation of disability are to be considered as incurred losses and reported on the unit report.
- d. Awards. When an award to a claimant includes the cost of witness fees, attorney fees and other court costs, the amount so awarded shall be considered as part of the cost of benefit and shall be included with the indemnity reported. With respect to claims brought by persons against whom an employee has brought a third-party common law action, such special costs shall be reported as an indemnity loss whether or not a recovery is made against the third party by the employee.
- e. Vocational Rehabilitation Evaluation/Testing Expense. Evaluation expenses (which are defined as costs incurred in testing and evaluating the claimant's ability, aptitude or attitude in determining suitability for vocational rehabilitation or placement) shall be reported as incurred indemnity loss if such evaluation services are purchased from outside vendors.

Evaluation expenses incurred by carrier personnel may be reported as incurred loss if such expenses are related to the activities of individuals (other than claims supervisors or claims adjusters engaged in efforts to return an injured worker to gainful employment) that, at a minimum, satisfy the qualifications established by the state having jurisdiction over a particular claim.

f. *Physical Rehabilitation Expenses.* Expenses incurred by the carrier due to the purchase of physical rehabilitation services from outside vendors shall be reported as incurred medical loss.

Expenses incurred by the carrier for physical rehabilitation activities listed below may be included in incurred losses if performed by carrier personnel (other than claims supervisors and claims adjusters engaged in efforts to return an injured worker to gainful employment) who are medically trained:

- (1) Various necessary evaluations and therapies including physical, occupational, speech and hearing.
- (2) Coordination of services such as necessary medical equipment or special nursing care in a facility or the home.
- (3) Necessary consultation(s) with physician(s).
- (4) Monitoring the treatment and progress of claimant's medical condition.
- (5) Coordination of family, agency and community services to provide optimal recovery.

For such expenses associated with the above, the carrier personnel performing the activities must be trained in one of the following disciplines:

- (1) physicians
- (2) licensed registered nurses
- (3) licensed speech therapists
- (4) registered physical therapists
- (5) dentists and dental technicians
- (6) occupational therapists
- (7) chiropractors
- (8) podiatrists
- (9) licensed physician assistants
- (10) licensed cardio-pulmonary technicians

SECTION II

REPORTING REQUIREMENTS

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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SECTION II - REPORTING REQUIREMENTS

A. Rules Common to Premiums and Losses

1. Form of Report

Reports consist of experience cards comprising an exhibit of exposures, premium and losses, together with Individual Case Reports as required in Section III of this Plan. The required forms for reporting the data may be ordered from the National Council on Compensation Insurance. All submissions MUST be typed or clearly printed. A sample of each form is in Section VIII. A list and description of the various forms follows.

Unit report data may be submitted on magnetic tape in lieu of the above hard copy reports. For further information regarding magnetic tape reporting, please contact the Bureau.

Form Number	Description
NC2957	First Reporting
NC2913	Supplemental Loss Reporting
NC2957	Revised Exposures and Premiums
NC2913	Revised Loss Reporting
NC1047	Individual Case Report
NC2400	Letter of Transmittal Hard Copy
NC302	Summary Report – Three-Year Fixed Rate Policies

2. Estimated Audits

If for any reason data is unavailable to the carrier before the filing date, an estimated audit must be filed with the Bureau and the Policy Conditions field "Estimated Audit Code" shall be marked with the appropriate code.

3. Fraction of Dollars

Fraction of Dollars. Report all monetary amounts in whole dollars only.

4. Method of Transmittal

- a. Experience reports shall be submitted on a monthly basis, except that the carrier may submit reports more frequently if the carrier so desires.
- b. Experience reports shall be transmitted to the Bureau with a standard letter of transmittal, Form NC2400, signed by a responsible official of the carrier. The transmittal form may show the summary totals. The use of a stamped signature is permissible.

5. Dates

All dates shall be reported using a numeric designation, e.g. April 1, 1996 should appear as **04-01-96**.

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6. Policy Information

a. *Report Number*. In the space provided in the upper left-hand corner of Form NC2957 or NC2913 report the 2-digit numeric code that corresponds to the loss valuation date.

- First Reports are valued as of the 18th month after the month in which the policy became effective, and the report shall be filed not later than 20 months after the effective date of the policy.
- Subsequent Reports

Second reports are valued exactly 30 months from the policy effective date.

Third reports are valued exactly 42 months from the policy effective date.

Fourth reports are valued exactly 54 months from the policy effective date.

Fifth reports are valued exactly 66 months from the policy effective date.

Sixth reports are valued exactly 78 months from the policy effective date.

Seventh reports are valued exactly 90 months from the policy effective date.

Eighth reports are valued exactly 102 months from the policy effective date.

Ninth reports are valued exactly 114 months from the policy effective date.

Tenth reports are valued exactly 126 months from the policy effective date.

b. *Correction Report Number*. Report the 2-digit sequential number that corresponds to the number of correction reports submitted within a particular report level.

Refer to Section 1, Item L.8. for conditions requiring a correction report.

Example: 3rd correction to a first report = Report Number "01", Correction Number "03" Report blanks for original report level submissions on hard copy.

- c. *Correction Type*. Report the 1-position alphabetic code that indicates the type of correction report being submitted. Applicable only to correction reports.
 - H Header Record Correction
 - E Exposure Record Correction (First Reports Only)
 - L Loss Record Corrections
 - T Total Record Correction
 - M Correction to Multiple Record Types
- d. Carrier Code. The carrier code shall be inserted in the space provided. Refer to the National Council on Compensation Insurance, Inc. for the appropriate 5-digit code number.
- e. Policy Number. The complete policy number must be shown on the unit report AND MUST AGREE WITH THE POLICY NUMBER SHOWN ON THE POLICY INFORMATION PAGE. The complete policy number including prefixes and suffixes, if used, must remain the same throughout the life of the policy. In those cases where a policy is renewed by a renewal certificate, the policy number must be shown. If the carrier desires, the certificate number may also be shown under the field Certificate Number.
- f. Policy Effective Date. The effective date should correspond exactly with that shown on the policy information page or endorsements attached thereto. In the case of an interstate policy endorsed after its effective date to provide coverage for Pennsylvania, the effective date shown on the risk report for Pennsylvania shall be the effective date of the interstate policy. The effective date of the coverage for Pennsylvania shall be indicated in the space captioned State Effective Date.

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g. *Policy Expiration Date.* The expiration date shall be the expiration date shown on the policy information page unless the policy is canceled. In that event, the cancellation date shall be recorded as the expiration date.

h. Exposure State. Report the 2-digit numeric code that represents the state in which coverage has been provided.

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- i. State Effective Date. The date coverage begins in Pennsylvania on a multi-state policy where Pennsylvania is added mid-term. Otherwise leave blank.
- j. Risk ID Number. The Risk ID Number is not required by the Bureau.
- k. Page Number. The Page Number is not required by the Bureau.
- I. Insured Name. Report the name of the person or business with whom an insurance contract is made and who is specifically designated by name in Item 1 of the policy information page or as endorsed.
- m. Insured Address. The Insured Address is not required by the Bureau.
- n. Federal Employer ID Number. Report the Federal Employer Identification Number as shown on the policy information page.
- o. Modification Effective Date. Report the Modification Effective Date only when different from the policy effective date. If the modification changes in accordance with Experience Rating Plan rules, report the effective date of the modification which applies to the reported exposure(s). If the anniversary rating date is different from the policy effective date, then the modification effective date equals the anniversary rating date.
- p. Rate Effective Date. Report the Rate Effective Date only when the Modification Effective Date is different from the policy effective date. If the rating value changes in accordance with manual rules, or due to the application of an anniversary rating date, report the effective date which applies to the reported class code(s) and Exposure(s). The rate effective date should reflect the effective date of the rating value being applied.

7. Policy Conditions

Report the 1-position indicator or code for each policy condition - that applies: three-year fixed rate indicator, multistate policy indicator, estimated audit code, retrospective rated indicator, canceled midterm indicator and managed care organization indicator.

8. Policy Type ID Code

Identifies the type of coverage, plan indicator and non-standard provisions of the policy.

Type of Coverage

Code Description

01 Standard Workers Compensation Policy

09 Non-Standard Policy

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Plan Type

Code Description

- 01 Voluntary Policy
- 02 Normal Assigned Risk Policy

Non-Standard Type

Code Description

- 01 Non-Standard Code Does Not Apply
- 08 Exclusion of Executive Officers
- 09 Voluntary Coverage Not Mandatory by State Act

9. Deductible Type Codes

Report the two 2-digit codes that identifies the type of deductible being reported.

Losses Subject to Deductible Code

Code Description 00 No Deductible

- 01 Medical Losses Only
- 02 Indemnity Losses Only
- 03 Medical & Indemnity Losses



Basis of Deductible Calculation Code

Code Description

- 00 No Deductible
- 01 Per Claim
- 02 Per Accident
- 03 Per Policy Aggregate Limit
- 04 Percent of Claim Cost
- 05 Percent of Premium
- 06 Coinsurance Only Percent with Per Claim Limit
- 07 -- Coinsurance Percent with Per Claim Amount and Coinsurance
- Coinsurance Percent with Per Accident Amount and Coinsurance Limit
- 09 Per -- Accident Amount with Per Policy Aggregate Limit
- 10 Per Claim Amount with Per Policy Aggregate Limit
- 11 Coinsurance Percent With Per Claim Amount Limit and Per Policy Aggregate Limit
- 12 Variable

10. Deductible Percent

Report the whole percent of the deductible to be paid by the insured, if applicable, as defined by the deductible program. Applicable only with deductible types 0104, 0105, 0204, 0205, 0304 and 0305.

11. Deductible Amount Per Claim/Accident

Report the loss amount by claim/accident to be paid by the insured, if applicable, as defined by the deductible program.

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12. Deductible Amount Aggregate

Report the maximum loss amount for all claims to be paid by the insured, if applicable, as defined by the deductible program.

B. Exposure Information

1. Update Type

Report the 1-position alphabetic code that identifies the activity of an exposure record.

Code Description

- P Previously Reported
- R Revised

2. Exposure Coverage

Report the code indicating the Act (Law) under which the exposure for this record's class code is associated.

Code Description

- 01 State or Federal Act, excl. USL&HW
- 02 USL&HW "F" or non "F" Coverage
- 10 Voluntary Coverage Not Mandatory by State Act.

3. Class Code

Report the code corresponding to the insured's classification determined according to classification rules of the Bureau and published in the Pennsylvania Manual of Rules, Classifications and Rating Values for Workers Compensation and for Employers Liability Insurance.

4. Exposure Amount

The lines referenced in the following paragraphs, Items 4 through 10, pertain to the hard copy Unit Statistical Report.

- a. No Exposure in the State When a policy is issued, either on an "if any" basis or as a multi-state policy, and upon audit it is determined that exposure did not develop, a first level unit report must be submitted containing either 1) no exposure records at all or 2) a single exposure record containing Class Code 1111, No Exposure. If the Class Code 1111 option is chosen, the class must be reported above Line "A" with no corresponding exposure, rate or premium amounts. All no exposure unit totals (exposure, premium, loss, etc.) must be equal to zero, and there should be no corresponding exposure or loss records reported. The use of either Option 1) or 2) above will alert the Bureau that no exposure developed in the state.
- b. Payrolls reported must be audited payrolls even on minimum premium risks. When a final audit has not been made at the time of filing a report, the policy condition field Estimated Audit Code should be marked with the symbol "Y" and without further request MUST be replaced by a revised report as soon as audited payrolls are available.
- c. Payrolls must be appropriately separated as of the effective date of the changes whenever there is a change in experience modification.

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d. The total payroll for all classifications is to be shown in the appropriate space provided on the line captioned Total Standard Exposures. In cases where more than one unit card is required for filing the experience under a given policy, it is important that the risk totals be shown on the last unit card.

- e. The payroll exposures for non-rateable (supplemental and catastrophe loadings) portions are not to be included in the Total Standard Exposure.
- f. The Manual rules provide that the payroll of all employees exposed to a foundry, abrasive, sand blasting hazard, carcinogen, radiation or federal black lung (except those rated under a classification where the Bureau Rating Values provide coverage for silicosis) will have a special supplementary disease rate charge in addition to the Bureau Loss Cost. Such payroll, together with the manual premium derived from the supplemental rate charge, shall be assigned to the appropriate code, such as 0066, 0133, 9985, 0176, or 0164. Refer to Section IV Item B.3. of this Plan for a complete list. The payroll reported for these codes shall be shown but shall not be used in determining the risk's total payroll. However, the premium resulting from the application of the supplemental disease rates shall be included in the total premium reported on one of the lines captioned "D," "E" or "F."
- g. The Manual rules provide that the payroll of all employees exposed to or engaged in the following hazards will have a mandatory catastrophe reserve rate which is not subject to experience or retrospective rating in addition to the Bureau Loss Cost. Such payroll, together with the manual premium from the mandatory catastrophe reserve rate charge, shall be assigned to the appropriate code:

Class	Hazard	Code
0615	Tunneling and Shaft Sinking	0152
0810	Truck deliveries of coal from a mine or tipple/hauling of coal	0162
4771	Manufacturing of Explosives or Ammunition	0771
	-	-
7405	All members of the flying crew of scheduled and supplemental air carriers	7445
7413	All members of the flying crew of commuter air carriers	7453

To provide coverage for Federal Black Lung on class **Code 0615**, Tunneling and Shaft Sinking, the additional non-rateable disease loading **Code 0164** and rating value must be applied to the payroll.

5. **Exposure-Other Than Payroll**

For a number of classifications the Manual provides bases of exposure other than payroll. The following method of reporting shall be used in such instances:

a. Per Capita Classifications. Experience on per capita classifications shall be reported on the regular experience card, showing in the Exposure Amount column the number of persons exposed. An employee covered under a per capita classification for a period of one year shall be reported as an exposure of 1.0. Similarly, if coverage is terminated before the expiration of a year, the exposure reported per person shall be that decimal part of a year, expressed to the nearest tenth, for which the coverage was in effect. For example, an employee covered for four months should be reported as an exposure of 0.3. Exposure shall be governed by the duration of the coverage and not by the number of days worked.

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b. Aircraft Operation-Passenger Seat Surcharge. Passenger seat surcharge premiums shall be reported separately on the basis of each aircraft owned or operated by the risk during the policy period and shall be assigned to **Code 9108**. The number of seats shall be reported as 1.0 per seat. The exposure and premium shall be entered on lines "D," "E" or "F."

- c. *Volunteer Firemen* **Class 0994**. Where the policy provides coverage for Volunteer Firemen, enter the total population serviced.
- d. Volunteer Ambulance Companies Class 0993. Where the policy provides coverage for Volunteer ambulance companies, enter the number of such companies for the exposure amount, carried to the nearest tenth.
- e. *Per Person Week Workfare Program Employees -* **Class 0982**. Where the policy provides coverage for Community Work Experience Program employees or Workfare, enter the number of employees on a per person week basis -- for the exposure amount, carried to the nearest tenth. The premium derived is not subject to experience or retrospective rating. --
- f. Per Company Volunteer Hazardous Materials Response Team Class 0996. Where the policy provides coverage for Volunteer Hazardous Materials Response Team, enter the number of such company/teams in the space provided for the exposure amount, carried to the nearest tenth.

Note: Premium for the Code 9740, Terrorism and Code 9741, Catastrophe (other than Certified Acts of Terrorism), does not apply to these classifications.

6. Carrier Rating Values

The carrier's rating values as shown in the compensation policy shall be shown against the classifications and payrolls to which they are applicable.

7. Premium

a. Premium by Classification. The premium reported by Manual classification shall be that obtained by extension of the payroll or other exposure at the carrier's rating values, and shall be posted in the column captioned Premium Amount. Where a classification includes a non-rateable element or supplemental loading, the rateable portion of the premium should be shown above line "C" and the non-rateable portion should be shown below line "C."

Note: The non-rateable element or supplemental loading is subject to deviation, if applicable.

b. *Miscellaneous Premium*. The Bureau rules provide for additional premium charges for various special conditions or additional coverage, such as Aircraft Seat Surcharge, Excess Limits under Part II, etc. These additional premium charges shall be reported in the column captioned Premium Amount under appropriate Class Code. (See Item B.3. of this Section). The exposure items, if any, shall be entered in the column captioned Exposure Amount.

For all risks, whether subject to experience rating or not, the following rules apply.

- (1) Miscellaneous premium shall be reported on one of the lines designated "D," "E" or "F" if it is required by the Manual rules to be determined after application of the experience modification.
- (2) All items of miscellaneous premium which do not fall under Item 1 above shall be reported on any of the blank lines above the line designated A-Total Subject Premium. For further details on the reporting of Miscellaneous Premium, refer to Item B.9. of this Section.

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c. Premium Totals on Risks not Subject to Experience Modification. For a risk which is not subject to experience modification, DISREGARD line A-Total Subject Premium, line B-Experience Modification and line C-Total Modified Premium. The sum of the premiums by classification shown above line A-Total Subject Premium and/or on lines "D," "E" and "F" shall be shown on the line captioned Total Standard Exposure.

8. Exposure Total Record

- a. Premium Totals on Risks Subject to Experience Modification.
 - (1) Line A-Total Subject Premium. The total of the premium above this line, as per subsection a. and b. above, shall be entered in the premium column on the line captioned A-Total Subject Premium.
 - (2) Line B-Experience Modification. The experience modification used to develop charged premium, expressed as a decimal (e.g., .950 for 5% credit, 1.000 for a "neutral" modification, or 1.050 for a 5% debit), shall be entered in the premium column on the line captioned B-Experience Modification. If a change in the experience modification occurs subsequent to inception date of the policy, the payrolls, carrier's rating values and corresponding premium shall be split and reported on separate reports. The period covered by each report shall be shown by appropriate notation in the Mod Effective Date and/or Rate Effective Date fields. Note: A "neutral" modification (1.000) may not be used for a non-rated risk.
 - (3) Line C-Total Modified Premium. The product of the premium as shown on the line A-Total Subject Premium and the experience modification as shown on line B-Experience Modification shall be entered on line C-Total Modified Premium.
 - (4) Line G-Total Standard Exposure. Report the sum of all dollar value exposures to be included in standard exposure.
 - (5) Line G-Total Standard Premium. Report the sum of all premium dollars, both subject and not subject to modification, which are to be included in standard premium.

In those cases where the experience is reported on a split basis due to a change in experience modification and in other cases where more than one unit report card is required for filing the experience under a given policy, the Total Standard Premium shall be shown on the last card of the series.

9. Miscellaneous Statistical Codes

- a. Premium Subject to Experience Modification to be reported on any of the blank lines above the line designated A-Total Subject Premium on the Hard Copy Unit Statistical Report.
 - (1) Premium for increased Limits under Part II Codes 9803, 9804, 9805, 9806, 9807, 9808, 9809, 9810, 9811, 9812, 9813, 9814, 9815, 9816 to be reported in the aggregate in the Premium Amount column, assigned to the appropriate code. Refer to Section IV for limits and percentages.

Note: Increased limit factors applied to non-ratable classification exposures should be reported as not subject to the experience modification.

The Bureau Manual rules provide that the premium for limits in excess of the standard limits shall be determined by applying the appropriate factors to the total premium, at the carrier's rates, before any applicable experience modification. The codes to be used are listed in Section IV, Item B.3.

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These codes should not be used in connection with the reporting of excess premium developed for increased limits on voluntary compensation policies. For such cases, the Bureau Manual rules contemplate that the premium for coverage in excess of standard limits is provided by an appropriate increase in the carrier's rate.

In those cases where the additional premium resulting from the application of the appropriate limit factor to total premium is less than the corresponding minimum premium established by the carrier for such increased limits, the corresponding minimum premium shall be shown opposite the appropriate **Code 9848**.

- (2) Additional Premium Resulting From Flat Increase on Outstanding Policies Code 0998. For policies where the effect of a law amendment has been applied during the term of the policy as a flat increase on total premium for the unexpired portion, the additional aggregate premium resulting from the flat increase shall be reported on a carrier's Manual rate basis and shall be assigned to Code 0998 and entered in the Premium Amount column. The Exposure Amount and Manual Rate columns shall be left blank.
- (3) Premium Credit Resulting From Flat Decrease on Outstanding Policies **Code 0994**. For policies where the effect of a law amendment has been applied during the term of the policy as a flat decrease on total premium for the unexpired portion, the premium credit resulting from the flat decrease shall be reported on a carrier's Manual rate basis and shall be assigned to **Code 0994** and entered in the Premium Amount column. The Exposure Amount and Manual Rate columns shall be left blank.
- (4) Waiver of Subrogation **Code 0930**. For policies where the carrier waives subrogation rights, the premium charge associated with such waiver of subrogation shall be assigned to Code 0930. The Exposure Amount and the Manual Rate columns shall be left blank.
- b. Premium Not Subject to Experience Modification, to be reported on lines "D," "E" or "F" on the hard copy Unit Statistical Report.
 - (1) Loss Constant **Code 0032**. On each policy where a loss constant has been charged, the amount so charged shall be assigned code 0032 for all industry groups.
 - (2) Aircraft Operation Passenger Seat Surcharge **Code 9108** Refer to Item B.5.b. of this Section.
 - (3) Short Rate Penalty Premium Code 0931
 Where policies are canceled prior to normal expiration, the cancellation date shall be entered in the block captioned Policy Expiration Date and the symbol "Y" entered in the Policy Condition Field Canceled Mid-Term. When a policy is canceled short rate, the payroll and manual premium by classification shall be reported on the basis of the actual exposure. Any deviation applied to manual premium and the experience modification, if any, shall then be applied to the manual premium to determine the total modified premium. The additional premium resulting from application of the short rate cancellation table to such modified premium extended to full annual basis shall be assigned to Code 0931 and reported in the premium Amount column. The Exposure Amount and Manual Rate columns shall be left blank. (For an example, see Section VI.)
 - (4) Pennsylvania Construction Classification Premium Adjustment Program (PCCPAP) Credit -Code 9046

For carriers using an approved PCCPAP credit, the premium adjustment resulting from the application of the credit factor to the manual premium (after the application of the experience modification) shall be reported under **Code 9046**.

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(5) Certified Safety Committee Credit Program (CSCCP) - Code 9890 Workplace Safety Committee established in its workplace, for the purpose of hazard detection and accident prevention. Employers who gain certification shall receive a 5% discount --. The 5% rate credit shall continue if the employer annually submits certification renewal affidavits acceptable to the Department of Labor and Industry. For carriers using an approved CSCCP credit, the premium adjustment resulting from the application of the credit factor to the manual premium (after application of the experience modification) shall be reported under Code 9890.

(6) Merit Rating Plan Adjustments - Applicable on lines "D," "E" or "F" (on the paper copy of the unit statistical report) in lieu of experience modification.

Code 9884 - Neutral Adjustment - no credit or debit

Code 9885 - 5% Credit Adjustment - to be subtracted when calculating standard premium **Code 9886** - 5% Debit Adjustment - to be added when calculating standard premium

Merit Rating Adjustments are applicable to manual premium before application of any schedule rating, Pennsylvania Safety Committee Credit or Pennsylvania Construction Classification Premium Adjustment Program.

(7) Schedule Rating Plan Adjustments

Schedule Rating Plan Adjustments must be applied as a percentage factor applicable to manual premium after application of experience/merit rating but prior to any other credit (i.e., Pennsylvania Safety Committee credit, Pennsylvania Construction Classification Premium Adjustment Program)

Code 9887 Schedule Rating Credit - to be subtracted when calculating standard premium **Code 9889** Schedule Rating Debit - to be added when calculating standard premium

NOTE: USE ONLY POSITIVE VALUES.

- c. Premium Not Subject to Experience Rating, to be Reported on line "H", "I" or "J" on the Hard Copy Unit Statistical Report.
 - (1) Premium Discount Code 006_. If premium discount is applied, the total amount of the discount for the state should be shown in the premium column on line "H" and shall be assigned to Statistical Code 0063 for Schedule "Y" carriers or Code 0064 for Schedule "X" carriers. THIS AMOUNT MUST NOT BE INCLUDED IN THE TOTAL STANDARD PREMIUM AMOUNT ENTERED. Be sure to complete the Code number "006_" to indicate which discount has been applied.
 - (2) Expense Constant **Code 0900**. On each policy where an expense constant has been charged, the amount so charged shall be assigned to **Code 0900** for all industry groups. Do not include the expense constant in the Total Standard Premium.
 - (3) Flat Charge Waiver of Subrogation **Code 9115**. For policies where a flat charge has been levied for a waiver of subrogation rights, the amount shall be assigned to Code 9115. Do not include the flat charge waiver of subrogation premium in the Total Standard Premium. (See Item B. 9. a. (4) of this section.)
 - (4) Terrorism Code 9740. Premium charge for Terrorism is reported on a hard copy unit subsequent to experience modification after the expense constant, if applicable, but prior to employer assessment. The premium charge for Code 9740 is calculated by dividing a risk's total payroll by \$100 and multiplying the result times the carrier's rating value for Code 9740. Premium developed under Terrorism is not included in Total Standard Premium. Non-payroll exposures are not subject to premium charges for Terrorism.

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(5) Catastrophe (other than Certified Acts of Terrorism) - **Code 9741**Premium charge for Catastrophe (other than Certified Acts of Terrorism) is reported on a hard copy unit subsequent to experience modification after the expense constant, if applicable, but prior to employer assessment. The premium charge for Code 9741 is calculated by dividing a risk's total payroll by \$100 and multiplying the result times the carrier's rating value for Code 9741. Premium developed under Catastrophe (other than Certified Acts of Terrorism) is not included in Total Standard Premium. Non-payroll exposures are not subject to premium charges for Catastrophe (other than Certified Acts of Terrorism).

d. Employer Assessment

Not Subject to Experience Rating, to be reported on line "K" on the hard copy Unit Statistical Report.

Employer Assessment Factor - **Code 0938** Calculation of Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any deductible credits.

10. Correction Reports-Method of Reporting

- a. Conditions Requiring a Correction Report
 - (1) A correction report shall be filed whenever there is an error of any kind on a report previously filed, whether such error is discovered by the carrier or by the Bureau.
 - (2) If the error involves a change on a case which in the previous reporting required an Individual Case Report, a revised or corrected Individual Case Report shall be submitted with the revised risk exposure.
 - (3) Correction reports as defined above should be forwarded to the Bureau as soon as possible after the changes are known.

b. Method of Reporting

- (1) Correction for any month of issue shall be filed on NC2957 or NC2913 during the period when original reportings for the same year are being filed. All corrections must be clearly marked as corrections by inserting the 2-digit correction code that corresponds to the number of corrections submitted within a particular report level. Also the 1-position alphabetic correction type that indicates the type of correction being submitted should be entered in the Correction Type field.
- (2) Where the classification code or type of injury requires correction, the corrected report shall show all of the data previously reported for the classification in question, as well as all of the data (including those items which do not change) on a corrected basis. (For examples, refer to Section VI.)
- c. If revision of payrolls and premiums are required, Form NC2957 shall be used.
- d. Correction reports should be forwarded to the Bureau as soon as possible after the changes are known.
- e. All correction reports should, in the Correction Type field indicate the type of correction being submitted. For example, due to an audit where the previous report was an estimate, the correction type would be "E" exposure. (For a list of Correction Type see Section II Item A.6.c.)

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f. Where the exposure previously reported has been changed by reason of an audit, or by a re-audit or any other adjustment affecting classifications, exposure or premiums, a revised report, Form NC2957 shall be filed showing the amounts reported previously, as well as revised amounts for those classifications where there have been changes.

- g. The lines captioned A-Total Subject Premium, B-Experience Modification and C-Total Modified Premium, (if these lines have been used on the prior report), together with the Total Standard Exposure and Total Standard Premium, shall be shown as revised only.
- h. If the exposure does not change but the risk total standard premium previously reported is revised due solely to a change in the experience modification, it shall be necessary to submit a revised report showing only each item affected by the modification change on a previously reported and revised basis.
- Previous premium discounts and revised discounts also shall be reported in the space provided.

C. Loss Information

1. Update Type

Report the 1-position alphabetic code that identifies the activity of a loss record.

Code Description

P Previously Reported

R Revised

2. Claim Number

a. Report the alphanumeric code that uniquely identifies the claim excluding blanks, punctuation marks and special characters. The complete claim number, including suffixes and prefixes, if used, must remain the same throughout the life of the claim.



3. Accident Date --

Enter the accident date by reporting the month, day and year on which the injury occurred is required.

In cases involving disease, the claim shall be assigned to the policy in force at the time the carrier became aware of the claim. In the event the carrier no longer insures the risk, the claim shall be assigned to the last policy issued by the carrier. The selected and indicated date of accident shall fall within the policy period.

4. Incurred Indemnity

Report the whole dollar amount of incurred indemnity expenses as of the loss valuation. These losses consist of all paid and outstanding reserve benefits due to an employee's lost wages or inability to work, including compensation paid to the deceased prior to death, burial expenses, claimant's attorney fees, vocational rehabilitation benefits, payments to the state and employers liability losses and expenses.

Note: Allocated Loss Adjustment Expenses for other than Employers Liability coverage must be excluded from indemnity losses.

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5. Incurred Medical

Report the whole dollar amount of incurred medical expenses, as of the loss valuation date. These losses consist of all paid and outstanding reserve benefits.

6. Class Code

In this column, show the classification code number to which the claim has been assigned. Report the code corresponding to the insured's classification determined according to the classification rules of the Bureau. No claims may be assigned to any classification unless premium also has been reported for that class. In cases where losses have been incurred under the benefits of a state other than where payroll is assigned, the carrier shall report the claim in the state where the payroll is assigned, identifying the claim in the Jurisdiction State field.

7. Injury Type

Report the 2-digit numeric code that identifies under which provision of the law benefits are paid or expected to be paid.

a. Death Cases Code - 01

- (1) Enter each death case, unless it has been established that the carrier has incurred no liability. The amount entered as indemnity incurred shall include all paid and outstanding benefits, including compensation paid to the deceased prior to death, burial expenses, with a maximum of \$3,000 and payments to the state. If there is compensation paid on a permanent total, permanent partial or a temporary claim prior to the death of a claimant and the death is not related to work injuries, the loss is to be reported on the basis of the injury for which payments have been previously made. In valuing a surviving spouse's benefits in death cases the Surviving Spouse's Pension Table, Table I, shall be used. (For example, see Section VI.) In valuing the portion of reserves in death cases for lump sum dowry benefits payable to the surviving spouse upon remarriage, Table II shall be used.
 In valuing the benefits for certain death claims where there is no surviving spouse, but a
- parent, brother or sister receiving benefits which are payable for life, Table III shall be used. (Refer to Section V for the Tables.)

 (2) U.S.L. & H.W. Benefits on Death Cases. In valuing a surviving spouse's benefits in death
- (2) U.S.L. & H.W. Benefits on Death Cases. In valuing a surviving spouse's benefits in death cases under U.S.L. & H.W. Coverage, Table U.S.L.-I shall be used. In valuing, the portion of reserves for in death claims under U.S.L. & H.W. Coverage for lump sum dowry benefits payable to the surviving spouse upon remarriage, Table U.S.L.-II shall be used. In valuing the portion of reserves for certain death cases under U.S.L. & H.W. Coverage where there is no surviving spouse, but a parent, brother or sister receiving benefits which are payable for life, Table USL-III shall be used.

b. Permanent Total Disability Code - 02

(1) Enter as permanent total each case which has been adjudged to constitute permanent total disability or which is defined as such under the law, or which in the judgment of the carrier will result in permanent total disability. In general, permanent total disability includes cases involving the loss, or loss of use, of both hands, both arms, both feet, both legs, or both eyes. If a lump sum settlement is made or, in judgment of the carrier, will be received to settle future benefits, the injury code should be changed from a permanent total to a permanent partial. In establishing reserves on permanent total cases Table III, Pension Table (Other Than Surviving Spouse's) shall be used, as found in Section V. (For examples, see Section VI.)

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(2) U.S.L. & H.W. Benefits on Permanent Total Cases. In valuing the disabled's life portion of the reserve for permanent total cases under U.S.L. & H.W. Coverage, Table U.S.L.-III shall be used. In valuing the portion of the reserve for permanent total cases in which survivorship benefits are payable, Table U.S.L.-IV shall be used. (For an example, see Section VI.)

c. Temporary Total or Temporary Partial Disability Code - 05

Enter as Temporary every case which involves or is expected to involve indemnity benefits but which does not constitute a case of Death, Permanent Total or Permanent Partial as defined above.

d. Medical Only Claims Code - 06
 When reporting medical only losses, make no entry in the column captioned Incurred Indemnity.

e. Contract Medical Code - 07

Contract medical costs which cannot be allocated to individual claims shall be reported in the aggregate in the column captioned Medical Incurred. Such medical shall be assigned to the governing classification of the risk. Contract medical costs allocated to individual claims shall be reported in connection with these claims and shall not be included in the amount reported as contract medical. The amount reported as contract medical shall be the actual incurred cost to the company for such medical contracts, including payments to physicians and hospitals under contract.

- f. Permanent Partial Disability Code 09
 - (1) Cases involving partial disability or permanent injuries, as defined in Sections 306(b) or 306(c) respectively of the Workers' Compensation Act. Such cases involve loss, or loss of use, of members of the body, sight or hearing and disfigurement of the head, neck or face. Do not include permanent injuries defined as Permanent Total above.
 - (2) Cases involving total disability, other than permanent total disability, if either of the following holds true:
 - (a) The duration of the disability benefits exceeds, or is expected to exceed, one year.
 - (b) In the judgment of the carrier, the extent of liability for future payments is indeterminate.

The amount entered as indemnity incurred shall include specific benefits and compensation for temporary disability as well as loss of earning capacity. (For examples, see Section VI.)

8. Claim Status

Report the 1-digit numeric code that indicates the status of the claim.

Code Description 0 Open (final payment not made)

1 Closed

9. Loss Conditions

Report the 2-digit code for each loss condition.

Loss Coverage Act

Code Description

- State or Federal Act, excl. USL&HWUSL&HW "F" or non "F" Coverage
- 03 Federal Coal Mine Health and Safety Act Only
- 04 Federal Coal Mine Health and Safety Act and/or the State Act

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Type of Loss

Code 01	Description Trauma
02	Occupational Disease (OD)
03	Cumulative Injury other than Disease

Type of Recovery

Code	Description
01	No Recovery
02	Second Injury Only
03	Subrogation Only (Third Party)
04	Subrogation with Second Injury

Type of Claim

Code	Description
01	Workers' Compensation Only
02	Employers' Liability Only
03	Workers' Comp. & Employers' Liab

Type of Settlement

Code	Description
00	Claim Not Subject to Settlement
03	Stipulated Award (Carrier/Claimant Settlement)
04	Findings and Award (Judicial Award)
05	Dismissal (Non-Compensable)
06	Compromise Settlement
09	All Other Settlements

10. Jurisdiction State

Report the 2-digit state code of the governing jurisdiction which will administer the claim and which statutes will apply to the claim adjustment process when that state is different from the exposure state.

11. Catastrophe Number (Cat. No.)

Any accident resulting in two or more reported claims must be reported as a catastrophe. In reporting catastrophes, all claims (compensable as well as non-compensable and contract medical) resulting from this accident shall be designated by placing the numeral "1" in the column captioned Cat. No. opposite each claim. If there is more than one catastrophe under the policy, each succeeding catastrophe should be designated by means of a separate serial number "2", "3", etc., up to and including "10". After the number "10" is assigned the next number in the sequence will reprocess to number "1". Numbers "11" through "99" are reserved for ISO assigned catastrophe codes. A separate series of catastrophe numbers shall be used for each policy.

EXCEPTIONS:

- a.) Report Catastrophe Code Number 48 for all claims directly arising from the commercial airline hijackings of September 11, 2001 and the resulting subsequent events with accident dates of September 11, 2001 through September 14, 2001.
- b.) Report Catastrophe Number 87 for all occupational diseases claims emanating from the rescue, recovery and clean-up operations at the World Trade Center site that were undertaken between September 11, 2001 and September 12, 2002, as defined in Article 8-A of the New York Workers' Compensation Law (Chapter 446 of the Laws of 2006).

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Note: Catastrophe Code Number 48 and 87 will apply to both single and multiple claims.

12. Managed Care Organization Type

Report the 2-digit code that corresponds to the type of organization which will administer the applicable medical losses.

Code	Description
00	The claim is not administrated by an approved managed care organization (MCO).
01	The claim's medical losses are administrated by an approved managed care organization
	(MCO) not specifically listed in Codes 02-05 below.
02	The claim's medical losses are administrated by a health maintenance organization (HMO).
03	The claim's medical losses are administrated by a preferred provider organization (PPO).
04	The claim's medical losses are administrated by an exclusive provider organization (EPO).
05	The claim's medical losses are administrated by an independent practice association (IPA).

13. Injury Description Code

Report the three 2-digit codes that represent the part of body, nature of injury and cause of injury for a given claim. (Refer to Section IV for list of codes.)

14. Occupation Description

Report a narrative description of the regular occupation of the claimant for claims with indemnity or medical value greater than \$25,000.

15. Vocational Rehabilitation Indicator

Report the 1-position code that indicates the inclusion of vocational rehabilitation costs in the losses.

Indicator	Description
Υ	Claim includes Vocational Rehabilitation Costs
Ν	Claim does not include Vocational Rehabilitation Costs

16. Lump Sum Indicator

Report the value that identifies a lump sum agreement for the claim.

Indicator	Description
Y	Claim has been settled by an agreement to a lump sum amount.
N	Claim has not been settled with a lump sum agreement.

17. Fraudulent Claim Code

Report the 2-position code that indicates the claim status as respects occurrence of fraud. Code to be determined based on entry or filing of an order or other formal finding by a court or other judicial authority having jurisdiction over the case.

Code	Description
00	Not Fraudulent
01	Partially Fraudulent
02	Fully Fraudulent

18. Paid Indemnity

Report the whole dollar amount of paid indemnity expenses for the claim as of the loss valuation date.

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These losses consist of all paid benefits due to an employee's lost wage or inability to work, including compensation paid to a deceased prior to death, burial expense, claimant's attorney fees, vocational rehabilitation benefits, payments to the state and employers liability losses and expenses.

19. Paid Medical

Report the whole dollar amount of medical losses paid for the claim as of the loss valuation date.

20. Claimant's Attorney Fees Incurred (Optional)

Report the whole dollar amount paid plus outstanding reserves for claimant's legal representation during the settlement of the claim as of the loss valuation date.

21. Employer's Attorney Fees

Report the whole dollar amount paid plus outstanding reserves for employer's legal representation during the settlement of the claim as of the loss valuation date.

22. Weekly Wage Amount

Report the actual weekly wage amount at the date of injury upon which the indemnity benefits are based. (Do not report the maximum or minimum weekly earnings specified in the state law.)

23. Allocated Loss Adjustment Paid (ALAE)

Report the whole dollar amount of loss adjustment expense allocated and paid for this claim as of the loss valuation date.

24. Allocated Loss Adjustment Incurred (ALAE) (Optional)

Report the whole dollar amount of loss adjustment expense allocated and paid or reserved for this claim as of the loss valuation.

D. Loss Totals

1. Total Number of Claims

Report the total number of claims reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

2. Total Incurred Indemnity

Report the arithmetic total of the incurred indemnity amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

3. Total Incurred Medical

Report the arithmetic total of the incurred medical amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

4. Total Paid Indemnity

Report the arithmetic total of the paid indemnity amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

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5. Total Paid Medical

Report the arithmetic total of the paid medical amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

6. Total Claimant's Attorney Fees (Optional)

Report the arithmetic total of the incurred claimant's attorney fees reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

7. Total Employer's Attorney Fees

Report the arithmetic total of the incurred employer's attorney fees reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

8. Total ALAE Paid

Report the arithmetic total of the paid ALAE amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

9. Total ALAE Incurred (Optional)

Report the arithmetic total of the incurred ALAE amounts reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total.

SECTION III

INDIVIDUAL CASE REPORTS

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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INDIVIDUAL CASE REPORTS Page 1

SECTION III - INDIVIDUAL CASE REPORTS

Individual Case Reports Rules

- Claims on Which Required. Individual Case Reports shall be filed for the following:
 - All death claims
 - All permanent total claims b.

NOTE: Pennsylvania has no statutory maximum for incurred indemnity.

Individual Case Reports shall be filed concurrently with the submission of individual risk experience.



- General Instructions for Reporting Information on the Individual Case Reports. ALL INFORMATION ON THE INDIVIDUAL CASE REPORT MUST AGREE WITH THE CORRESPONDING INFORMATION SHOWN ON THE UNIT REPORT.
 - Forms. For ALL Individual Case Reports (pension and other than pension) use the Individual Case Report form. (See Section VIII.)
 - Class Code. Report the numeric code to which the loss was assigned. b.
 - Report Number Code. Enter the code from the code list in Section IV, Item A.1. of this Plan which C. corresponds to the policy valuation date.
 - d. Transaction Type Code.
 - (1) Initial Report-Code 1. Must be used for the first time the Individual Case Report for the claim is submitted, regardless of the Unit Statistical Report number based on valuation date.
 - Subsequent Report-Code 2. Must be used on all Individual Case Reports submitted for a particular claim subsequent to the valuation date for which an initial Individual Case Report (Code 1) was submitted.
 - (3) Revised Report-Code 3. Individual Case Report filed due to the rejection by the Bureau Unit Review System of a previous Individual Case Report filed for a particular claim. All data on the correction report must be identical to the data on the original report except for Transaction Type and the data elements being corrected.
 - (4) Correction Report-Code 4. Individual Case Report filed when the carrier discovers a need for change on an Individual Case Report previously filed for the particular claim.
 - Type of Injury Code. Enter the type of injury code as shown on the corresponding unit report for the particular claim.
 - Carrier Number. Report the 5-digit carrier code assigned to the company by the National Council f. on Compensation Insurance, Inc.
 - Payroll State Code. Report the 2-digit numeric code corresponding to the state to which the g. injured worker's payroll was assigned. Code "37" is required in Pennsylvania.
 - Administration File Number. This field is not required by Pennsylvania. h.
 - Policy Number. Report the policy identification number as set forth on the policy information page i. and reported on the corresponding unit report.

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j. *Certificate Number.* This field is not required by Pennsylvania. Report the 7-digit number used to identify a risk covered under a master policy.

- k. Policy Effective Date. Report the date on which the policy became effective --.
- I. Claim Number. Report the claim number as shown on the corresponding unit report for the particular claim.
- m. Claim Status Code. Enter the appropriate Claim Status Code, use 0 for an open claim or 1 for a closed claim.
- n. Date Attorney Disclosure. This field is not required by Pennsylvania.
- o. Loss Condition Codes. These fields are not required since the information is on the Unit Statistical Report. However, if reported, these entries should be identical with the entries in the Loss Condition fields on the corresponding unit report as provided in Section IV, Item C.3.
- p. *Jurisdiction State*. This field is not required if it is identical to the Exposure State. However, if different, report the 2-digit state code of the governing jurisdiction which will administer the claim and which statutes will apply to the claim adjustment process.
- q. *Managed Care Organization (MCO)*. This field is not required since the information is on the Unit Statistical Report. However, if reported, the code corresponds to the type of organization, which will administer the applicable medical losses of the particular claim. Refer to Section IV, Item C.4.
- r. *Insured Name.* Enter the full name of the insured as shown on the policy information page and the corresponding unit report.
- s. Accident Date. Enter the date of the accident --.
- t. Date of Death. (Death Claims Only) Enter the date of death --.
- u. Date Reported. Enter the date at which the application for benefits was filed --.
- v. Date of Birth. Enter the injured worker's date of birth --.
- w. Surgery Code. Report the 1-digit code indicating whether the claimant's injury required surgery. Refer to Section IV, Item D.6
- x. Attorney Code. Report a 1-digit code indicating any attorney involvement on this claim. Refer to Section IV, Item D.7.
- y. Attorney Code. Report a 1-digit code indicating any attorney involvement on this claim. Refer to Section IV, Item D.7.
- z. Workers Sex. Report the one-position code indicating the injured workers sex.
- aa. Average Weekly Wage. Enter the average weekly wage as computed in accordance with the statutory provisions regarding determination of average wage. The full wage should be reported rather than the wage sufficient to qualify for the maximum weekly compensation. Report amount rounded to the nearest whole dollar.
- bb. *Injury Description Code.* This field is not required since the information is on the Unit Statistical Report. However, if reported, enter the three 2-digit codes from the injury description and cause of injury code grid in Section IV, which most accurately describe the conditions of the injury.

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- cc. Occupation. Give the regular occupation of the worker as precisely as possible and not the specific activity that the employee was engaged in at the time of the accident.
- dd. Date Closed. Enter the date the claim was closed, if applicable --.
- ee. Reserve Type Code. Report the type of reserve on which this claim is based. Refer to Section IV, Item D.8.
- ff. Lump Sum Indicator. Report whether or not the claim was settled with a payment of a specified amount to the claimant. Report "Y" for a lump sum payment and "N" for other than a lump sum payment.
- gg. Fraud. Report the code that indicates whether the claim was declared fraudulent. Refer to Section IV, Item D.10.
- hh. Social Security Number. This field is not required by Pennsylvania.
- ii. Date Single Sum Paid. Enter the date single sum settlement was paid -.
- jj. *Employment Status*. Report the employment status of the claimant at the date the claim was first reported to the carrier. Refer to Section IV, Item D.11.
- kk. Year Last Exposed. Report the year in which the claimant was last exposed to disease to determine benefit.
- II. Date of Hire. (Not applicable in Pennsylvania)
- 3. Specific Instructions for Reporting Information on Individual Case Reports, Other Than Pension.
 - a. Temporary Indemnity.
 - Number of Weeks. Report the number of weeks upon which the temporary indemnity benefit is based.
 - (2) Incurred Loss. Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all benefits to the injured worker related to temporary loss of earnings due to loss time from work as a result of an injury or disease.
 - b. Scheduled Indemnity.
 - (1) Percent Disability. Report the percentage of loss, or loss of use, of the specific extremity, digit, vision or hearing on which the benefit is based. In Pennsylvania, the percentage MUST be 100.
 - (2) Body Member Code. Report the 2-digit numeric code corresponding to the part of body on which the benefit is based. Body member codes are to be used only with scheduled indemnity cases. Refer to Section IV for the code list and schedule.
 - (3) Number of Weeks. Report the number of weeks upon which the scheduled indemnity benefit is based.
 - (4) Incurred Loss. Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all scheduled benefits. Report dollars only.
 - c. Non-Scheduled Indemnity.
 - Percent Disability. Report the percentage upon which the non-scheduled indemnity benefit was determined.

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(2) Incurred Loss. Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all non-scheduled benefits based on a percentage disability. Report dollars only.

- d. Employers Liability or Other Indemnity.
 - Employers Liability. Report the incurred cost of the claim settled in accordance with Section I, Item L.7. of this Plan.
 - (2) Other Indemnity (Excluding Vocational Rehabilitation). Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all wage loss or other benefits (excluding vocational rehabilitation) not included in a., b. or c. Any payments to special funds should be reported in this field. Report dollars only. Identify the type of indemnity reported, i.e., wage loss.
- e. Vocational Rehabilitation Total Incurred. Report the incurred amount (paid plus outstanding) of any vocational rehabilitation expenses incurred as of the valuation date. The corresponding Vocational Rehabilitation Indicator also must be used. See Section IV.
- f. Claimant Legal Expense. Report the incurred cost of the claim in accordance with Section I, Item L.9. of this Plan.

4. Specific Instructions for Reporting Information on Individual Case Reports, Pension Benefits.

- a. Beneficiary Data. Report the 1-digit numeric code corresponding to each different type of beneficiary. Refer to Section IV, Item D.12. for the code list. A separate code must be given for each beneficiary even if more than one beneficiary falls within the same code. For each beneficiary report the date when the beneficiary was born.
- b. Pension Indemnity Benefits Paid to Valuation Date. Report the total amount of pension benefits paid as of the valuation date, excluding any lump sum remarriage payment. Report the amount rounded to the nearest dollar. This amount must exclude all amounts reported under Item 3. above (Other Than Pension).
- c. Pension Indemnity Previously Reserved, Not Paid. Report the pension indemnity amount previously reserved but not yet paid. (Accruals)
- d. Pension Value of Future Indemnity Payments. Report the present value of total future indemnity payments. Report amount rounded to the nearest whole dollar. Refer to Items C.7.a. and C.7.b. of Section II for additional instructions.
- e. Funeral Allowance. Report the amount of funeral allowance rounded to the nearest whole dollar.
- f. Lump Sum Remarriage Payment. Report the amount paid upon the remarriage of the injured worker's spouses. Report amount rounded to nearest whole dollar.
- g. Data Provider Comments. Report any information relevant to the reserve or pension calculation. This text may be used for any commentary on the claim that may eliminate verification requests from the Bureau. As examples, data providers may at their option provide and/or explain the pension value, weekly benefit, or duration of dependent child's benefits, etc.

5. Totals

a. *Total Incurred Indemnity (Sum 1-11).* This amount must be identical to the Indemnity Losses shown in the Incurred Losses section of the corresponding unit report.

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b. *Total Incurred Medical.* This amount must be identical to the Medical Losses shown in the Incurred Losses section of the corresponding unit report.

- c. Total Indemnity and Total Medical Paid to Valuation Date. Enter the totals of indemnity and medical that has been paid as of the valuation date.
- d. Social Security or Other Offset Amount. Enter the whole dollar amount of any social security or other offset paid as of the valuation date.
- e. Calculations. Use this space to show any pertinent calculations or remarks.
- f. Physician Paid. This field is not required in Pennsylvania. Enter the whole dollar amount of benefits paid as of the valuation date to treating physicians, including the cost of all clinic and office visits.
- g. Hospital Benefits Paid. This field is not required in Pennsylvania. Enter the whole dollar amount for all benefits paid as of the valuation date to a hospital.
- h. Applicants Medical Evaluation Paid. This field is not required in Pennsylvania. Enter the amount paid as of the valuation date for medical evaluations procured by the applicant or the applicant's attorney, excluding evaluations performed by the treating physician or by a qualified medical evaluator (QME) selected from a panel for a non-represented worker.
- i. Defense Medical Evaluation Paid. This field is not required in Pennsylvania. Enter the amount as of the valuation date for medical evaluations procured by the insurance carrier, excluding evaluations performed by the treating physician or by qualified medical evaluator (QME) selected from a panel for a non-represented worker.
- j. Independent Medical Evaluation Paid. This field is not required in Pennsylvania. Enter the amount paid as of the valuation date for medical evaluations procured by agreement of the parties or by appointment by the governmental agency, including the cost of an evaluation performed by the treating physician acting in the capacity of an agreed medical evaluator.
- k. Legal Expense Defense. Report any legal expenses paid on behalf of the defense. This element shall not be included in the incurred losses. See Section I, Item L.9. of this Plan.
- I. Annuity Purchased Amount. Enter the total purchase price (cost to the carrier) of the annuity purchased.
- m. Total Gross Incurred. This field is not required in Pennsylvania.
- n. Temporary Disability Paid. This field is not required in Pennsylvania. Enter the total dollar amount paid as of the valuation date in temporary disability benefits.
- o. *Permanent Partial Disability Paid.* This field is not required in Pennsylvania. Enter the total dollar amount paid as of the valuation date in permanent partial disability benefits.
- p. Permanent Total Disability Paid. This field is not required in Pennsylvania. Enter the total dollar amount paid as of the valuation date in permanent total disability benefits.
- q. Death Paid. This field is not required in Pennsylvania. Enter the total dollar amount paid as of the valuation date in death benefits.
- r. Single Sum Paid. When a case involves complete or partial commutation of future payments, report the actual loss payment. Enter the total dollar amount in indemnity benefits that have been paid as of the valuation date as a single amount.

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s. Vocational Rehabilitation Paid. Enter the total dollar amount paid as of the valuation date in vocational rehabilitation benefits (including training, evaluation and vocational rehabilitation indemnity).

- t. Vocational Rehabilitation Indemnity Incurred. This field is not required in Pennsylvania. Enter the temporary disability indemnity incurred as a maintenance benefit subsequent to the date the claimant's medical condition is permanent and stationary. This does not include the amount of the advance from permanent disability that may be elected to supplement the maintenance allowance benefit up to the regular temporary disability weekly benefit.
- u. Vocational Rehabilitation Training Incurred. This field is not required in Pennsylvania. Enter direct training costs, including, but not limited to, tuition, books, tools, transportation and additional living expense.
- v. Vocational Rehabilitation Evaluation Incurred. This field is not required in Pennsylvania. Enter the expense of evaluation, testing and counseling (provided by either the carrier's own personnel or outside vendors), including those expenses associated with a claimant for which no training or educational program was conducted.

SECTION IV

CODES

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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SECTION IV - CODES

A. Codes Common to Premium and Losses

1. Report Number and Valuation Date

Code	Description
01	Valued as of the 18th month after the month in which the policy became effective.
02	Valued 30 months after the policy effective date.
03	Valued 42 months after the policy effective date.
04	Valued 54 months after the policy effective date.
05	Valued 66 months after the policy effective date.
06	Valued 78 months after the policy effective date.
07	Valued 90 months after the policy effective date.
80	Valued 102 months after the policy effective date.
09	Valued 114 months after the policy effective date.
10	Valued 126 months after the policy effective date.

2. Correction Type

The alphabetic code that indicates the type of correction report being submitted. Applicable only to correction reports.

Code	Description
Н	Header Record Correction
Ε	Exposure Record Correction
L	Loss Record Correction
Τ	Total Record Correction
M	Multiple Record Corrections

3. Exposure State

The following state code number must be used. Pennsylvania -- 37

4. Policy Type ID Code

Identifies the type of coverage, plan indicator and non-standard provisions of the policy.

Type of Coverage

Code	Description
01	Standard Workers Compensation Policy
09	Non-Standard Policy

Plan Type

Code	Description
01	Voluntary Policy
02	Normal Assigned Risk Policy

Non-Standard Type

Code	Description
01	Non-Standard Code Does Not Apply
80	Exclusion of Executive Officers
09	Voluntary Coverage Not Mandatory by State Act

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5. Deductible Type Codes

Identifies the type of deductible being reported.

Losses Subject to Deductible Code

Code	Description
00	No Deductible
01	Medical Losses Only
02	Indemnity Losses Only
03	Medical & Indemnity Losses

Basis of Deductible Calculation Code

Code	Description
00	No Deductible
01	Per Claim
02	Per Accident
03	Per Policy Aggregate Limit
04	Percent of Claim Cost
05	Percent of Premium
06	Coinsurance Only Percent with Per Claim Limit
07	 Coinsurance Percent with Per Claim Amount and Coinsurance Limit
80	Coinsurance Percent with Per Accident Amount and
	Coinsurance Limit
09	Per Accident Amount with Per Policy Aggregate Limit
10	Per Claim Amount with Per Policy Aggregate Limit
11	Coinsurance Percent With Per Claim Amount Limit and Per Policy Aggregate Limit
12	Variable

6. Policy Conditions

Report the 1-position indicator or code -- for each policy condition.

- a. Three Year Fixed Rate Indicator
 - "Y" = Policy is a three-year fixed rate policy.
 - "N" = Policy is not a three-year fixed rate policy.
- b. Multistate Policy Indicator
 - "Y" = Policy is a multistate policy.
 - "N" = Policy is not a multistate policy.
- c. Interstate Rated Indicator
 - "Y" = Policy is interstate rated.
 - "N" = Policy is not interstate rated.
- d. Estimated Audit Code
 - "Y" = Exposures expressed on the unit report are estimated.
 - "N" = Exposures expressed on the unit report are the result of an audit.
 - "U" = Insured has refused or not responded to requests to provide carrier with access to books and records. Audit has been closed as uncooperative. Exposures expressed on unit report are estimated.
- e. Retrospective Rated Indicator
 - "Y" = Policy is retrospective rated.

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"N" = Policy is not retrospective rated.

f. Canceled Mid-Term Indicator

"Y" = Policy has been canceled mid-term.

"N" = Policy has not been canceled mid-term.

g. Managed Care Organization Indicator

"Y" = Policy has provisions for the administration of losses under an approved managed care organization.

"N" = Policy does not have provisions for the administration of losses by an approved managed care organization.

B. Exposure Information Codes

1. Update Type

Report the 1-position alphabetic code that identifies the activity of an exposure record.

Code Description P Previously Reported R Revised

2. Exposure Coverage

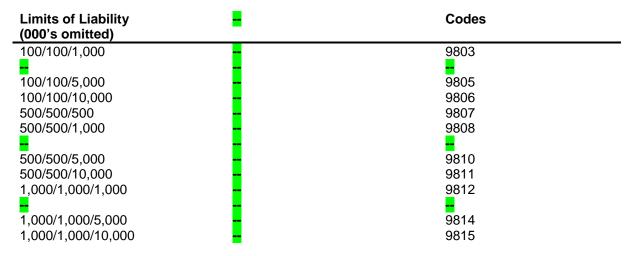
Report the code indicating the Act (Law) under which the exposure for this record's class code is associated.

Code	Description
01	State or Federal Act, excl. USL&HW
02	USL&HW "F" or non "F" Coverage
<mark>03</mark>	Federal Coal Mine Health and Safety Act Only
<mark>04</mark>	Federal Coal Mine Health and Safety Act and/or the State Act
10	Voluntary Coverage Not Mandatory by State Act

3. Premium Codes

- a. Premium Subject to Experience Modification --
 - (1) Premium for Increased Limits

Table for Increased Limits Effective 04/01/13



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Over 1,000/1,000/10,000

All Other

9816

9837

Note: The increased limits factors applied to non-ratable classification exposures should be reported as not subject to the experience modification --.

(2) (3) (4)	Amount Required to Balance to Increased Limits Minimum Premium Additional Premium From Flat Increase on Outstanding Policies Premium Credit Resulting From Flat Decrease on Outstanding	Code 9848 Code 0998 Code 0994
(5)	Policies Deductible Applied to Manual Premium Before Experience Modification	Code 9664
(6)	Waiver of Subrogation	Code 0930

b. Premium Not Subject to Experience Modification --

(1)	Loss Constant	Code 0032
(2)	Seat Surcharge	Code 9108
(3)	Short Rate Penalty Premium	Code 0931
(4)	Risk Minimum Premium	Code 0990
(S)	Optional Supplemental Loadings	
` ,	For Class 447	Code 0066
	For Class 445	Code 0067
	For Class 513	Code 0176
	For Black Lung Experience	Code 0164
	For Carcinogen Experience	Code 0133
	For Radiation Experience	Code 9985
(6)	Mandatory Supplemental Loadings	
()	For Class 615	Code 0152
	- I was a second of the second	.
	For Class 810	Code 0162
	For Class 4771	Code 0771

	For Class 7405	Code 7445
	For Class 7413	Code 7453
(7)	Workfare Program Employees – Per person week	Code 0982
(8)	Pennsylvania Construction Credit Premium Adjustment Program (PCCPAP)	Code 9046

(9) Certified Safety Committee Credit Program (CSCCP)
 (10) Deductible Applied to Manual Premium After Experience Modification

Code 9890
Code 9663

Deductible

(11) Merit Rating Plan Adjustment Neutral

Code 9884

Code 9884

(12) Merit Rating Plan Adjustment - 5% Credit Adjustment
 (13) Merit Rating Plan Adjustment - 5% Debit Adjustment
 Code 9885
 Code 9886

(14) Schedule Rating Plan Credit Code 9887
(15) Schedule Rating Plan Debit Code 9889

c. Premium Not Subject to Experience Modification and Not to be Included in Standard Premium (Reported on lines "H", "I" or "J").

(1)	Premium Discount	Code 0063
` ,		Code 0064
(2)	Expense Constant	Code 0900
(3)	Waiver of Subrogation – Flat Charge	Code 9115
(4)	Terrorism	Code 9740
(5)	Catastrophe (other than Certified Acts of Terrorism)	Code 9741

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4. Employer Assessment Surcharge Code

a. Employer Assessment Surcharge

Code 0938

C. Loss Information Codes

1. Injury Type

Code	Description
01	Death
02	Permanent Total Disability
05	Temporary Total or Temporary Partial Disability
06	Medical Only Claims
07	Contract Medical
09	Permanent Partial Disability

2. Claim Status

Code	Description
0	Open
1	Closed

3. Loss Conditions

Report the 2-digit code for each loss condition.

Code	Description
01	State or Federal Act, excl. USL&HW
02	USL&HW "F" or non "F" Coverage
03 04	Federal Coal Mine Health and Safety Act Only
04	Federal Coal Mine Health and Safety Act and/or the State Act
· · · · · · · · · · · · · · · · · · ·	

Type of Loss

Code	Description
01	Trauma
02	Occupational Disease (OD)
03	Cumulative Injury other than Disease

Type of Recovery Code Description

Code	Description
01	No Recovery
02	Second Injury Only
03	Subrogation Only (Third Party)
04	Subrogation with Second Injury

Type of Claim

Code	Description
01	Workers' Compensation Only
02	Employers' Liability Only
03	Workers' Comp. & Employers' Liability

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Type of Settlement

	Michiell
Code	Description
00	Claim Not Subject to Settlement
03	Stipulated Award (Carrier/Claimant Settlement)
04	Findings and Award (Judicial Award)
05	Dismissal (Non-Compensable)
06	Compromise Settlement
09	All Other Settlements

4. Managed Care Organization Type

Code	Description
00	The claim is not administrated by an approved managed care organization.
01	The claim's medical losses are administrated by an approved managed care
	organization not specifically listed in codes 02-05 below.
02	The claim's medical losses are administrated by a health maintenance organization.
03	The claim's medical losses are administrated by a preferred provider organization.
04	The claim's medical losses are administrated by an exclusive provider organization.
05	The claim's medical losses are administrated by an independent practice association.

- 5. **Injury Description Code.** This code is made up of three separate components:
 - a. First two positions (XX -- --) identify the part of body injured.
 - b. Middle two positions (-- XX --) identify the nature of the injury.
 - c. Last two positions (-- -- XX) identify the specific cause of injury.

Refer to page 9 for a list of the Injury Description Codes.

6. Vocational Rehabilitation Indicator

Indicator	Description	
Υ	Claim includes Vocational Rehabilitation Costs	
N	Claim does not include Vocational Rehabilitation Costs	

7. Lump Sum Indicator

Report the value that identifies a lump sum agreement for the claim.

Indicator

Description



Claim has been settled by an agreement to a lump sum amount. Claim has not been settled with a lump sum agreement.

Fraudulent Claim Codes

Code	Description
00	Not Fraudulent
01	Partial Fraudulent
02	Fully Fraudulent

D. Individual Case Report Codes

1. Report Number

The report number must coincide with the Unit Statistical Report. (Refer to Section IV, Item A1)

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2. Transaction Type

Code Description

- 1 Initial Report
- 2 Subsequent Report
- 3 Revised Report
- 4 Correction Report



3. Claim Status Code

Code	Description
0	Open Claim
1	Closed Claim

4. Managed Care Organization Type Code

Code Description

- The claim is not administered by an approved managed care organization (MCO).
- The claim's medical losses are administered by an approved managed care organization (MCO) not specifically listed in Codes 02-05 below.
- The claim's medical losses are administered by a health maintenance organization (HMO).
- The claim's medical losses are administered by a preferred provider organization (PPO).
- O4 The claim's medical losses are administered by an exclusive provider organization (EPO).
- The claim's medical losses are administered by an independent practice association (IPA).

Surgery Code

Code	Description
1	Surgery
2	No Surgery

Attorney Code

Code	Description
2	Attorney involved
3	No Attorney involved

Workers Sex

6.

Code	Description
M	Male
F	Female

8. Injury Description Code. This code is made up of three separate components:

- a. First two positions (XX -- --) identify the part of body injured.
- b. Middle two positions (-- XX --) identify the nature of the injury.
- c. Last two positions (-- -- XX) identify the specific cause of injury.

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Refer to page 9 for a list of the Injury Description Codes.

Reserve Type

Code	Description
00	Standard Reserve
01	Stacked Estimate
02	Volunteers
03	Questionable Compensability
04	Second Injury Fund Involvement
05	Partial Dependency
06	Still Exposed
07	Last Exposed
80	Stacked Award

10. Lump Sum Indicator

Indicator	Description
Υ	Lump Sum
	O(1 1 1

Other than Lump Sum Ν

11. Fraudulent Claim Code

Code	Description	
00	Not Fraudulent	
01	Partially Fraudulent	
02	Fully Fraudulent	

12. Employment Status

Code 1	Description Regular
2	Part-time
3	Unemployed
4	On Strike
5	Disabled
6	Retired
8	Unemployed (due to work-force reduction)
9	Other

13. Beneficiary Code

Code	Description
1	Injured Worker
2	Widow
3	Widower
4	Sons or Daughters
5	Brothers or Sisters
6	Mothers or Fathers
7	Other
9	Handicapped Child

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Injury Description Coding Part of Body

Code	Namative Description
I. Head	*
10. Multiple Head Injury	Any combination of below parts
11. Skull	*
12. Brain	*
13. Ear(s)	Includes: hearing, inside eardrum
14. Eye(s)	Includes: optic nerves, vision, eye lids
15. Nose	Includes: nasal passage, sinus, sense of smell
16. Teeth	*
17. Mouth	Includes: lips, tongue, throat, taste
18. Soft Tissue	*
19. Facial Bones	Includes: jaw
II. Neck	*
20. Multiple Neck Injury	Any combination of below parts
21. Vertebrae	Includes: spinal column bone, "cervical segment"
22. Disc	Includes: spinal column cartilage, "cervical segment"
23. Spinal Cord	Includes: nerve tissue, "cervical segment"
24. Larynx	Includes: cartilage and vocal cords
25. Soft Tissue	Other than larynx or trachea
26. Trachea	*
III. Upper Extremities	*
30. Multiple Upper Extremities	Any combination of below parts, excluding hands and wrists combined
31. Upper Arm	Humerus and corresponding muscles, excluding clavicle and scapula
32. Elbow	Radial head
33. Lower Arm	Forearm – radius, ulna and corresponding muscles
34. Wrist	Carpals and corresponding muscles

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Injury Description Coding Part of Body

Code	Narrative Description
35. Hand	Metacarpals and corresponding muscles – excluding wrist or fingers
36. Finger(s)	Other than thumb and corresponding muscles
37. Thumb	*
38. Shoulder(s)	Armpit, rotator cuff, trapezius, clavicle, scapula
39. Wrist (s) & Hand(s)	*
IV. Trunk	*
40. Multiple Trunk	Any combination of below parts
41. Upper Back Area	(Thoracic Area) Upper back muscles, excluding, vertebrae, disc, spinal cord
42. Lower Back Area	(Lumbar Area and Lumbo Sacral) Lower back muscles, excluding sacrum, coccyx, pelvis, vertebrae, disc, spinal cord
43. Disc	Spinal column cartilage other than cervical segment
44. Chest	Including ribs, sternum, soft tissue
45. Sacrum and Coccyx	Final nine vertebrae-fused
46. Pelvis	*
47. Spinal Cord	Nerve tissue other than cervical segment
48. Internal Organs	Other than heart and lungs
49. Heart	*
60. Lungs	*
61. Abdomen Including Groin	Excluding injury to internal organs
62. Buttocks	Soft tissue
63. Lumbar & or Sacral Vertebrae	Bone portion of the spinal column

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Injury Description Coding Part of Body

Code	Narrative Description
V. Lower Extremities	*
50. Multiple Lower Extremities	Any combination of below parts
51. Hip	*
52. Upper Leg	Femur and corresponding muscles
53. Knee	Patella
54. Lower Leg	Tibia, fibula and corresponding muscles
55. Ankle	Tarsals
56. Foot	Metatarsals, heel, Achilles tendon and corresponding muscles – excluding ankle or toes
57. Toes	*
58. Great Toe	*
VI. Multiple Body Parts	*
64. Artificial Appliance	Braces, etc.
65. Insufficient Info to Properly Identify – Unclassified	Insufficient information to identify part affected
66. No Physical Injury	Mental disorder
90. Multiple Body Parts (Including Body Systems & Body Parts)	Applies when more than one major body part has been affected, such as an arm and a leg and multiple internal organs.
91. Body Systems and Multiple Body Systems	Applies to the functioning of an entire body system has been affected without specific injury to any other part, as in the case of poisoning, corrosive action, inflammation, affecting internal organs, damage to nerve centers, etc., does not apply when the systemic damage results from an external injury affecting an external part such as a back injury which includes damage to the nerves of the spinal cord.
99. Whole Body	A code referencing the anatomic classification of the injury.

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Injury Description Coding Nature of Injury

Code	Narrative Description
I. Specific Injury	*
01. No Physical Injury	i.e., Glasses, contact lenses, artificial appliance, replacement of artificial appliance
02. Amputation	Cut off extremity, digit, protruding part of body, usually by surgery, i.e. leg, arm
03. Angina Pectoris	Chest pain
04. Burn	(Heat) Burns or scald. The effect of contact with hot substances.(Chemical) burns. tissue damage resulting from the corrosive action chemicals, fume, etc., (acids, alkalies)
07. Concussion	Brain, cerebral
10. Contusion	Bruise - intact skin surface hematoma
13. Crushing	To grind, pound or break into small bits
16. Dislocation	Pinched nerve, slipped/ruptured disc, herniated disc, sciatica, complete tear, HNP subluxation, MD dislocation
19. Electric Shock	Electrocution
22. Enucleation	Removal of organ or tumor
25. Foreign Body	*
28. Fracture	Breaking of a bone or cartilage
30. Freezing	Frostbite and other effects of exposure to low temperature
31. Hearing Loss or Impairment	Traumatic only. A separate injury, not the sequelae of another injury
32. Heat Prostration	Heat stroke, sun stroke, heat exhaustion, heat cramps and other effects of environmental heat. Does not include sunburn
34. Hernia	The abnormal protrusion of an organ or part through the containing wall of its cavity
36. Infection	The invasion of a host by organisms such as bacteria, fungi, viruses, mold, protozoa or insects, with or without manifest disease.
37. Inflammation	The reaction of tissue to injury characterized clinically by heat, swelling, redness and pain

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Injury Description Coding Nature of Injury

Code	Narrative Description

Code	Narrative Description
40. Laceration	Cut, scratches, abrasions, superficial wounds, calluses. wound by tearing
41. Myocardial Infarction	Heart attack, heart conditions, hypertension. The inadequate blood flow to the muscular tissue of the heart.
42. Poisoning - General (Not OD or Cumulative Injury)	A systemic morbid condition resulting from the inhalation, ingestion, or skin absorption of a toxic substance affecting the metabolic system, the nervous system, the circulatory system, the digestive system, the respiratory system, the excretory system, the musculoskeletal system, etc. includes chemical or drug poisoning, metal poisoning, organic diseases, and venomous reptile and insect bites. Does not include effects of radiation, pneumoconiosis, corrosive effects of chemicals; skin surface irritations, septicemia or infected wounds.
43. Puncture	A hole made by the piercing of a pointed instrument
46. Rupture	*
47. Severance	To separate, divide or take off
49. Sprain or Tear	Internal derangement, a trauma or wrenching of a joint, producing pain and disability depending upon degree of injury to ligaments.
52. Strain or Tear	Internal derangement, the trauma to the muscle or the musculotendinous unit from violent contraction or excessive forcible stretch.
53. Syncope	Swooning, fainting, passing out, no other injury
54. Asphyxiation	Strangulation, drowning
55. Vascular	Cerebrovascular and other conditions of circulatory systems, NOC, exclude heart and hemorrhoids. Includes: strokes, varicose veins - non toxic
58. Vision Loss	*
59. All Other Specific Injuries, NOC	*

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Injury Description Coding Nature of Injury

Code	Narrative Description
II. Occupational Disease or Cumulative Injury	*
60. Dust Disease, NOC	All other pneumoconiosis
61. Asbestosis	Lung disease, a form of pneumoconiosis, resulting from protracted inhalation of asbestos particles.
62. Black Lung	The chronic lung disease or pneumoconiosis found in coal miners
63. Byssinosis	Pneumoconiosis of cotton, flax and hemp workers
64. Silicosis	Pneumoconiosis resulting from inhalation of silica (quartz) dust.
65. Respiratory Disorders	Gases, fumes, chemicals, etc.
66. Poisoning - Chemical, (Other Than Metals)	Man made or organic
67. Poisoning - Metal	Man made
68. Dermatitis	Rash, skin or tissue inflammation including boils, etc., generally resulting from direct contact with irritants or sensitizing chemicals such as drugs, oils, biologic agents, plants, woods or metals which may be in the form of solids, pastes, liquids or vapors and which may be contacted in the pure state or in compounds or in combination with other materials. do not include skin tissue damage resulting from corrosive action of chemicals, burns from contact with hot substances, effects of exposure to radiation, effects of exposure to low temperatures or inflammation or irritation resulting from friction or impact
69. Mental Disorder	A clinically significant behavioral or psychological syndrome or pattern typically associated with either a distressing symptom or impairment of function. i.e., acute anxiety, neurosis, stress, non-toxic depression
70. Radiation	All forms of damage to tissue, bones or body fluids produced by exposure to radiation
71. All Other Occupational Disease Injury, NOC	*

Effective: April 1, 2013 Section IV CODES

Injury Description Coding Nature of Injury

Code	Narrative Description
72. Loss of Hearing	*
73. Contagious Disease	*
74. Cancer	*
75. AIDS	*
76. VDT - Related Diseases	Video display terminal diseases other than carpal tunnel syndrome
77. Mental Stress	*
78. Carpal Tunnel Syndrome	Soreness, tenderness and weakness of the muscles of the thumb caused by pressure on the median nerve at the point at which it goes through the carpal tunnel of the wrist
79. Hepatitis C	*
80. All Other Cumulative Injury, NOC	*
III. Multiple Injuries	*
90. Multiple Physical Injuries Only	*
91. Multiple Injuries Including Both Physical and Psychological	*

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Injury Description Coding Cause of Injury

Code	Narrative Description
I. Burn or Scald – Heat or Cold	*
01. Chemicals	Includes hydrochloric acid, sulfuric acid, battery acid, methanol, antifreeze.
02. Hot Objects or Substances	*
03. Temperature Extremes	Non-impact injuries resulting in a burn due to hot or cold temperature extremes. Includes freezing or frostbite.
04. Fire or Flame	*
05. Steam or Hot Fluids	*
06. Dust, Gases, Fumes or Vapors	Includes inhalation of carbon dioxide, carbon monoxide, propane, methane, silica (quartz), asbestos dust and smoke.
07. Welding Operation	Includes welder's flash (burns to skin or eyes as a result of exposure to intense light from welding.)
08. Radiation	Includes effects of ionizing radiation found in X-rays, microwaves, nuclear reactor waste, and radiating substances and equipment. Includes non-ionizing radiation such as sunburn.
09. Contact With, NOC	Not otherwise classified in any other code. Includes cleaning agents and fertilizers.
11. Cold Objects or Substances	*
14. Abnormal Air Pressure	*
84. Electrical Current	Includes electric shock, electrocution and lightning.
II. Caught In, Under or Between	*
10. Machine or Machinery	Running or meshing objects, a moving and a stationary object, two or more moving objects
12. Object Handled	Includes medical hospital bed & parts, wheelchair, clothespin vise.
13. Caught In, Under or Between, NOC	Not otherwise classified in any other code.
20. Collapsing Materials (Slides of Earth)	Either man made or natural.

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Injury Description Coding Cause of Injury

III. Cut, Puncture, Scrape Injured By	*
15. Broken Glass	*
16. Hand Tool, Utensil; Not Powered	Includes needle, pencil, knife, hammer, saw, axe, screwdriver.
17. Object Being Lifted or Handled	Includes being cut, punctured or scraped by a person or object being lifted or handled.
18. Powered Hand Tool, Appliance	Includes drill, grinder, sander, iron, blender, welding tools, nail gun.
19. Cut, Puncture, Scrape, NOC	Not otherwise classified in any other code. Includes power actuated tools.
IV. Fall, Slip or Trip Injury	*
25. From Different Level (Elevation)	Includes collapsing chairs, falling from piled materials, off wall, catwalk, bridge.
26. From Ladder or Scaffolding	*
27. From Liquid or Grease Spills	*
28. Into Openings	Includes mining shafts, excavations, floor openings, elevator shafts.
29. On Same Level	*
30. Slip, or Trip, Did Not Fall	Slip or trip and did not come in contact with the floor or ground.
31. Fall, Slip or Trip, NOC	Not otherwise classified in any other code. Includes tripping over object, slipping on organic material, slip but fall not specified.
32. On Ice or Snow	*
33. On Stairs	*
V. Motor Vehicle	*
40. Crash of Water Vehicle	*
41. Crash of Rail Vehicle	*

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Injury Description Coding Cause of Injury

Ouc	Narrative Description
45. Collision or Sideswipe With Another Vehicle	Vehicle collision, both vehicles in motion.
46. Collision with a Fixed Object	Collision occurring with standing vehicle or stationary object.
47. Crash of Airplane	*
48. Vehicle Upset	Includes overturned or jackknifed.
50. Motor Vehicle, NOC	Not otherwise classified in any other code. Includes injuries due to sudden stop or start, being thrown against interior parts of the vehicle and vehicle contents being thrown against occupants.
VI. Strain or Injury By	*
52. Continual Noise	Injury to ears or hearing due to the cumulative effects of constant or repetitive noise.
53. Twisting	Free bodily motion that imposes stress or strain on some part of body. Includes assumption of unnatural position, involuntary motions induced by sudden noise, fright or loss of balance.
54. Jumping or Leaping	*
55. Holding or Carrying	Applies to objects or people. Includes restraining a person.
56. Lifting	Includes objects or people.
57. Pushing or Pulling	Includes objects or people.
58. Reaching	*
59. Using Tool or Machinery	*
60. Strain or Injury By, NOC	Not otherwise classified in any other code.
61. Wielding or Throwing	Physical effort or overexertion from attempts to resist a force applied by an object being handled.
97. Repetitive Motion	Cumulative injury or condition caused by continual, repeated motions; strain by excessive use. Includes Carpal Tunnel Syndrome.

Effective: April 1, 2013 Section IV CODES

Injury Description Coding Cause of Injury

Code Narrative Description

	Narrative Description
VII. Striking Against or Stepping On	NOTE: Applies to cases in which the injury was produced by the impact created by the person, rather than by the source.
65. Moving Part of Machine	*
66. Object Being Lifted or Handled	*
67. Sanding, Scraping, Cleaning Operation	Include scratches or abrasions caused by sanding, scraping, cleaning operations.
68. Stationary Object	*
69. Stepping on Sharp Object	*
70. Striking Against or Stepping On, NOC	Not otherwise classified in any other code.
VIII. Struck or Injured By	NOTE: Applies to cases in which the injury was produced by the impact created by the source of injury, rather than by the injured person.
74. Fellow Worker, Patient or Other Person	Struck by co-worker, either on purpose or accidentally. Includes being struck by a patient while lifting or moving them not in act of a crime.
75. Falling or Flying Object	*
76. Hand Tool or Machine in Use	*
77. Motor Vehicle	Applies when a person is struck by a motor vehicle, including rail vehicles, water vehicles, airplanes.
78. Moving Parts of Machine	*
79. Object Being Lifted or Handled	Includes dropping object on body part.
80. Object Handled By Others	Includes another person dropping object on injured person's body part.
81. Struck or Injured, NOC	Not otherwise classified in any other code. Includes kicked, stabbed, bitten.
85. Animal or Insect	Includes bite, sting or allergic reaction.
86. Explosion or Flare Back	Rapid expansion, outbreak, bursting, or upheaval. Includes explosion of cars, bottles, aerosol cans, or buildings. "Flare back" involves superheated air and combustible gases at temperatures just below the ignition temperature.

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Injury Description Coding Cause of Injury

Code Narrative Description

Code	Narrative Description
IX. Rubbed or Abraded By	Not otherwise classified in any other code. Includes foreign body in ears.
94. Repetitive Motion	Caused by repeated rubbing or abrading; applies to non-impact cases in which the injury was produced by pressure, vibration or friction between the person and the source of injury. Includes callous, blister.
95. Rubbed or Abraded, NOC	Not otherwise classified in any other code. Includes foreign body in ears.
X. Miscellaneous Causes	*
82. Absorption, Ingestion or Inhalation, NOC	Not otherwise classified in any other code. Applies only to non-impact cases in which the injury resulted from inhalation, absorption (skin contact), or ingestion of harmful substances.
87. Foreign Matter (Body) in Eye(s)	Injury to eyes resulting from foreign matter that is not otherwise classified in any other code.
88. Natural Disasters	Injury resulting from natural disaster. Includes hurricane, earthquake, tornado, flood, forest fire.
89. Person in Act of a Crime	Specific injury, other than gunshot, caused as a result of contact between injured person and another person in the act of committing a crime. Includes robbery or criminal assault.
90. Other Than Physical Cause of Injury	Stress, shock, or psychological trauma that develops in relation to a specific incident or cumulative exposure to conditions.
91. Mold	Includes mildew.
93. Gunshot	Injury is caused by the discharge of a firearm. Includes instances where injury arises from being struck by the fired projectile, burned by muzzle blast or deafened by report of gunshot.
96. Terrorism	An act that causes injury to human life, committed by one or more individuals as part of an effort to coerce a population group(s) or to influence the policy or affect the conduct of any government(s) by coercion.
98. Cumulative, NOC	Cumulative, not otherwise classified in any other code. Involves cases in which the cause of injury occurred over a period of time, any condition increasing in severity over time.

Effective: April 1, 2013 Section IV CODES

Injury Description Coding Cause of Injury

Code	Narrative Description			
99. Other - Miscellaneous, NOC	Not otherwise classified in any other code.			

^{*} Intentionally left blank.

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SCHEDULED INDEMNITY - MAXIMUM WEEKS

CODE	BODY MEMBER CODE	<u>WEEKS</u>	+ HEALING WEEKS
35	Hand	335	20
33	Forearm	370	20
31	Arm	410	20
56	Foot	250	25
54	Lower leg	350	25
52	Leg	410	25
14	Eye	275	10
13	Hearing (one ear)	60	10
13	Hearing (both ears)	260	10
37	Thumb	100	10
36	First finger	50	6
36	Second finger	40	6
36	Third finger	30	6
36	Fourth finger	28	6
37	One-half of thumb	50	10
36	One-half of first finger	25	6
36	One-half of second finger	20	6
36	One-half of third finger	15	6
36	One-half of fourth finger	14	6
36	Two or more members	aggregate	larger
57	Great toe	40	12
57	Other than great toe	16	6
57	One-half of great toe	20	12
57	One-half other than great toe	8	6
57	Two or more members	aggregate	larger
18	Facial disfigurement	275	

SECTION V

TABLES

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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TABLE I-A Surviving Spouse Pension Table*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
16	11.510	11.837	13.022	13.691	14.240	14.742	21
17	11.579	11.915	13.115	13.796	14.358	14.873	22
18	11.654	12.000	13.216	13.911	14.486	15.015	23
19	11.735	12.091	13.324	14.034	14.624	15.168	24
20	11.823	12.189	13.442	14.167	14.772	15.334	25
21	12.012	12.365	13.611	14.330	14.941	15.512	26
22	12.224	12.551	13.781	14.489	15.108	15.691	27
23	12.453	12.746	13.952	14.643	15.269	15.866	28
24	12.688	12.955	14.140	14.825	15.446	16.036	29
25	12.924	13.166	14.328	15.015	15.626	16.204	30
26	13.157	13.371	14.507	15.199	15.804	16.374	31
27	13.387	13.568	14.675	15.370	15.977	16.548	32
28	13.616	13.758	14.835	15.532	16.149	16.729	33
29	13.851	13.952	14.997	15.694	16.324	16.920	34
30	14.101	14.162	15.177	15.872	16.512	17.120	35
31	14.376	14.404	15.393	16.086	16.722	17.326	36
32	14.685	14.692	15.660	16.353	16.961	17.534	37
33	15.049	15.052	15.982	16.677	17.226	17.735	38
34	15.450	15.461	16.347	17.041	17.505	17.920	39
35	15.863	15.888	16.721	17.408	17.771	18.079	40
36	16.255	16.286	17.059	17.725	17.993	18.204	41
37	16.602	16.623	17.327	17.952	18.150	18.291	42
38	16.879	16.867	17.495	18.060	18.215	18.338	43
39	17.107	17.046	17.593	18.083	18.221	18.344	44
40	17.291	17.174	17.640	18.047	18.186	18.309	45
41	17.442	17.272	17.655	17.979	18.115	18.234	46
42	17.556	17.356	17.655	17.904	18.021	18.121	47
43	17.646	17.440	17.657	17.841	17.920	17.972	48
44	17.721	17.516	17.652	17.781	17.809	17.791	49
45	17.776	17.570	17.629	17.708	17.679	17.583	50
46	17.790	17.580	17.570	17.602	17.518	17.350	51
47	17.751	17.534	17.464	17.449	17.319	17.097	52
48	17.643	17.414	17.295	17.233	17.066	16.827	53
49	17.503	17.257	17.099	16.992	16.797	16.544	54
50	17.333	17.067	16.880	16.733	16.517	16.252	55
51	17.134	16.852	16.642	16.460	16.228	15.954	56
52	16.907	16.615	16.388	16.177	15.932	15.650	57
53	16.656	16.356	16.119	15.887	15.631	15.342	58
54	16.389	16.082	15.836	15.590	15.325	15.029	59
55	16.109	15.796	15.543	15.286	15.014	14.711	60
56	15.821	15.502	15.242	14.976	14.696	14.388	61
57	15.525	15.201	14.934	14.660	14.374	14.060	62
58	15.223	14.893	14.620	14.338	14.047	13.729	63
59	14.914	14.579	14.299	14.011	13.715	13.392	64
60	14.599	14.258	13.974	13.679	13.377	13.051	65

^{* 1999} United States Life Table for Female Population 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 0.0%

** For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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TABLE I-A Surviving Spouse Pension Table*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
61	14.279	13.934	13.645	13.344	13.035	12.704	66
62	13.956	13.607	13.312	13.004	12.688	12.351	67
63	13.634	13.279	12.977	12.661	12.336	11.992	68
64	13.310	12.948	12.637	12.312	11.978	11.628	69
65	12.980	12.611	12.290	11.958	11.616	11.259	70
66	12.638	12.264	11.937	11.598	11.248	10.884	71
67	12.294	11.916	11.578	11.231	10.873	10.502	72
68	11.939	11.559	11.213	10.859	10.492	10.116	73
69	11.579	11.197	10.842	10.480	10.107	9.727	74
70	11.214	10.829	10.466	10.097	9.720	9.338	75
71	10.844	10.456	10.086	9.712	9.332	8.949	76
72	10.467	10.077	9.703	9.326	8.944	8.559	77
73	10.086	9.696	9.319	8.939	8.555	8.170	78
74	9.702	9.312	8.933	8.551	8.167	7.783	79
75	9.316	8.927	8.546	8.163	7.780	7.401	80
76	8.930	8.540	8.159	7.778	7.399	7.026	81
77	8.543	8.153	7.773	7.397	7.025	6.659	82
78	8.156	7.769	7.393	7.022	6.658	6.303	83
79	7.771	7.389	7.019	6.656	6.303	5.963	84
80	7.391	7.016	6.654	6.301	5.962	5.639	85
81	7.019	6.652	6.299	5.961	5.639	5.330	86
82	6.654	6.299	5.960	5.638	5.330	5.036	87
83	6.301	5.960	5.638	5.330	5.035	4.756	88
84	5.961	5.638	5.330	5.035	4.755	4.489	89
85	5.638	5.329	5.035	4.755	4.489	4.238	90
86	5.329	5.035	4.755	4.489	4.238	4.000	91
87	5.035	4.755	4.489	4.238	4.000	3.775	92
88	4.755	4.489	4.237	4.000	3.775	3.564	93
89	4.489	4.237	3.999	3.775	3.563	3.364	94
90	4.237	3.999	3.775	3.563	3.364	3.176	95
91	3.999	3.775	3.563	3.364	3.176	2.998	96
92	3.775	3.563	3.364	3.176	2.998	2.828	97
93	3.563	3.364	3.175	2.997	2.828	2.665	98
94	3.364	3.175	2.997	2.828	2.665	2.506	99
95	3.175	2.997	2.828	2.665	2.506	2.345	100
96	2.997	2.828	2.665	2.506	2.345	2.215	101
97	2.828	2.665	2.505	2.345	2.214	2.088	102
98	2.665	2.505	2.345	2.214	2.088	1.962	103
99	2.505	2.345	2.214	2.088	1.962	1.840	104
100	2.345	2.214	2.088	1.962	1.840	1.719	105
101	2.213	2.086	1.960	1.837	1.715	1.584	106
102	2.086	1.960	1.837	1.715	1.584	1.433	107
103	1.960	1.837	1.715	1.584	1.433	1.250	108
104	1.837	1.715	1.584	1.433	1.250	0.955	109
105	1.715	1.584	1.433	1.250	0.955	0.500	110

^{* 1999} United States Life Table for Female Population 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 0.0%

^{**} For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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TABLE I-A (Continued) Surviving Spouse Pension Table*

Age at Widowhood (X)	_ a [x]	_ a [x]+1	_ a [x]+2	_ a [x]+3	a [x]+4	a [x]+5	Attained Age** (X+5)
106 107 108 109 110	[x] 1.584 1.433 1.250 0.955 0.500	[x]+1 1.433 1.250 0.955 0.500	[x]+2 1.250 0.955 0.500	[x]+3 0.955 0.500	[x]+4 0.500	[x]+5	(X+5) 111 112 113 114 115

^{* 1999} United States Life Table for Female Population 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 0.0%

** For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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TABLE II-A Present Value of Remarriage Dowry*

Age at Widowhood (X)	A´ [x]	A´ [x]+1	A´ [x]+2	A´ [x]+3	A´ [x]+4	A´ [x]+5	Attained Age** (X+5)
16	0.5698	0.5548	0.5072	0.4787	0.4544	0.4315	21
17	0.5650	0.5495	0.5009	0.4715	0.4464	0.4226	22
18	0.5599	0.5437	0.4940	0.4638	0.4377	0.4130	23
19	0.5543	0.5375	0.4866	0.4554	0.4284	0.4027	24
20	0.5484	0.5309	0.4787	0.4464	0.4183	0.3915	25
21	0.5383	0.5209	0.4684	0.4359	0.4071	0.3794	26
22	0.5270	0.5103	0.4578	0.4253	0.3957	0.3671	27
23	0.5148	0.4991	0.4469	0.4145	0.3841	0.3544	28
24	0.5020	0.4870	0.4350	0.4022	0.3716	0.3416	29
25	0.4888	0.4744	0.4227	0.3893	0.3585	0.3284	30
26	0.4755	0.4618	0.4103	0.3762	0.3451	0.3147	31
27	0.4619	0.4491	0.3981	0.3633	0.3314	0.3004	32
28	0.4479	0.4364	0.3858	0.3503	0.3174	0.2854	33
29	0.4333	0.4231	0.3731	0.3369	0.3028	0.2695	34
30	0.4177	0.4087	0.3592	0.3224	0.2872	0.2527	35
31	0.4005	0.3925	0.3433	0.3058	0.2701	0.2351	36
32	0.3813	0.3738	0.3246	0.2865	0.2513	0.2169	37
33	0.3591	0.3514	0.3030	0.2641	0.2308	0.1986	38
34	0.3347	0.3262	0.2789	0.2392	0.2090	0.1803	39
35	0.3091	0.2995	0.2537	0.2135	0.1872	0.1627	40
36	0.2837	0.2734	0.2294	0.1894	0.1667	0.1462	41
37	0.2597	0.2495	0.2077	0.1687	0.1487	0.1308	42
38	0.2384	0.2292	0.1901	0.1530	0.1344	0.1168	43
39	0.2188	0.2114	0.1752	0.1408	0.1225	0.1043	44
40	0.2006	0.1954	0.1622	0.1310	0.1120	0.0932	45
41	0.1834	0.1803	0.1503	0.1223	0.1029	0.0836	46
42	0.1674	0.1652	0.1385	0.1135	0.0944	0.0754	47
43	0.1517	0.1495	0.1261	0.1036	0.0857	0.0685	48
44	0.1361	0.1335	0.1134	0.0930	0.0770	0.0628	49
45	0.1208	0.1178	0.1009	0.0824	0.0688	0.0582	50
46	0.1069	0.1037	0.0897	0.0729	0.0616	0.0543	51
47	0.0951	0.0918	0.0804	0.0654	0.0560	0.0512	52
48	0.0864	0.0832	0.0739	0.0608	0.0529	0.0485	53
49	0.0788	0.0761	0.0683	0.0571	0.0502	0.0461	54
50	0.0722	0.0702	0.0634	0.0539	0.0477	0.0439	55
51	0.0667	0.0652	0.0592	0.0511	0.0453	0.0417	56
52	0.0623	0.0609	0.0554	0.0484	0.0430	0.0395	57
53	0.0587	0.0574	0.0520	0.0458	0.0406	0.0371	58
54	0.0556	0.0543	0.0489	0.0432	0.0382	0.0347	59
55	0.0528	0.0515	0.0462	0.0407	0.0357	0.0323	60
56	0.0502	0.0489	0.0436	0.0382	0.0332	0.0297	61
57	0.0476	0.0463	0.0410	0.0357	0.0307	0.0272	62
58	0.0451	0.0438	0.0384	0.0332	0.0281	0.0246	63
59	0.0426	0.0413	0.0359	0.0307	0.0256	0.0220	64
60	0.0402	0.0388	0.0333	0.0282	0.0231	0.0194	65

¹⁹⁹⁹ United States Life Table for Female Population 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 0.0% For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

TABLE II-A (Continued) Present Value of Remarriage Dowry*

Age at Widowhood (X)	A´ [x]	A´ [x]+1	A´ [x]+2	A´ [x]+3	A´ [x]+4	A´ [x]+5	Attained Age** (X+5)
61	0.0377	0.0363	0.0307	0.0256	0.0206	0.0169	66
62	0.0350	0.0336	0.0280	0.0230	0.0181	0.0145	67
63	0.0319	0.0306	0.0252	0.0203	0.0157	0.0122	68
64	0.0285	0.0275	0.0223	0.0176	0.0134	0.0101	69
65	0.0253	0.0244	0.0195	0.0151	0.0112	0.0084	70
66	0.0225	0.0218	0.0169	0.0128	0.0094	0.0069	71
67	0.0195	0.0188	0.0146	0.0109	0.0079	0.0057	72
68	0.0171	0.0164	0.0127	0.0093	0.0066	0.0048	73
69	0.0148	0.0142	0.0109	0.0079	0.0056	0.0040	74
70	0.0128	0.0122	0.0093	0.0067	0.0048	0.0034	75
71	0.0110	0.0104	0.0078	0.0056	0.0040	0.0028	76
72	0.0094	0.0088	0.0066	0.0047	0.0033	0.0023	77
73	0.0080	0.0075	0.0056	0.0039	0.0028	0.0019	78
74	0.0069	0.0064	0.0047	0.0033	0.0023	0.0015	79
75	0.0060	0.0055	0.0040	0.0027	0.0018	0.0012	80
76	0.0051	0.0047	0.0033	0.0022	0.0015	0.0010	81
77	0.0044	0.0041	0.0028	0.0018	0.0012	0.0008	82
78	0.0038	0.0035	0.0024	0.0015	0.0010	0.0007	83
79	0.0033	0.0030	0.0020	0.0013	0.0008	0.0005	84
80	0.0027	0.0025	0.0017	0.0011	0.0007	0.0005	85
81	0.0022	0.0020	0.0014	0.0009	0.0006	0.0004	86
82	0.0016	0.0015	0.0010	0.0007	0.0005	0.0003	87
83	0.0011	0.0010	0.0008	0.0006	0.0004	0.0003	88
84	0.0008	0.0007	0.0005	0.0004	0.0003	0.0002	89
85	0.0007	0.0007	0.0005	0.0004	0.0003	0.0002	90
86	0.0006	0.0006	0.0004	0.0003	0.0002	0.0002	91
87	0.0006	0.0005	0.0004	0.0003	0.0002	0.0001	92
88	0.0005	0.0005	0.0003	0.0002	0.0002	0.0001	93
89	0.0004	0.0004	0.0003	0.0002	0.0002	0.0001	94
90	0.0004	0.0004	0.0003	0.0002	0.0001	0.0001	95
91	0.0004	0.0003	0.0003	0.0002	0.0001	0.0001	96
92	0.0003	0.0003	0.0002	0.0002	0.0001	0.0001	97
93	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	98
94	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	99
95	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	100
96	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	101
97	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	102
98	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	103
99	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	104
100	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	105
101	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	106
102	0.0001	0.0002	0.0001	0.0001	0.0001	0.0000	107
103	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	108
104	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	109
	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	110

¹⁹⁹⁹ United States Life Table for Female Population 1980 United States of America Railroad Retirement Board Remarriage Table

Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 0.0% For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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TABLE III-M-A
Pension Table* (Other than Surviving Spouse)
(Present Value of \$1 per Annum Payable Until Death)

Male									
Age	Present Value	Age	Present Value	Age	Present Value				
11	25.203	41	19.632	71	9.426				
12	25.071	42	19.357	72	9.069				
13	24.935	43	19.076	73	8.713				
14	24.799	44	18.789	74	8.359				
15	24.662	45	18.496	75	8.008				
16	24.524	46	18.198	76	7.660				
17	24.386	47	17.896	77	7.312				
18	24.247	48	17.587	78	6.966				
19	24.106	49	17.273	79	6.623				
20	23.961	50	16.952	80	6.286				
21	23.813	51	16.624	81	5.960				
22	23.662	52	16.289	82	5.647				
23	23.506	53	15.948	83	5.351				
24	23.345	54	15.602	84	5.067				
25	23.178	55	15.252	85	4.796				
26	23.005	56	14.899	86	4.538				
27	22.824	57	14.544	87	4.293				
28	22.637	58	14.186	88	4.061				
29	22.444	59	13.826	89	3.843				
30	22.244	60	13.463	90	3.636				
31	22.038	61	13.097	91	3.442				
32	21.826	62	12.729	92	3.260				
33	21.608	63	12.360	93	3.088				
34	21.383	64	11.991	94	2.927				
35	21.152	65	11.622	95	2.776				
36	20.915	66	11.252	96	2.633				
37	20.671	67	10.883	97	2.497				
38	20.421	68	10.514	98	2.365				
39	20.164	69	10.148	99	2.238				
40	19.901	70	9.785	100	2.108				

 ^{* 1999} United States Life Table for Male Population Annual Rate of Interest = 3.5% Annual Rate of Escalation = 0.0%

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TABLE III-F-A
Pension Table* (Other than Surviving Spouse)
(Present Value of \$1 per Annum Payable Until Death)
Female

 Female								
Age	Present Value	Age	Present Value					
11 12 13 14 15	25.950 25.844 25.734 25.623 25.509	56 57 58 59 60	16.536 16.191 15.841 15.487 15.128					
16 17 18 19 20	25.392 25.274 25.152 25.027 24.897	61 62 63 64 65	14.764 14.396 14.025 13.651 13.273					
21 22 23 24 25	24.763 24.623 24.480 24.331 24.178	66 67 68 69 70	12.892 12.507 12.119 11.730 11.340					
26 27 28 29 30	24.019 23.855 23.686 23.512 23.332	71 72 73 74 75	10.947 10.552 10.156 9.759 9.364					
31 32 33 34 35	23.147 22.955 22.759 22.557 22.349	76 77 78 79 80	8.970 8.575 8.182 7.792 7.408					
36 37 38 39 40	22.136 21.917 21.693 21.461 21.224	81 82 83 84 85	7.031 6.663 6.307 5.965 5.641					
41 42 43 44 45	20.981 20.731 20.474 20.211 19.941	86 87 88 89 90	5.332 5.037 4.756 4.490 4.238					
46 47 48 49 50	19.664 19.381 19.091 18.794 18.491	91 92 93 94 95	4.000 3.775 3.563 3.364 3.175					
51 52 53 54 55	18.181 17.864 17.541 17.211 16.876	96 97 98 99 100	2.996 2.827 2.663 2.502 2.341					

^{* 1999} United States Life Table for Female Population Annual Rate of Interest = 3.5% Annual Rate of Escalation = 0.0%

UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-I-B Surviving Spouse Pension Table*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
16	26.047	27.027	29.921	31.560	32.873	34.031	21
17	26.221	27.215	30.137	31.796	33.127	34.302	22
18	26.402	27.411	30.362	32.041	33.390	34.584	23
19	26.591	27.615	30.596	32.296	33.664	34.876	24
20	26.787	27.826	30.838	32.561	33.949	35.180	25
21	27.222	28.214	31.192	32.880	34.263	35.496	26
22	27.697	28.611	31.531	33.175	34.553	35.791	27
23	28.196	29.012	31.855	33.437	34.813	36.059	28
24	28.701	29.435	32.202	33.749	35.087	36.296	29
25	29.193	29.847	32.534	34.060	35.350	36.507	30
26	29.659	30.227	32.827	34.337	35.588	36.700	31
27	30.098	30.567	33.074	34.567	35.796	36.883	32
28	30.516	30.875	33.282	34.753	35.978	37.059	33
29	30.929	31.171	33.477	34.919	36.146	37.232	34
30	31.360	31.487	33.692	35.100	36.319	37.400	35
31	31.834	31.861	33.968	35.340	36.517	37.556	36
32	32.372	32.323	34.341	35.674	36.751	37.688	37
33	33.021	32.926	34.814	36.106	37.016	37.779	38
34	33.732	33.615	35.355	36.598	37.281	37.809	39
35	34.440	34.312	35.886	37.063	37.491	37.761	40
36	35.063	34.909	36.301	37.386	37.580	37.621	41
37	35.541	35.329	36.528	37.490	37.508	37.385	42
38	35.819	35.510	36.511	37.316	37.228	37.053	43
39	35.957	35.520	36.323	36.949	36.815	36.630	44
40	35.974	35.404	36.012	36.450	36.311	36.120	45
41	35.902	35.208	35.624	35.881	35.730	35.529	46
42	35.740	34.974	35.204	35.299	35.107	34.865	47
43	35.525	34.737	34.785	34.743	34.474	34.140	48
44	35.274	34.480	34.354	34.193	33.826	33.363	49
45	34.976	34.173	33.887	33.626	33.149	32.545	50
46	34.593	33.779	33.354	33.000	32.424	31.696	51
47	34.098	33.272	32.732	32.293	31.639	30.826	52
48	33.467	32.625	31.997	31.478	30.769	29.943	53
49	32.781	31.915	31.225	30.633	29.889	29.054	54
50	32.048	31.157	30.424	29.771	29.005	28.167	55
51	31.272	30.365	29.604	28.902	28.125	27.287	56
52	30.458	29.549	28.771	28.034	27.250	26.418	57
53	29.615	28.708	27.928	27.171	26.385	25.559	58
54	28.761	27.859	27.080	26.314	25.531	24.711	59
55	27.901	27.007	26.232	25.464	24.685	23.872	60
56	27.043	26.157	25.387	24.621	23.848	23.044	61
57	26.191	25.314	24.550	23.787	23.022	22.227	62
58	25.346	24.478	23.719	22.962	22.205	21.420	63
59	24.507	23.648	22.897	22.147	21.398	20.625	64
60	23.676	22.827	22.086	21.342	20.602	19.839	65

Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 4.0%

 ^{* 1999} United States Life Tables for Female Population
 1980 United States of America Railroad Retirement Board Remarriage Table

^{**}For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-I-B (Continued) Surviving Spouse Pension Table*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
61	22.856	22.019	21.286	20.548	19.815	19.063	66
62	22.049	21.223	20.498	19.767	19.038	18.295	67
63	21.261	20.443	19.723	18.997	18.272	17.537	68
64	20.488	19.676	18.959	18.237	17.516	16.788	69
65	19.722	18.918	18.203	17.486	16.770	16.049	70
66	18.956	18.161	17.454	16.743	16.033	15.319	71
67	18.204	17.421	16.713	16.009	15.304	14.598	72
68	17.453	16.683	15.981	15.283	14.584	13.887	73
69	16.711	15.957	15.259	14.567	13.876	13.191	74
70	15.980	15.240	14.547	13.861	13.181	12.511	75
71	15.259	14.532	13.846	13.170	12.503	11.847	76
72	14.547	13.833	13.157	12.494	11.841	11.199	77
73	13.844	13.147	12.484	11.834	11.194	10.567	78
74	13.155	12.475	11.826	11.189	10.563	9.954	79
75	12.480	11.817	11.181	10.559	9.950	9.362	80
76	11.821	11.173	10.552	9.947	9.359	8.792	81
77	11.177	10.545	9.941	9.356	8.791	8.247	82
78	10.548	9.935	9.351	8.788	8.246	7.728	83
79	9.937	9.346	8.784	8.243	7.727	7.240	84
80	9.349	8.780	8.240	7.725	7.239	6.784	85
81	8.783	8.238	7.723	7.237	6.783	6.354	86
82	8.241	7.723	7.236	6.782	6.354	5.951	87
83	7.725	7.236	6.782	6.353	5.951	5.573	88
84	7.238	6.782	6.353	5.950	5.573	5.219	89
85	6.782	6.353	5.950	5.573	5.219	4.889	90
86	6.353	5.950	5.572	5.219	4.889	4.580	91
87	5.950	5.572	5.219	4.889	4.580	4.293	92
88	5.572	5.218	4.888	4.580	4.293	4.025	93
89	5.218	4.888	4.580	4.292	4.025	3.775	94
90	4.888	4.580	4.292	4.024	3.774	3.541	95
91	4.580	4.292	4.024	3.774	3.541	3.322	96
92	4.292	4.024	3.774	3.541	3.322	3.116	97
93	4.024	3.774	3.540	3.322	3.116	2.920	98
94	3.774	3.540	3.322	3.116	2.919	2.730	99
95	3.540	3.322	3.116	2.919	2.730	2.542	100
96	3.322	3.116	2.919	2.729	2.542	2.387	101
97	3.116	2.919	2.729	2.541	2.387	2.240	102
98	2.919	2.729	2.541	2.387	2.240	2.093	103
99	2.729	2.541	2.387	2.240	2.093	1.951	104
100	2.541	2.387	2.239	2.093	1.951	1.812	105
101	2.387	2.240	2.093	1.951	1.812	1.662	106
102	2.240	2.093	1.951	1.812	1.662	1.487	107
103	2.093	1.951	1.812	1.662	1.487	1.275	108
104	1.951	1.812	1.662	1.487	1.275	0.964	109
105	1.812	1.662	1.487	1.275	0.964	0.500	110

^{* 1999} United States Life Tables for Female Population

Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 4.0%

¹⁹⁸⁰ United States of America Railroad Retirement Board Remarriage Table

^{**}For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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Table USLH-I-B (Continued) Surviving Spouse Pension Table*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
106 107 108 109 110	1.662 1.487 1.275 0.964 0.500	1.487 1.275 0.964 0.500	1.275 0.964 0.500	0.964	0.500		111 112 113 114 115

 ^{* 1999} United States Life Tables for Female Population
 1980 United States of America Railroad Retirement Board Remarriage Table
 Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 4.0%

^{**}For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-II-B

Present Value of Remarriage Dowry*

Age at	_	_	_	_	_	_	Attained
Widowhood	a	a	a	a	a	a	Age**
(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
16	0.7847	0.7634	0.7240	0.6947	0.6675	0.6408	21
17	0.7729	0.7508	0.7096	0.6790	0.6506	0.6228	22
18	0.7608	0.7377	0.6946	0.6626	0.6330	0.6041	23
19	0.7482	0.7241	0.6790	0.6457	0.6148	0.5847	24
20	0.7351	0.7101	0.6629	0.6281	0.5959	0.5645	25
21	0.7189	0.6935	0.6449	0.6093	0.5761	0.5436	26
22	0.7017	0.6763	0.6265	0.5902	0.5560	0.5224	27
23	0.6836	0.6584	0.6078	0.5710	0.5357	0.5009	28
24	0.6646	0.6396	0.5881	0.5506	0.5146	0.4792	29
25	0.6451	0.6202	0.5680	0.5295	0.4930	0.4574	30
26	0.6252	0.6006	0.5478	0.5083	0.4713	0.4351	31
27	0.6049	0.5809	0.5276	0.4871	0.4493	0.4125	32
28	0.5843	0.5611	0.5075	0.4661	0.4272	0.3894	33
29	0.5630	0.5409	0.4870	0.4448	0.4047	0.3658	34
30	0.5406	0.5196	0.4656	0.4227	0.3816	0.3416	35
31	0.5167	0.4967	0.4426	0.3990	0.3574	0.3171	36
32	0.4907	0.4714	0.4171	0.3729	0.3320	0.2924	37
33	0.4617	0.4427	0.3890	0.3443	0.3053	0.2680	38
34	0.4304	0.4113	0.3586	0.3135	0.2778	0.2442	39
35	0.3979	0.3786	0.3274	0.2823	0.2506	0.2214	40
36	0.3659	0.3466	0.2974	0.2529	0.2252	0.2000	41
37	0.3358	0.3171	0.2704	0.2271	0.2025	0.1803	42
38	0.3089	0.2918	0.2478	0.2067	0.1838	0.1623	43
39	0.2843	0.2695	0.2284	0.1901	0.1678	0.1460	44
40	0.2616	0.2493	0.2114	0.1763	0.1536	0.1316	45
41	0.2402	0.2304	0.1958	0.1640	0.1411	0.1190	46
42	0.2201	0.2118	0.1807	0.1519	0.1296	0.1080	47
43	0.2005	0.1926	0.1650	0.1390	0.1181	0.0985	48
44	0.1810	0.1732	0.1493	0.1257	0.1070	0.0905	49
45	0.1619	0.1544	0.1340	0.1125	0.0964	0.0836	50
46	0.1444	0.1372	0.1200	0.1006	0.0870	0.0777	51
47	0.1294	0.1226	0.1082	0.0908	0.0794	0.0725	52
48	0.1180	0.1117	0.0995	0.0842	0.0743	0.0680	53
49	0.1078	0.1023	0.0918	0.0785	0.0697	0.0638	54
50	0.0989	0.0942	0.0850	0.0734	0.0654	0.0599	55
51	0.0912	0.0872	0.0789	0.0688	0.0613	0.0561	56
52	0.0847	0.0809	0.0733	0.0644	0.0574	0.0523	57
53	0.0792	0.0756	0.0682	0.0602	0.0535	0.0485	58
54	0.0742	0.0708	0.0635	0.0561	0.0496	0.0448	59
55	0.0697	0.0664	0.0593	0.0522	0.0458	0.0411	60
56	0.0654	0.0622	0.0552	0.0483	0.0420	0.0374	61
57	0.0613	0.0582	0.0513	0.0446	0.0383	0.0338	62
58	0.0574	0.0544	0.0475	0.0409	0.0347	0.0302	63
59	0.0536	0.0506	0.0438	0.0373	0.0312	0.0267	64
60	0.0499	0.0470	0.0402	0.0339	0.0279	0.0234	65

^{* 1999} United States Life Tables for Female Population

¹⁹⁸⁰ United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 4.0%

^{**}For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-II-B (Continued) Surviving Spouse Pension Table*

			Sur	viving Spous	e Pension Tal	ble*		
	Age at	_	_	_	_	_	_	Attained
	Widowhood	a	a	a	a	a	a	Age**
	(X)	[x]	[x]+1	[x]+2	[x]+3	[x]+4	[x]+5	(X+5)
_	61	0.0462	0.0434	0.0366	0.0305	0.0246	0.0202	66
	62	0.0424	0.0398	0.0331	0.0271	0.0215	0.0172	67
	63	0.0384	0.0359	0.0294	0.0237	0.0185	0.0145	68
	64	0.0341	0.0320	0.0259	0.0205	0.0156	0.0120	69
	65	0.0300	0.0282	0.0225	0.0174	0.0131	0.0099	70
	66	0.0265	0.0250	0.0194	0.0147	0.0109	0.0081	71
	67	0.0229	0.0215	0.0167	0.0125	0.0091	0.0067	72
	68	0.0200	0.0187	0.0144	0.0106	0.0077	0.0056	73
	69	0.0173	0.0161	0.0123	0.0090	0.0065	0.0047	74
	70	0.0149	0.0138	0.0105	0.0076	0.0055	0.0039	75
	71	0.0127	0.0117	0.0088	0.0064	0.0045	0.0032	76
	72	0.0108	0.0099	0.0074	0.0053	0.0038	0.0027	77
	73	0.0092	0.0083	0.0062	0.0044	0.0031	0.0022	78
	74	0.0078	0.0071	0.0052	0.0037	0.0026	0.0018	79
	75	0.0068	0.0061	0.0044	0.0030	0.0021	0.0014	80
	76	0.0058	0.0052	0.0037	0.0025	0.0017	0.0011	81
	77	0.0050	0.0045	0.0031	0.0020	0.0013	0.0009	82
	78	0.0043	0.0039	0.0026	0.0017	0.0011	0.0008	83
	79	0.0037	0.0033	0.0022	0.0014	0.0009	0.0006	84
	80	0.0030	0.0027	0.0018	0.0012	0.0008	0.0005	85
	81	0.0024	0.0022	0.0015	0.0010	0.0007	0.0004	86
	82	0.0018	0.0016	0.0011	0.0008	0.0005	0.0004	87
	83	0.0013	0.0012	0.0008	0.0006	0.0004	0.0003	88
	84	0.0009	0.0008	0.0006	0.0004	0.0003	0.0003	89
	85	0.0008	0.0007	0.0005	0.0004	0.0003	0.0002	90
	86	0.0007	0.0006	0.0005	0.0003	0.0002	0.0002	91
	87	0.0006	0.0006	0.0004	0.0003	0.0002	0.0002	92
	88	0.0005	0.0005	0.0004	0.0003	0.0002	0.0001	93
	89	0.0005	0.0005	0.0003	0.0002	0.0002	0.0001	94
	90	0.0004	0.0004	0.0003	0.0002	0.0002	0.0001	95
	91	0.0004	0.0004	0.0003	0.0002	0.0001	0.0001	96
	92	0.0004	0.0003	0.0002	0.0002	0.0001	0.0001	97
	93	0.0003	0.0003	0.0002	0.0002	0.0001	0.0001	98
	94	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	99
	95	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	100
	96	0.0002	0.0002	0.0002	0.0002	0.0001	0.0000	101
	97	0.0002	0.0002	0.0002	0.0002	0.0001	0.0000	102
	98	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	103
	99	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	104
	100	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	105
	101	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	106
	102	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	107
	103	0.0001	0.0001	0.0002	0.0001	0.0001	0.0000	108
	104	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	109
	105	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	110

^{* 1999} United States Life Tables for Female Population

1

¹⁹⁸⁰ United States of America Railroad Retirement Board Remarriage Table

Annual Rate of Interest = 3.5%

Annual Rate of Escalation = 4.0%

^{**}For durations beyond 5 years from death of claimant, use the annuity value in the column for age (X+5) corresponding to the beneficiary's attained age.

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UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-III-M-C

Pension Table* (Other than Surviving Spouse) (Present Value of \$1 per Annum Payable Until Death) Male

-			
	Present		Present
Age	Value	Age	Value
11	75.314	56	24.303
12	73.964	57	23.412
13	72.624	58	22.538
14	71.301	59	21.681
15	69.995	60	20.840
16	68.708	61	20.014
17	67.438	62	19.205
18	66.183	63	18.414
19	64.940	64	17.641
20	63.706	65	16.887
21	62.482	66	16.150
22	61.268	67	15.430
23	60.061	68	14.728
24	58.860	69	14.047
25	57.661	70	13.387
26	56.465	71	12.747
27	55.273	72	12.123
28	54.083	73	11.516
29	52.900	74	10.926
30	51.722	75	10.353
31	50.551	76	9.796
32	49.387	77	9.253
33	48.229	78	8.724
34	47.080	79	8.211
35	45.937	80	7.718
36	44.803	81	7.249
37	43.677	82	6.806
38 39	42.559 41.450	83 84	6.392 6.003
40	40.351	85	5.635
41 42	39.262 38.184	86 87	5.290 4.968
43	37.115	88	4.666
44	36.059	89	4.385
45	35.013	90	4.122
46	33.981	91	3.878
47	32.961	92	3.651
48	31.954	93	3.439
49	30.957	94	3.242
50	29.971	95	3.058
51	28.995	96	2.885
52	28.030	97	2.723
53	27.076	98	2.568
54	26.136	99	2.419
55	25.211	100	2.268

^{* 1999} United States Life Table for Male Population Annual Rate of Interest = 3.5% Annual Rate of Escalation = 4.0%

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UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-III-F-C

Pension Table* (Other than Surviving Spouse) (Present Value of \$1 per Annum Payable Until Death) Female

	Present		Present
Age	Value	Age	Value
11	82.580	56	28.472
12	81.196	57	27.495
13	79.819	58	26.533
14	78.453	59	25.585
15	77.098	60	24.651
16	75.755	61	23.732
17	74.422	62	22.829
18	73.099	63	21.942
19	71.783	64	21.071
20	70.474	65	20.216
21	69.170	66	19.376
22	67.871	67	18.551
23	66.580	68	17.742
24	65.294	69	16.950
25	64.015	70	16.176
26	62.742	71	15.418
27	61.476	72	14.675
28	60.217	73	13.948
29 30	58.965 57.730	74 75	13.239
	57.720	75	12.549
31	56.482	76	11.877
32	55.251	77	11.222
33 34	54.029 52.815	78 79	10.585 9.967
3 4 35	51.611	80	9.372
36 37	50.415 49.228	81 82	8.800 8.252
38	48.049	83	7.733
39	46.880	84	7.243
40	45.719	85	6.786
41	44.566	86	6.356
42	43.423	87	5.952
43	42.289	88	5.574
44	41.164	89	5.220
45	40.048	90	4.889
46	38.942	91	4.580
47	37.845	92	4.292
48	36.760	93	4.024
49	35.684	94	3.774
50	34.619	95	3.539
51	33.564	96	3.320
52	32.521	97	3.113
53	31.490	98	2.916
54 55	30.470	99 100	2.725 2.535
ეე	29.464	100	2.030

^{* 1999} United States Life Table for Female Population Annual Rate of Interest = 3.5% Annual Rate of Escalation = 4.0%

UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-IV-B

Present Value of Survivorship Benefits* (Present Value of \$1 per Annum Payable Until Death) Age Difference (Spouse's Age Minus Claimant's Age)**

Claimant's Age	-5	-4	-3	-2	-1	-0
16 17 18 19 20		13.477	12.798 12.730	12.138 12.073 12.008	11.497 11.436 11.374 11.312	10.877 10.819 10.761 10.701 10.641
21	14.172	13.406	12.663	11.943	11.249	10.581
22	14.098	13.336	12.595	11.878	11.186	10.519
23	14.025	13.265	12.527	11.812	11.122	10.457
24	13.952	13.195	12.458	11.745	11.057	10.395
25	13.879	13.124	12.390	11.679	10.993	10.332
26	13.806	13.053	12.321	11.612	10.928	10.269
27	13.733	12.983	12.253	11.546	10.864	10.207
28	13.660	12.912	12.184	11.479	10.799	10.144
29	13.587	12.840	12.115	11.412	10.734	10.081
30	13.512	12.768	12.045	11.344	10.669	10.018
31	13.438	12.696	11.974	11.276	10.602	9.953
32	13.362	12.622	11.903	11.207	10.535	9.888
33	13.285	12.548	11.831	11.136	10.466	9.821
34	13.208	12.472	11.757	11.064	10.396	9.752
35	13.128	12.395	11.682	10.991	10.324	9.682
36	13.048	12.316	11.604	10.915	10.250	9.609
37	12.965	12.235	11.525	10.837	10.174	9.534
38	12.881	12.152	11.444	10.757	10.095	9.457
39	12.794	12.066	11.359	10.674	10.014	9.378
40	12.704	11.978	11.272	10.589	9.930	9.296
41	12.611	11.886	11.181	10.500	9.843	9.211
42	12.514	11.791	11.088	10.408	9.753	9.123
43	12.414	11.692	10.991	10.313	9.660	9.032
44	12.310	11.590	10.891	10.215	9.564	8.938
45	12.202	11.484	10.787	10.113	9.465	8.841
46	12.090	11.374	10.679	10.007	9.361	8.740
47	11.974	11.259	10.566	9.897	9.253	8.634
48	11.852	11.140	10.449	9.782	9.141	8.525
49	11.727	11.017	10.329	9.664	9.026	8.414
50	11.598	10.890	10.204	9.543	8.908	8.300
51	11.465	10.759	10.077	9.419	8.788	8.184
52	11.327	10.625	9.946	9.292	8.665	8.065
53	11.186	10.487	9.812	9.163	8.540	7.944
54	11.039	10.345	9.674	9.029	8.411	7.820
55	10.888	10.198	9.532	8.891	8.278	7.693
56	10.730	10.045	9.383	8.748	8.141	7.561
57	10.565	9.886	9.230	8.600	7.999	7.425
58	10.395	9.720	9.070	8.447	7.852	7.284
59	10.219	9.551	8.907	8.291	7.702	7.140
60	10.039	9.378	8.741	8.131	7.548	6.992

^{* 1999} United States Life Tables for Total Population and Female Population

Remarriage rates based on the 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest applied prior to claimant's death = 3.5% Annual Rate of Interest applied after claimant's death = 3.5%

Annual Rate of Escalation applied prior to claimant's death = 4.0%

Annual Rate of Escalation applied after claimant's death = 4.0%

^{**}When spouse's age exceeds claimant's age, the 0 age difference value is to be used. Where claimant's age exceeds spouse's age by more than 5, the -5 age difference value is to be used.

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UNITED STATES LONGSHORE & HARBOR WORKERS ACT Table USLH-IV-B

Present Value of Survivorship Benefits* (Continued) (Present Value of \$1 per Annum Payable Until Death) Age Difference (Spouse's Age Minus Claimant's Age)**

Claimant's Age	-5	-4	-3	-2	-1	-0
61	9.856	9.201	8.571	7.967	7.391	6.841
62	9.668	9.020	8.397	7.800	7.230	6.687
63	9.475	8.834	8.218	7.628	7.065	6.529
64	9.277	8.643	8.034	7.451	6.896	6.367
65	9.074	8.448	7.847	7.271	6.723	6.200
66	8.868	8.250	7.656	7.088	6.546	6.031
67	8.659	8.048	7.462	6.901	6.367	5.859
68	8.445	7.842	7.263	6.710	6.183	5.683
69	8.226	7.631	7.060	6.514	5.996	5.504
70	8.001	7.414	6.851	6.314	5.804	5.321
71	7.771	7.193	6.638	6.110	5.609	5.135
72	7.538	6.969	6.424	5.905	5.413	5.013
73	7.303	6.743	6.207	5.698	5.291	4.906
74	7.064	6.514	5.988	5.577	5.186	4.724
75	6.822	6.282	5.868	5.473	4.994	4.542
76	6.577	6.164	5.768	5.271	4.802	4.361
77	6.464	6.071	5.558	5.072	4.614	4.183
78	6.381	5.851	5.349	4.875	4.427	4.007
79	6.150	5.633	5.142	4.679	4.242	3.834
80	5.919	5.414	4.934	4.482	4.059	3.664
81	5.686	5.192	4.725	4.286	3.876	3.496
82	5.448	4.967	4.514	4.090	3.695	3.330
83	5.206	4.740	4.302	3.894	3.515	3.167
84	4.962	4.511	4.090	3.699	3.338	3.007
85	4.716	4.283	3.879	3.506	3.164	2.853
86	4.472	4.057	3.673	3.320	2.998	2.704
87	4.232	3.838	3.474	3.142	2.838	2.560
88	3.999	3.626	3.285	2.971	2.684	2.423
89	3.775	3.425	3.102	2.807	2.537	2.291
90	3.562	3.232	2.928	2.650	2.396	2.165
91	3.358	3.047	2.761	2.500	2.262	2.045
92	3.163	2.871	2.603	2.358	2.135	1.931
93	2.978	2.703	2.452	2.223	2.014	1.824
94	2.802	2.545	2.310	2.095	1.899	1.721
95	2.635	2.395	2.175	1.974	1.791	1.623
96	2.479	2.254	2.048	1.860	1.688	1.530
97	2.332	2.122	1.929	1.752	1.590	1.440
98	2.196	1.999	1.818	1.652	1.498	1.354
99	2.071	1.886	1.716	1.558	1.411	1.273
100	1.960	1.786	1.624	1.473	1.331	1.197
101	1.842	1.677	1.523	1.378	1.241	1.127
102	1.730	1.573	1.425	1.285	1.168	1.058
103	1.624	1.473	1.329	1.210	1.097	0.988
104	1.520	1.373	1.252	1.136	1.025	0.918
105	1.420	1.295	1.178	1.063	0.953	0.845

^{* 1999} United States Life Tables for Total Population and Female Population

Remarriage rates based on the 1980 United States of America Railroad Retirement Board Remarriage Table Annual Rate of Interest applied prior to claimant's death = 3.5%

Annual Rate of Interest applied after claimant's death = 3.5%

Annual Rate of Escalation applied prior to claimant's death = 4.0%

Annual Rate of Escalation applied after claimant's death = 4.0%

^{**}When spouse's age exceeds claimant's age, the 0 age difference value is to be used. Where claimant's age exceeds spouse's age by more than 5, the -5 age difference value is to be used.

SECTION VI

EXAMPLES

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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SECTION VI - EXAMPLES

Section VI contains examples of certain common types of reports required by the Bureau's Statistical Plan. The examples are for illustration purposes only. The rates should not be used for filing purposes, consult the Pennsylvania Manual of Rules, Classifications and Rating Values for the appropriate rating values. For maximum benefit, the illustrations should be carefully studied in connection with the applicable instructions in the Plan. Some examples may show optional fields coded, refer to the coding sections of this plan for mandatory and optional filing requirements.

Questions regarding any phase of the Plan or the submission of reports should be referred directly to the Statistical Department of the Bureau.

In several instances related reports have been brought together to form a single illustration in order to make the illustrations more meaningful. Appropriate discussion, comments and notes follow.

The Unit Statistical Report, Supplemental Loss Report and the Individual Case Report must be submitted full size (8½" x 11").

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Example 1 - First Report Requiring Two Unit Reports

In this example it is assumed that more than one experience modification applies during the policy period.

Note that it is necessary to use more than one unit card to report the experience. The Mod Effective Date references the effective date of each modification. The exposure and premium side of the card gives the information by classification and the experience modification for each period separately. The effective and expiration dates shown are for the entire policy period.

Note: Any policy with an effective or anniversary date of 04/01/03 is subject to the Terrorism Risk Insurance Act (TRIA) code 9740.

Any policy with an effective or anniversary date of 01/01/06 or later is subject to Catastrophe (other than certified acts of terrorism), code 9741.

Note: All class exposures are included when calculating Terrorism, Code 9740 and Catastrophe (other than Certified Acts of Terrorism), Code 9741.

Note: The Employer Assessment charge is applicable as of anniversary rating date. This means that any policy with an effective or anniversary date of 10/01/99 or later is subject to the Employer Assessment charge 0938.

Calculation of Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any applicable Small Deductible Premium Credit or Large Deductible Premium Credit. Small or Large Deductible Premium Credits include either of the following statistical codes in Pennsylvania, 9663 or 9664.

Note that the risk's totals for the entire policy period are shown on the second card.

Example 1 Page 2.1

						DOLICY	NEODMATION					OIVIT 31	AHSI	ICAL REP	OICI										
Rep	oort No	o. Coi	rr. No C	Corr. Type	Replace Rpt. Ind	Carrier Code	NFORMATION Policy Numl	ber		Policy Effectiv	e Date	Policy Exp	iration D	ate Expos S	State St	tate Effective	e Date C	Certificate	Number	Card Serial	No. Ri	sk ID Numb	er Page	No Last	Page No
01						99998	WC4444			01/01/09		01/01/10)	37											
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Example 1 Page 2.2

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Effective: April 1, 2013 Section VI
Page 3 EXAMPLES

Example 2 - Exposure Correction Report

In this instance a change in payroll distribution has been assumed. Exposure correction cards revising each of the original unit cards are necessary.

Note that the first line of exposure information is the previously reported information indicated by a P in the Update Type field. The second line of exposure information is the revised information indicated by a R in the Update Type field.

Note: All revised class exposures are included when calculating Terrorism, Code 9740 and Catastrophe (other than Certified Acts of Terrorism), Code 9741 and all revised premiums are included when calculating the Pennsylvania Employers' Assessment, Code 0938.

When reporting electronically and changing an experience modification it is required that all Previous and Revised exposure records that are subject to the experience modification be reported.

Only the second revised unit card carries the risk's totals.

Note in the following example all premiums are calculated in the same sequence outlined in Example 1.

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Effective: April 1, 2013 Section VI
Page 4 EXAMPLES

Example 3 - Loss Correction Report

The correction was necessary because of the revised jurisdiction state of a claim. The jurisdiction state is the governing jurisdiction which will administer the claim and which statutes will apply to the claim adjustment process when that state is different from the exposure state.

When revising loss information on a loss correction report, report all information on the previous and revised sides of the claim. The risk totals shown must be the revised totals only.

Note: Even if the totals are being changed due to a change in an amount on a claim, the correction type would still be a "L".

Example 3 Page 4.1

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Example 4 - Deductible; Rated Risk

This deductible is to be applied before the experience modification. Additional premium for Employers Liability Increased Limits is subject to the deductible credit.

Non-rateable and supplemental loading charges are not subject to the pre-modification deductible credit.

Note: When reporting electronically both the modification effective date and the rate effective date must be reported for each exposure record. Within each split period, these dates should equal each other and should reflect the applicable anniversary rating date.

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Example 5 - Deductible; Rated Risk with Construction Credit

This deductible is to be applied before the experience modification. Additional premium for Employers Liability Increased Limits is subject to the deductible credit.

Non-ratable and supplemental loading charges are not subject to the pre-modification deductible credit.

The Pennsylvania Construction Credit Adjustment Program (PCCPAP) is applied to the modified premium inclusive of the non-ratable elements and supplement surcharge premiums.

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Example 6 - Short Rate Cancellation; Rated Risk

When a policy is canceled short term, the actual payroll and manual premium developed shall be reported. The additional premium charged as a penalty for short term policies is determined by extending the payrolls to a full policy period, determining the resulting premiums and applying the appropriate factor from the short rate cancellation table. Refer to the Pennsylvania Manual of Rules, Classifications and Rating Values for Workers Compensation and for Employers Liability Insurance for the Short Rate Cancellation Table.

The optional non-rateable element is reported below line "C", on the hard copy unit.

Premium developed from actual exposure \$15,312 + \$1,878 = \$17,190

Short Rate Penalty Premium Calculation

- 1) Actual Policy Period = 6 months
- 2) Payroll extended to an annual basis 180,559 x 365 days= 364,111 181 days

$$3,894 \times \frac{365}{181} \text{ days} = 7,853$$

- 3) Annual Premiums
 - a. Rated

Premium
\$31,860
\$38
\$31,898
.968
\$30,877

b. Non-Rated

Class	Payroll	Rate	Premium
0176	364,111	1.04	\$3,787
Total Standard F	remium	\$30,877 + \$3	3.787 = \$34.664

- 4) Short Rate Percentage 6 months = .60
- 5) Short Rate premium for canceled policy = $\$34,664 \times .60 = \$20,798$
- 6) Short Rate penalty premium code 0931 = \$20,798 \$17,190 = \$3,608

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Page 8 EXAMPLES

Example 7 - Rateable Class; Mandatory Non-Rateable Element

For class codes 615, 810, 4771, 7405 and 7413, there is a Mandatory Non-Rateable Element established by the Bureau and shown on the Bureau Data Card. When reporting these classifications, the rateable element -- is subject to the experience modification. --

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Example 8 - Ratable Class; Optional Non-Ratable Element

An Optional Non-Ratable Element is established by the Bureau and shown on the Bureau Data Card when the non-ratable element is authorized by the Bureau's Classification Department. This example reflects ratable class Code 0445 and the optional, non ratable code 0067. Note that while this specific example uses these two classes only, it is also applicable to any other Bureau established, optional non - ratable codes such as those associated with classification Code 0447, Code 0513 Code 7421 and classifications with radiation or carcinogen exposure.

When reporting these classifications, the ratable element is reported above line "A" on the hard copy unit, and the premium is subject to the experience modification. The optional non-ratable element is reported below line "C" on the hard copy unit.

Note: All non-ratable class exposures are excluded from the total standard exposure, however non-ratable class premiums are included when calculating the Pennsylvania Employers' Assessment, Code 0938.

Page 9.1

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Example 9 - First Report Requiring an Individual Case Report; Rated Risk

Note the treatment of the experience modification on lines "A", "B", "C" on the hard copy unit.

Also note this risk has qualified for the Pennsylvania Certified Safety Committee Credit (Code 9890). The Pennsylvania Certified Safety Committee Credit is to be applied to the manual premium after the application of the experience modification. When applicable the employer's liability should be calculated and the Increased Limits premium is subject to the Pennsylvania Certified Safety Committee Credit.

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Example 9a - Individual Case Report; Permanent Total Disability

Use Table III-M-A

Type Claim - State Act Trauma Average Weekly Wage - \$555 Effective Date - 07/01/09 Date of Valuation - 01/01/11 1st Level Report - Open

Present Value of Future Payments
Weekly Benefit = \$418 Per PA Benefit Schedule
Present Value of \$1 at Age 46 = 18.198 {Table III-M-A}
\$418.00 x 52 x 18.198 = \$395,552

Date of Accident - 10/01/09
Date of Birth - 04/01/65
Claimant's age at Valuation-46 {sex- M}
No. Wks. Benefits Pd. to Valuation
Date - 457 days / 7 days = 65.286 wks

Indemnity Paid to Valuation Date - $65.286 \times \frac{418.00}{100} = \frac{27,290}{100}$ Example 9a Page 11.1

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*SEE MANUAL FOR CODING

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Example 10 - Individual Risk Experience with USL & HW Coverage

Note that the Federal Class 6843F has exposure coverage Code 02 and the loss for Class 6843F has loss conditions Code 02/01/01/03/00.

An Individual Case Report must be filed concurrently with the submission of individual risk experience when the claim is filed as a death or permanent total claim.

Note: USL & HW and Federal class exposures are included when calculating Terrorism, Code 9740 and Catastrophe (other than Certified Acts of Terrorism), Code 9741. However, pursuant to Act 57 of 1997, Federal Class premiums are not included when calculating the Pennsylvania Employers' Assessment Code 0938.

Refer to Example 10a and 10b for the Individual Case Reports.

						DOLICY I	NFORMA	TION					0		10 1107	IL IKLI O													
Re	port No	. Coi	r. No (Corr. Type	Replace	Carrier Code		Policy Nur	mber		Policy Effectiv	e Date	Policy E	xpiratio	on Date	Expos Sta	ate	State Effective I	Date	Certific	ate Number	Card	Serial N	lo. Ris	k ID Nur	nber	Page No	Last P	age No
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Example 10a - Individual Case Report with USL & HW Coverage; Permanent Total Disability

Use Table USLH-III-M-C - (USLH - III - Male)

Type - USL & HW-Trauma Average Weekly Wage - \$555 Effective Date - 09/01/09 Date of Valuation - 03/01/11 1st Level Report - Open Date of Accident - 10/01/09
Date of Birth - 03/15/59
Employee's age at Valuation Date -52 (sex - M)
Loss Conditions - 02/01/01/03/00

Employer's Liability = \$3,000 Present Value of Future Payments Weekly Benefit = .6667 x (\$555) = \$370.02 Present Value of \$1 = 28.030 {Table III-M-C} \$370.02 x 52 x 28.030 = \$539,326 (Wkly Benefit) x (52 Wks) x (Pres. Val. Factor)

Indemnity Paid to Valuation Date Benefits Paid from 10/01/09 to 03/01/11 [516 days / 7 = 73.714 (Wks)] 73.714 x \$370.02 = \$27,276

Total Indemnity Incurred = \$3,000 + \$539,326 + \$27,276 = \$569,602

Class code, occupation, cause of accident and injury description code must relate to each other. An adjustment to allow for survivorship benefits would be needed if the beneficiary has a spouse.

Example 10a Page 13.1

CLASS CODE	REPORT NO. CODE*	TRAN. TY			CARR	RIER NU	JMBER			C	CARRIE	R NAM	1E			5	PAYROLI STATE COL		A	DM. FIL	E NUMBE	R
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			MO.	DATE	YR					CODE*	MO.	DA	Y YR	A	CT	TYPE	RCOV	CLM	SETTL	. ST	ATE	TYPE
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		INSURED N		0.					<i>A</i>	ACC. DATE		DATE	OF DEA			REPO		DATE OF			RG	ATTNY
									МО	DAY	YR	МО	DAY	ΥR	МО	DAY	YR M	10 DA	Y YR	CC	DE	CODE*
		Steve Ho (Corp.						10	01	09				10	01	09 0	3 15	5 59			
WORKER LAST NAM	ИΕ	WORKERS SEX	AVG. WEEKLY WAGE			PART	NATUF	RE C	AUSE		C	OCCUP	ATION		<u> </u>		DATE	RESE	RVE	LUMP	FRAUD) S/S
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B. NON-SCHEDULED INDEN	MNITY			ХХ	X	ХХ	XX											Fı	uture F	Payme	ents	
4. EMPLOYERS LIABILITY C	R OTHER INC	DEMNITY								3	000							370.0	02 x 52	2 x 28	.030 =	
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6. CLAIMANT LEGAL EXPEN	NSE											7. PI	ENSION	INDE	M. PA	AID TO	VAL. DAT	Έ				2727
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*SEE MANUAL FOR CODING

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Example 10b - Individual Case Report; Death, Widow Only

Use Table I-A & Table II-A

Type - State Act-Trauma Average Weekly Wage - \$575 Effective Date - 09/01/09 Date at Valuation - 03/01/11 Date of Accident - 08/01/10 Widow's Date of Birth - 02/01/60 Age at Widowhood - 50 Age at Valuation - 51 1st Level Report - Open Date of Death - 08/01/10

Present Value of Future Payments Weekly Benefit = $.51 \times (\$575) = \293.25 Present Value of \$1 = 17.067 - Widowhood at age 50, $^a[x] + 1$ Value $\$293.25 \times 52 \times 17.067 = \$260,255$

Lump Sum Dowry Benefit
Duration - 2 years = 104 weeks
Weekly Benefit - \$293.25
Present Value of Remarriage Dowry = .0702
\$293.25 x 104 x .0702 = \$2,141

Indemnity Paid to Valuation Date Benefits Paid from 08/01/10 to 03/01/11 - 212 days / 7 = 30.286 Wks 30.286 Wks x \$293.25 = \$8,881

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WORKER LAST NAM	E	WORKERS SEX	AVG. WE WAG				PART	N/	ATURE	CAUSE	E		occ	UPATI	ION			DATE CLOSED		RESERVE	E LU	JMP	FRAUD	S/S
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2. SCHEDULED INDEMNITY														2	02	01	60			Paid to	Valu	ation	Date	
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4. EMPLOYERS LIABILITY O			•	•															2	293.25	x 52	x 17.0	067 =	
5. VOCATIONAL REHABILITA		_ INCURRED)																		2602	:55		
6. CLAIMANT LEGAL EXPEN	ISE																	VAL. DA						8881
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Example 11 - Second Reporting of Losses for Unit for Illustration 10

Note that all claims previously reported as open have been reported and revalued as of 30 months after the effective date of the policy (valuation 3/1/12).

Note that the first loss record is the claim's previously reported information, indicated by a P in the Update Type field. The second loss record is the claim's revised information, indicated by an R in the Update Type field. The loss totals are the revised totals only.

Subsequent levels can be reported on a Supplemental Loss Report (as shown) or on a Unit Statistical Report using the same format shown here.

When reporting loss information on a subsequent level report, report all information on the previous and revised sides of the claim. The risk totals shown must be the revised totals only.

Refer to Example 11a and 11b for Individual Case Reports.

						DOLICY II	NFORMATION						UNITS	TAIL	HOAI	L REPUI	X I													
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02						16928	99887			C	9/01/09		09/01/	10		37									<u> </u>					
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Ins	sured's	Addre	SS:																		T.P	P.E / F.E	.I.N. →							
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					3 YR Po	F/R Multistate licy Policy		ated Re sures Po	etro Cance		MCO C.H.C. dicator Network		ov. Plan Inc	d Non S	td 1)	ype	Percent A	Amount Pe	er Claim/A	ccident	Amour	nt Aggreg	gate S	Segment	identifier					
					N	N	Nating Expo	N			V Network	01	01	01																
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Effective: April 1, 2013 Section VI
Page 16 EXAMPLES

Example 11a - Individual Case Report; Permanent Total Disability; 2nd Report Level

Use Table USLH-III-M-C - (USLH - III - Male)

Type - USL & HW-Trauma Average Weekly Wage - \$555 Effective Date - 09/01/09 Date of Valuation - 03/01/12 Employer's Liability = \$3,000 Date of Accident - 10/01/09
Date of Birth - 03/15/59
Employee's Age at Valuation Date - 53 (sex - M)
Maximum Weekly Benefit - \$1,200.62
USL &HW AWW Effective 10/01/08

Present Value of Future Payments \$370.02 x 52 x 27.076 = \$520,970

Indemnity Paid to Valuation Date Benefits Paid from 10/01/09 to 03/01/12 [882 days / 7 = 126.000 (Wks)] 126.000 Wks x \$370.02 = \$46,623

Total Indemnity Incurred - \$3,000 + \$520,970 + \$46,623 = \$570,593

Example 11a Page 16.1

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*SEE MANUAL FOR CODING

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Example 11b - Individual Case Report; Death, Widow Only; 2nd Report Level

Use Table I-A & Table II-A

Type - State Act-Trauma
Average Weekly Wage - \$575
Effective Date - 09/01/09
Date at Valuation -03/01/12
Date of Accident -08/01/10

Widow's Date of Birth - 02/01/60 Age at Widowhood - 50 Age at Valuation - 52 2nd Level Report - Open Date of Death - 08/01/10

Present Value of Future Payments Weekly Benefit = $.51 \times (\$575) = \293.25 Present Value of \$1 = 16.880 - Widowhood at age 50, a[x] + 2 Value $\$293.25 \times 52 \times 16.880 = \257.403

Lump Sum Dowry Benefit
Duration - 2 years = 104 weeks
Weekly Benefit - \$293.25
Present Value of Remarriage Dowry = .0634
\$293.25 x 104 x .0634 = \$1,934

Indemnity Paid to Valuation Date Benefits Paid from $08/01/\frac{10}{10}$ to $03/01/\frac{12}{12}$ - $\frac{578}{12}$ days / 7 = $\frac{82.571}{12}$ Wks $\frac{82.571}{12}$ Wks x \$293.25 = $\frac{$24,214}{12}$

Example 11b Page 17.1

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*SEE MANUAL FOR CODING

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Example 12 - Unit Reporting; Individual Risk Experience Including Premiums for Operation Subject to the USL & HW Act for a "Non-F" Classification

When reporting a classification, which includes coverage for the USL & HW Act, increase the rating value by the applicable USL&HW percentage and apply all other Manual rules as required. The increased rate shall apply only to the payroll of those employees engaged in operations subject to the USL & HW Act.

Note: USL & HW and Federal class exposures are included when calculating Terrorism, Code 9740, and Catastrophe (other than Certified Acts of Terrorism), Code 9741. However, pursuant to Act 57 of 1997, USL & H and Federal Class premiums are not included when calculating the Pennsylvania Employers' Assessment Code 0938.

Class 655's rating value as of 04/01/09 is 22.64; the rating value including coverage for the USL & HW is 12.65 x 1.790 x 1.803 = 40.83. Refer to Section I, Rule XII of the Pennsylvania Manual of Rules, Classifications and Rating Values for Workers Compensation and Employers Liability Insurance for further instructions concerning the USL & HW Act.

Refer to Example 12a for Individual Case Report.

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Example 12a - Individual Case Report; Permanent Total Disability with Survivorship Benefits

Use Tables USLH-III-M-C (USLH-III-MALE) and IV-B (USLH-IV-B)

Type - USL & HW-Trauma
Average Weekly Wage - \$600
Date of Accident -08/01/10
Effective Date -10/01/09
Maximum Benefit - 200% NAWW = \$1,224.66
USL & HW AWW Effective 10/01/09

Spouse's Birth Date – 07/01/69
Date of Valuation – 04/01/11
Claimants Age at Valuation -43(sex-M)
Spouse's Age at Valuation - 41

Claimant's Birth Date - 05/01/68

Present Value of Future Payments Claimants - $.6667 \times (\$600) = \400.02 wk Present Value of \$1 = 37.115Future Payments - $\$400.02 \times 37.115 \times 52 = \$772,031$

Survivorship - $.5 \times (\$600) = \300.00 Benefits Present Value of Benefits = 10.500Future Payout = $300.00 \times 10.500 \times 52 = \$163,800$

Indemnity to Valuation Date Benefits Paid from $08/01/\frac{10}{10}$ to $04/01/\frac{11}{11}$ - 243 days / 7 = 34.714 Wks \$400.02 x 34.714 = \$13,886

Example 12a Page 19.1

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*SEE MANUAL FOR CODING

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Example 13 - Correction of Header Information Only

In the following example the only information that needs correcting is the policy number. Since the policy number field has two lines, the previously reported policy number (incorrect number) goes on the first line and the revised policy number (correct number) goes on the second line.

If a header field needs to be corrected and the field only has one line, report the revised information only.

When reporting a header correction only the Report Number, Correction Number, Correction Type, Carrier Code, Policy Number, Policy Effective Date, Exposure State and Insured's Name need to be filled in, along with any other policy information that is changing.

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Example 14 - Correction of Loss Totals Only

In the following example the only information that needs correcting is the loss totals. Because there is only one line per field for the loss totals, only the revised totals are shown. The key policy information must also be shown (Report Number, Correction Number, Correction Type, Carrier Code, Policy Number, Policy Effective Date, Exposure State and Insured's Name)

Note: When correcting 1st level totals, exposure, premium and loss totals must all be reflected.

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Example 15 - Correction of Old Form Information on New Form

The following example shows the information reported on the old form prior to the adoption of the ASWG form.

Refer to **Example** 15a showing the correction on the ASWG form.

Example 15 Page 22.1

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Example 15a - Correction of Old Form Information on New Form

The following example is a correction of exposure and loss information on the ASWG form. Please note that only the information that was reported on the original unit is transferred to the new form (new fields do not need to be filled in).

Also note the claim 56789 is being added as a new claim, therefore there is an Update Type "P" with all fields left blank because there was no previously reported information. Update Type "R" has all the new claim information.

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Example 16 - Combination Example

This example shows a first reporting requiring two unit cards with a Deductible, Schedule Rating Credit, Pennsylvania Construction Credit, Pennsylvania Certified Safety Committee Credit, USL & HW coverage, ratable class with a mandatory non-ratable element and requiring an Individual Case Report.

Note that the Pennsylvania Construction Credit and Pennsylvania Certified Safety Committee Credit are applied to the manual premium after the application of the experience modification and after the Schedule Rating Credit. Any non-ratable or occupational disease class premiums are included in the calculations of the Pennsylvania Construction Credit and Pennsylvania Certified Safety Committee Credit.

Also, note both the Pennsylvania Certified Safety Committee Credit and the Pennsylvania Construction Credit are calculated based upon the manual premium after the application of the experience mod, any non-ratable or occupational disease class premiums and the Schedule Rating Credit, this is to say that the Pennsylvania Certified Safety is not used to calculate the Construction Credit and the Construction Credit is not used to calculate the Pennsylvania Certified Safety.

Furthermore, USL & HW and Federal class exposures are included when calculating Terrorism, Code 9740, and Catastrophe (other than Certified Acts of Terrorism), Code 9741. However pursuant to Act 57 of 1997, Federal Class premiums are not included when calculating the Pennsylvania Employers' Assessment Code 0938.

Refer to Example 16a for the Individual Case Report.

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Page 25 EXAMPLES

Example 16a - Individual Case Report; Death, Widow Only

USE TABLE I-A & TABLE II -A

Type - State Act-Trauma Average Weekly Wage - \$578 Effective Date -12/01/08 Date at Valuation -06/01/10 Date of Accident -04/20/09 Widow's Date of Birth - 05/09/60 Age at Widowhood - 49 Age at Valuation - 50 1st Level Report - Open Date of Death - 04/20/09

Present Value of Future Payments Weekly Benefit = $.51 \times (\$578) = \294.78 Present Value of \$1 = 17.257 - Widowhood at age49, $^a[x] + 1$ Value $\$294.78 \times 52 \times 17.257 = \$264,525$

Lump Sum Dowry Benefit Duration - 2 years = 104 weeks Weekly Benefit - \$294.78Present Value of Remarriage Dowry = .0761 $$294.78 \times 104 \times .0761 = $2,333$ Indemnity Paid to Valuation Date Benefits Paid from 04/20/09 to 06/01/10- 407 days / 7 = 58.143 Wks (58.143 Wks) $\times $294.78 = $17,139$ Example 16a Page 25.1

CLASS CODE	REPORT NO. CODE*	TRAN. TY			ARRI	IER NUI	MBER			CA	ARRIE	R NAM				9	PAYROI			ADM. FIL	LE NUMBE	ĒR
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*SEE MANUAL FOR CODING

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Example 17 - Second Reporting of Losses for Unit for Example 16

Note that all claims previously reported as open have been reported and revalued as of 30 months after the effective date of the policy (valuation 6/1/11).

Note that the first loss record is the claim's previously reported information, indicated by a P in the Update Type field. The second loss record is the claim's revised information, indicated by an R in the Update Type field. The loss totals are the revised totals only.

Subsequent levels can be reported on a Unit Statistical Report (as shown).

When reporting loss information on a subsequent level report, report all information on the previous and revised sides of the claim. The risk totals shown must be the revised totals only.

Also note that claim 1234 is a subrogated claim.

Refer to Example 17a for Individual Case Report.

					POLICY II	VIEODMA.	TION					UNITS	HAII	131101	AL REPU	ΚI												
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			Rpt. I	nd																								
02					12345	123456	7			12/01/08		12/01/0)9		37													
Insured's	Name	: 123 INC																				12345	6789			Pending	File No.	
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								Upd	Claim N	umber	Acc. Da	ate/No. Cla	aims	Incurre	d Indemnity	Incu	urred Medical	Class (Code I	njury	Status	Act	Туре	Recv C	Clm Sett	Jurisdic	Cat. No	o. MCO
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Effective: April 1, 2013 Section VI Page 27 SAMPLES

Example 17a - Individual Case Report; Death, Widow Only; 2nd Report Level

USE TABLE I-A & TABLE II-A

Type - State Act-Trauma Average Weekly Wage - \$578 Effective Date -12/01/08 Date at Valuation -06/01/11 Date of Accident -04/20/09 Widow's Date of Birth - 05/09/60 Age at Widowhood - 49 Age at Valuation - 51 2nd Level Report - Open Date of Death - 04/20/09

Present Value of Future Payments Weekly Benefit = $.51 \times (\$578) = \294.78 Present Value of \$1 = 17.099 - Widowhood at age 49, a [x] + 2 Value $\$294.78 \times 52 \times 17.099 = \$262,103$

Lump Sum Dowry Benefit
Duration - 2 years = 104 weeks
Weekly Benefit - \$294.78
Present Value of Remarriage Dowry = .0683
\$294.78 x 104 x .0683 = \$2,094

Indemnity Paid to Valuation Date Benefits Paid from 04/20/09 to 06/01/11 - 772 days / 7 = 110.286 Wks (110.286 Wks) x \$294.78 = \$32,510

Example 17a Page 27.1

			UNIT	STATIS	TICAI	L PLA	N - I	INDI	VIDUA	L C	ASE	RE	POF	RT							
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*SEE MANUAL FOR CODING

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Example 18 - First Report Requiring an ICR, Widow with 2 Children

Claim 68235 is a death claim.

Refer to Example 18a for the Individual Case Report with a Widow and 2 Children.

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Example 18a - Individual Case Report; Death Claim, Widow with 2 Children

USE TABLE I-A & TABLE II-A

Type - State Act-Trauma Average Weekly Wage - \$595 Effective Date - 07/01/09 Date at Valuation - 01/01/11 Date of Accident - 11/01/09 Widow's Date of Birth - 09/01/70 Age at Widowhood - 39 Age at Valuation - 40 1st Level Report - Open Date of Death - 11/01/09

Present Value of Future Payments

1) Widow's Benefit

Weekly Benefit = $.51 \times (\$595) = \303.45 Present Value of \$1 = 17.046 - Widowhood at age 39, $^a[x] + 1$ Value $\$303.45 \times 52 \times 17.046 = \$268,976$

Child #1 Benefits - Payable until child is 18 years old. Weekly Benefit = .09 x (\$595) = \$53.55
 No. of Weeks Payable = 01/01/11 to 05/01/13 = 851 days / 7 = 121.571 Wks \$53.55 x 121.571 = \$6,510

3) Child #2 Benefits - Payable until child is 18 years old.
 Weekly Benefit = .0667 x (\$595) = \$39.69
 No. of Weeks Payable = 01/01/11 to 12/01/11 = 334 days / 7 = 47.714 Wks \$39.69 x 47.714 = \$1894

4) Remarriage Dowry
Weekly Benefit - \$303.45
Present Value of Remarriage Dowry = .2114
No. of Weeks Payable = 104 weeks
Value of Payments = \$303.45 x 104 x .2114 = \$6,672

5) Indemnity Paid to Valuation Date
Weekly Benefit = .6667 x \$595 = \$396.69
No. of Weeks Payable = 11/01/09 to 01/01/11 - 426 days / 7 = 60.857 Wks
\$396.69 x 60.857 = \$24,141

6) Funeral Allowance = \$3,000

Example 18a Page 29.1

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*SEE MANUAL FOR CODING

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Example 19 - Merit Rating

Merit rating adjustments are applicable below line C and are calculated as a percentage of the earned premium. Each insured who does not qualify for an experience mod is reviewed to determine if a merit rating adjustment applies.

There are three types of merit rating adjustments based upon an insured's occurrence of lost time (indemnity) losses: Code 9884 (no credit/no debit), Code 9885 (5% credit), Code 9886 (5% debit).

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Example 20 - Employer Assessment with Deductible Applicable After Experience Modification

Note in the following example all premiums are calculated in the same sequence outlined in Example 16 (combination example).

Calculation of Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any applicable Small Deductible Premium Credit or Large Deductible Premium Credit. Small or Large Deductible Premium Credits include either of the following statistical codes in Pennsylvania:

9663

The resulting assessment charge is reported on lines "J" through "K" under **Code 0938** and is not to be used in any premium calculations.

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Effective: April 1, 2013 Section VI Page 32 EXAMPLES

Example 21 - Employer Assessment with Deductible Applicable Before Experience Modification

Note in the following example all premiums are calculated in the same sequence outlined in Example 16 (combination example).

Calculation of Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any applicable Small Deductible Premium Credit or Large Deductible Premium Credit. Small or Large Deductible Premium Credits include either of the following statistical codes in Pennsylvania:

9664

The resulting assessment charge is reported on lines "J" through "K" under Code 0938 and is not to be used in any premium calculations.

Note: Expense constant (Code 0900), minimum premium (Code 0990), premium discount (Code 0063/0064), and any premiums charged for Terrorism (Code 9740), and Catastrophe (other than Certified Acts of Terrorism) (Code 9741), etc., are all used in the calculation of the Employer Assessment (0938).

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Example 22 – Anniversary-Rated Policy with Employer Assessment

In this example it is assumed that more than one experience modification applies during the policy period and that an Employer Assessment is applicable.

Note: In the following example all premiums are calculated in the same sequence outlined in Example 16 (Combination Example).

Calculation of the Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any applicable Small or Large Deductible Premium Credit. Small or Large Deductible Premium Credits include either of the following Statistical codes in Pennsylvania:

9663 or 9664

The resulting assessment charge shall be reported on lines "J" through "K" under Code 0938, and is not to be used in any premium calculations.

As with most pricing programs in the Commonwealth of Pennsylvania (i.e., Construction Credit - 9046, Merit Rating Credit – 9885, etc.), the Employer Assessment charge is applicable as of anniversary rating date. This means that any policy with an effective or anniversary date of 10/01/99 or later is subject to the Employer Assessment charge 0938.

Example: A policy with a 09/01/99 effective date and a 12/01/99 anniversary rating date would have an assessment charge applicable to only the 12/01/99 - 09/01/00 portion of the policy.

Note: Since the expense constant (0900), minimum premium (0990), premium discount (0063/0064), etc. are all used in the calculation of the Employer Assessment (0938), it will be necessary to pro-rate these items and show each of the split portion premiums separately on anniversary-rated risks. Failure to do so will result in the issuance of error criticisms.

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Effective: April 1, 2013 Section VI
Page 34 EXAMPLES

Example 23 – Anniversary Rated Policy with the Premium Charge for Terrorism, Catastrophe (other than Certified Acts of Terrorism) and the Employer Assessment

In this **example** it is assumed that more than one experience modification applies during the policy period and that an Employer Assessment and premium charge for Terrorism and Catastrophe (other than Certified Acts of Terrorism) are applicable.

Note: In the following example all premiums are calculated in the same sequence outlined in Example 16 (Combination Example).

The premium charge for Terrorism, **Code 9740** and Catastrophe (other than Certified Acts of Terrorism), **Code 9741**, is derived by adding up all payroll exposures for a given split period divided by \$100 and multiplying the result times the carrier's rating value for each code. The resulting premium charges should be reported on lines "J" through "K" under Code 9740 and Code 9741 and are to be used in the calculation of the Employer Assessment Code 0938.

Calculation of the Employer Assessment Premium Base proceeds by adding back to the total policy premium the amount of any applicable Small or Large Deductible Premium Credit and includes premiums generated by the application of Code 9740 and Code 9741. Small or Large Deductible Premium Credits include either of the following Statistical codes in Pennsylvania: 9663 or 9664.

The Employer Assessment charge shall also be reported on lines "J" through "K" under Code 0938, but is not to be used in any premium calculations.

As with most pricing programs in the Commonwealth of Pennsylvania (i.e., Construction Credit – Code 9046, Merit Rating Credit – Code 9885, etc.), the Employer Assessment charge, Terrorism and Catastrophe (other than Certified Acts of Terrorism) charges are applicable as of each risk's Anniversary Rating Date.

Example: A policy with a 12/1/08 effective date and a 9/1/09 anniversary rating date should have the approved 9/1/08 and 9/1/09 assessment charges applied.

Note: Since the expense constant (Code 0900), minimum premium (Code 0990), premium discount (Code 0063/0064), and any premiums charged for Terrorism (Code 9740), and Catastrophe (other than Certified Acts of Terrorism) (Code 9741), etc., are all used in the calculation of the Employer Assessment (0938) it will be necessary to pro-rate these items and show each of the split portion premiums separately on anniversary rated risks. Failure to do so will result in the issuance of error criticisms.

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SECTION VII

GLOSSARY OF TERMS

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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SECTION VII -- GLOSSARY

Bureau Data Card

Bureau Data Cards provide the risk name, location, Bureau file number, authorized classification(s) and, if applicable, the risk's experience modification for a minimum of one year.

Risks approved for the Pennsylvania Construction Classification Premium Adjustment Program and any other applicable credit program will be shown on these data cards.

Bureau Loss Costs

Dollar amounts per unit of exposure attributable to the payment of losses under workers compensation and employers liability coverages, filed by the Bureau based on the aggregate experience of all Bureau members and approved by the Pennsylvania Insurance Commissioner.

Bureau Rating Values

All parameters filed by the Bureau and approved by the Pennsylvania Insurance Commissioner, and which are used either mandatorily or by option of carriers for purpose of pricing workers compensation and employers liability coverages. Such Bureau rating values include Bureau Loss Costs, experience rating plan values such as Expected Loss Cost Factors, Credibility, Maximum Value of One Accident, and Credibility Weighted Maximum Value Charge, retrospective rating plan values such as the Table of Expected Loss Ranges, Excess Loss Pure Premium Factors, Retrospective Pure Premium Development Factors, and expense parameters applicable to USL&HW coverages such as Premium Discounts, Expected Loss Ratio, Expense Ratios, Tax Multipliers and Loss Conversion Factors.

Carrier Rate

The amount per unit of exposure which an insurance carrier charges for workers compensation and employers liability insurance.

Carrier Rating Value

All parameters used by carriers for purposes of pricing workers compensation and employers liability insurance coverages. Such parameters may be either Bureau Rating Values adopted by a carrier for its own use or values independently determined by a carrier.

Contract Medical

An agreement between an insurance carrier and one or more doctors, which specifies that in return for stipulated sum of money, the doctor(s) will provide medical services for treatment of occupational injuries sustained by employees of a particular risk being insured by the carrier.

Correction Report

A report, which is required to correct an error of any kind on a previously filed report.

Cumulative Injury

An injury, which results in a disability or death and is not traceable to a definite compensable accident occurring during the employees present or past employment. The injury is understood to have occurred from and has been aggravated by an employment-related repetitive activity. For example, a cement mason, carpet installer or tile man presents a claim for injury to the knee caused by repetitive bending and kneeling on the job.

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Page 2 GLOSSARY

Employers Liability

If an injured employee is not covered under any workers compensation law, he or she may seek recovery by suing the employer under employers liability.

Expense Constant

A premium charge which may apply to a policy in addition to the premium inclusive of loss constants. The expense constant covers expenses such as those issuing recording and auditing, which are common to all workers compensation policies regardless of size.

Experience Modification

An adjustment to premium for a given risk merited by loss ratios that are higher or lower than expected.

Rated Risk

A risk, which has an experience modification.

Non-Rated Risk

A risk, which has no experience modification.

Exposure

The extent of exposure to loss as measured by payroll, or, for per capita classes, man-weeks.

Loss Constant

An amount, which may be added to the premium on policies on small risks to compensate for their higher loss ratio.

Loss Cost

Dollar amounts per unit of exposure attributable to the payment of losses under workers compensation and employers liability coverages. Loss costs may be developed either by the Bureau based on the aggregate experience of all Bureau members or may be established by individual carriers based on their own supporting information.

Loss Ratio

The ratio of losses to premiums.

Man-Year

One employee working for one year. For example, an employee working for one year is insured for one manyear. An employee working for nine months is insured for .8 man-years.

Merit Rating

The plan is intended to grant premium discounts or assess premium surcharges to employers, which do not qualify under the uniform Experience Rating Plan.

Minimum Premium

The lowest premium amount for which a single risk can be insured for a policy period. Minimum premiums are not subject to experience modifications or rate deviations.

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Page 3 GLOSSARY

Non-Ratable Element

A portion of the rating value, which is not subject to experience or retrospective rating.

Occupational Disease

Occupational disease -- is any abnormal condition caused be repeated exposure extending over a period of time to a disease producing agent or agents present in the workers' occupational environment resulting in disability or death, which is not traceable to a definite compensable accident occurring during the employee's present or past employment. --For example, a granite worker presents a claim for the occupational disease of silicosis due to exposure to the disease agent silica.

Per Capita Classification

A classification where the exposure base is the number of employees rather than payroll.

Premium Discount

For policies with a total standard premium in excess of a specified amount, the premium discount recognizes that the relative expense of issuing and servicing larger premium policies is less than for smaller premium policies.

Provision for Claim Payment

Historical aggregate losses projected through development to their ultimate value and through trending to a future point in time, but excluding all loss adjustment or claim management expenses, other operating expenses, assessments, taxes, and profit or contingency allowances. In this Plan, the term "loss cost" is synonymous with "provision for claim payment."

Rating Value

A parameter or number used in pricing workers compensation or employers liability insurance coverages. Rating values may be established by the Bureau or by individual carriers. Where individual carriers have established rating values different from those of the Bureau, the carrier's values supercede those of the Bureau for purposes of that insurer's policies.

Reinsurance

Acceptance by an insurer (called a reinsurer) of all or part of the risk of loss of another insurer.

Scheduled Indemnity

Benefits determined from a schedule of awards based on injury as required by law.

Schedule Rating Plan

The loss and/or expense components of an insured risk's premium may, at the option of the underwriting carrier, be adjusted in accordance with provisions of this plan to reflect defined characteristics of the risk which, in the sole judgment of the underwriting carrier, are not adequately reflected in prior experience of the insured risk.

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Page 4 GLOSSARY

Second Injury Fund

When a previously injured worker returns to work and is injured again in such a way that the combined effects of the injuries constitutes a more serious injury (and thus has higher benefits) than the two injuries considered separately, the difference in benefits is paid by the Second Injury Fund. For example, if a worker is injured and loses an arm, then returns to work and is subsequently re-injured losing his other arm, the second injury fund will pay the difference between the benefits for the loss of both arms and the combined benefits when the loss of each arm is considered separately.

Subrogation

A recovery action in which losses incurred by a carrier due to the injury of an employee are reimbursed either in part or in whole by a third party deemed primarily responsible for the injury.

Subsequent Report

A report, which updates the loss information and is filed as of the second, third, fourth, fifth, sixth, seventh, eighth, ninth and/or tenth valuation date. (Refer to Section IV, Item A.1. for valuation dates)

Supplemental Non-Ratable Loading

A supplement to be added to the rating value for certain risks within a classification, which have a hazard, not shared by all members of the classification. The supplemental loading is not subject to experience or retrospective rating.

Vocational Rehabilitation

The costs involved in retraining an injured worker to return to work at the same or a different job.

Voluntary Compensation Insurance

An employer may purchase a voluntary compensation policy to insure against claims filed by employees who are not covered under any workers compensation law. Such insurance provides benefits similar to those provided under workers compensation.

SECTION VIII

SAMPLE FORMS

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

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Page 1 SAMPLE FORMS

SECTION VIII - SAMPLE FORMS

Form Number	<u>Description</u>	
NC2957	Unit Statistical Report	2
NC2913	Supplemental Loss Report	3
NC-1047	Individual Case Report	2
NC2400	Letter of Transmittal – Hard Copy	5
NC-302	Summary Report – Three-Year Fixed Rate Policies	6

UNIT STATISTICAL REPORT

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PHYSICIAN PAID					EMP. DIS			D									M. PREV							
HOSPITAL PAID				P	ERM. PA	RTIAL	PAID							9. P	RES.	VALU	E FUTUI	RE INDI	EM. PM	NT.				
APP. MED. EVAL. PAID	1			P	ERM. TO	TAL PA	AID										ALLOWA							
DEFENSE MED. EVAL I					EATH P.												REMAR							
	INDEP. MED. EVAL. PAID			S	INGLE L	UMP SU	JM							12.	TOTA	AL INC	URRED	INDEM	I.,(SUM	1-11)				
LEGAL EXP DEFENSI	LEGAL EXP DEFENSE			V	R. PAID									13.	TOTA	AL INC	URRED	MEDIC	AL					
ANNUITY PURCHASE AMT.					R. INDE												EM. PAI							
TOTAL GROSS INCURR				R. TRAI												D. PAID								
	OTAL GROSS INCURRED			V	.R. EVAI	L. INCU	RRED							16.	SOC.	SEC. C	OR OTHE	ER OFF	SET AM	IT.				

LETTER OF TRANSMITTAL FOR REPORTING UNIT STATISTICAL REPORTS--HARD COPY

	Transmittal N	No
I am transmitting herewith, in accordance with the app	roved Workers Compensation Statistical Plan, unit report	rts shown below.
represented. Such premiums, payrolls and losses ar	bit of earned premiums, corresponding payrolls and incre properly assigned to the respective classifications a tries on these cards are true and correct to the best of my	nd are in conformity with the
Signature and Title		Date
Carrier Name	Group Cod	le
Address	No. of Reports Included:	
	No. of Cards Included:	
Check One Submission and Complete the F	Following:	
☐ 1. By State: State Name	State Code	Report Type
☐ 2. Effective Month:	<u> </u>	
☐ 3. Underground Coal Mine	From Serial #	to Serial #
☐ 4. Interstate Specials (MA, MN, NY, 7	ΓΧ)	
NCCI-	-RECEIPT OF UNIT REPORTS	
No. of Reports Received	Received By	DATE RECEIVED
No. of Cards Received		

NC2400(00261)

SUMMARY REPORT - THREE YEAR FIXED RATE POLICIES

STATE STATE NO		_ EFFEC	TIVI	E YEAR _		CLASS C	ODE		
СА	RRIER					CARRIER	NO		
A.		S ES FOR WHICH CLASS IS	3				LOSS EXHIBIT		
	THE GOVERNING CLASS)				CODE	INJURY	NUMBER OF CLAIMS	TOTAL LOSS INDEMNITY	
В.	EXPOSURE TOTAL	_S		1.		DEATH			
	1 PAYROLI			2.		P.T.			
	1. 17(11(OLL		_	3.		MAJOR			
	2. PER CAPITA		_	4.		MINOR			
	3. OTHER		_	5.		TEMP			
_				6.		NON COMP MEDICAL		XXXX	
C.	STD. EARNED PR	EM	-			TOTAL			

NC-302

SECTION IX

ELECTRONIC SUBMISSION

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

PENNSYLVANIA WORKERS COMPENSATION STATISTICAL PLAN MANUAL

Effective Date: April 1, 2013 Section IX
Page 1 ELECTRONIC SUBMISSION

SECTION IX - ELECTRONIC SUBMISSION

The Workers Compensation Insurance Organizations (WCIO) has developed standards for the electronic transmission of information between insurers and rating/advisory organizations. -- These specifications are available for unit statistical reporting and individual case reports. These standards are compiled into a series of flat file data specifications referred to as the Workers Compensation Data Specifications Manual. Pennsylvania has adopted the -- WCIO Electronic Data Interchange (EDI) Committee's changes to WCSTAT. The Bureau encourages the use of electronic submission. Carriers should contact the Bureau's Systems & Programming -- Department at (215) 568-2371 to discuss establishing an approval and implementation schedule for submitting WCSTAT electronically. -- The Workers Compensation Data Specifications Manual can be found on the WCIO website at www.wcio.org. --

SECTION X

PREMIUM ALGORITHM

PENNSYLVANIA
STATISTICAL PLAN
MANUAL
WORKERS COMPENSATION
and
EMPLOYERS
LIABILITY
INSURANCE

PENNSYLVANIA WORKERS COMPENSATION STATISTICAL PLAN MANUAL

Effective Date: April 1, 2013 Section X

PREMIUM ALGORITHM Page 1

SECTION X - ALGORITHM

Pennsylvania Premium Algorithm Preface:

Mandatory use for policies effective on or after January 1, 2006.

The computation of workers compensation premium includes a broad complement of potential rating values. pricing programs and other similar or related variables. To the extent that these component parts of premium determination may be applied in a prescribed sequence and using defined formulas and/or relationships, several potential benefits arise including the following:

- Competitive differences within the marketplace can be more clearly defined and consistently applied;
- Similarly-situated risks can receive comparable treatment with respect to specific rating values, pricing programs or other factors, increasing the equity of the marketplace;
- Analysis of the effects of various components of overall premium determination can be better understood and more intelligently compared across carriers, states and/or time;
- In the event that new pricing programs or other factors are introduced in the future, the defined existing formulas can provide a consistent basis for the development of programs and system procedures within the workers compensation industry.

Effective Date: April 1, 2013 Section XI
Page 1 PREMIUM ALGORITHM

Premium Calculation Algorithm

Line #	Item Name	Associated Statistical Code	Line #	Source & Derivation
(1)	Classification	XXXX	(1)	Carrier value
(2)	Exposure	XXXX	(2)	Risk characteristic
(3)	Carrier Rating Value	XXXX	(3)	Carrier value
(4)	Classification Manual Premium		(4)	(2)/100x(3) if classification has payroll exposure. Special procedures apply to non-payroll classes
(5)	Total Policy Manual Premium		(5)	Sum of (4) for all classifications on the policy
(6)	Employer Liability Increased	XXXX	(6)	Carrier value
, ,	Limits Factor		, ,	
(7)	Employer Liability Increased Limits Premium Charge		(7)	(5)x[(6) expressed as a decimal]
(8)	Minimum Premium Employer Liability Increased Limits	9848	(8)	Carrier value
(9)	Minimum Premium Employer Liability Increased Limits Premium Charge	9848	(9)	[(8)-(7)] if (7)<(8) and (6) >0, otherwise zero
(10)	Subject Deductible Credit Percentage	9664	(10)	Carrier value
(11)	Subject Deductible Premium Credit	9664	(11)	[(5)+(7)+(9)]x[(-10) expressed as a decimal]
(12)	Waiver of Subrogation Charge	0930	(12)	Carrier value - subject to experience modification
(13)	Waiver of Subrogation Premium	0930	(13)	Value from Line (12)
(14)	Total Subject Premium		(14)	[(5)+(7)+(9)+(11)+(13)]
(15)	Experience Modification	9898	(15)	Zero for non-experience-rated risks
(16)	Modified Premium		(16)	(14)x(15)
(17)	Merit Rating Credit Factor	9885	(17)	Zero if Merit Rating Credit does not apply
(18)	Merit Rating Credit	9885	(18)	(14)x[(-17) expressed as a decimal]
(19)	Merit Rating Neutral Factor	9884	(19)	Zero whether Merit Rating Neutral Adjustment
				(no credit or debit) does or does not apply
(20)	Merit Rating Neutral Adjustment	9884	(20)	(14)x[(19) expressed as a decimal]
(21)	Merit Rating Debit Factor	9886	(21)	Zero if Merit Rating Debit does not apply
(22)	Merit Rating Charge	9886	(22)	(14)x[(21) expressed as a decimal]
(23)	Premium After Experience Modification or Merit Rating		(23)	(16) if Experience-Rated, [(14)+(18)+(20)+(22)] if Merit-Rated, (14) if Non-Rated
(24)	Non-Ratable Classifications	XXXX	(24)	Carrier Value
(25)	Non-Ratable Classifications Exposure		(25)	Portion of payroll exposure subject to Non-Ratable Classifications
(26)	Non-Ratable Classification Rating Value	XXXX	(26)	Carrier Value
(27)	Non-Ratable Classification Premium		(27)	(25)/100x(26) [based on applicable Non- Ratable Classification exposure]
(28)	Aircraft Seat Surcharge Exposure (# of seats)	9108	(28)	Actual number of seats for insured risk. Subject to maximum 10 seats per aircraft

Effective Date: April 1, 2013 Section XI
Page 2 PREMIUM ALGORITHM

Premium Calculation Algorithm

		Associated		
Line	Item Name	Statistical	Line	Source & Derivation
#		Code	#	
(29)	Aircraft Seat Surcharge	9108	(29)	Carrier Value
(30)	Aircraft Seat Surcharge Premium Charge	9108	(30)	(28) x (29)
(31)	Workfare Program Employees Exposure (PA)	0982	(31)	Number of person weeks. A partial workweek for any worker to be counted as 1 person week.
(32)	Workfare Program Employees Rating Value (PA)	0982	(32)	Carrier Value
(33)	Workfare Program Employees Premium (PA)	0982	(33)	(31) x (32)
(34)	Non-Ratable Classification Premium Total		(34)	Sum of all (27)+(30)+(33) premiums
(35)	Non-Ratable Classification Increased Limits Factor	XXXX	(35)	Carrier value
(36)	Non-Ratable Classification Increased Limits Premium Charge	XXXX	(36)	(34)x [(35) expressed as a decimal]
(37)	Minimum Premium Non-Ratable Classification Increased Limits	9848	(37)	Carrier value
(38)	Minimum Premium Non-Ratable Classification Increased Limits Premium Charge	9848	(38)	[(37)-(36)] if (36) < (37) and (35) > 0, otherwise zero
(39)	Premium Before Schedule Rating		(39)	(23)+(34)+(36)+(38)
(40)	Schedule Rating Plan Adjustment Factor	9887/9889	(40)	Carrier value - use 9887 for schedule credits and 9889 for schedule debits
(41)	Schedule Rating Plan Premium Adjustment	9887/9889	(41)	(39)x[(40) expressed as a decimal]. For schedule credits Line (41) will be negative
(42)	Certified Safety Committee Credit Factor (PA)	9890	(42)	Credit applies if insured is certified.
(43)	Certified Safety Committee Premium Credit (PA)	9890	(43)	[(39)+(41)]x[(-42) expressed as a decimal]
(44)	Workplace Safety Program Credit Factor (DE)	9880	(44)	Credit applies if insured qualifies
(45)	Workplace Safety Program Premium Credit (DE)	9880	(45)	[(39)+(41)]x[(-44) expressed as a decimal]
(46)	Construction Classification Premium Adjustment Program Credit Factor	9046	(46)	Based on wage level(s), application to rating organization
(47)	Construction Classification Premium Adjustment Program Premium Credit	9046	(47)	[(39)+(41)]x[(-46) expressed as a decimal]
(48)	Drug-Free Workplace Factor (DE)	9846	(48)	Carrier value
(49)	Drug-Free Workplace Credit (DE)	9846	(49)	[(39)+(41)+(45)+(47)]x[(-48) expressed as a decimal]
(50)	Managed Care Factor (DE)	9874	(50)	Carrier value

Effective Date: April 1, 2013 Page 3

Section XI PREMIUM ALGORITHM

Premium Calculation Algorithm

	1	Associated	i	1
Line	Item Name	Associated Statistical	Line	Source & Derivation
#	item Name	Code	#	Source & Derivation
(51)	Managed Care Credit (DE)	9874	(51)	[(39)+(41)+(45)+(47)+(49)]x[(-50) expressed
(31)	Ivianaged Care Credit (DL)	3074	(31)	as a decimal]
(52)	Package Credit Factor (DE)	9721	(52)	Carrier value
(53)	Package Credit (DE)	9721	(53)	[(39)+(41)+(45)+(47)+(49)+(51)]x[(-52)
(00)	T dokage Great (BE)	3721	(00)	expressed as a decimal]
(54)	Premium After Managed Care		(54)	[(39)+(41)+(43)+(45)+(47)+(49)+(51)+(53)]
(- /	and Package Credit If Applicable		(-)	
(55)	Assigned Risk Surcharge Factor	0277	(55)	May apply to some or all assigned risks based
, ,	(DE)		, ,	on plan and characteristics of individual
				insured
(56)	Assigned Risk Premium	0277	(56)	(54)x[(55) expressed as a decimal]
	Surcharge (DE)			
(57)	Deductible Credit Factor	9663	(57)	Carrier value
(58)	Deductible Premium Credit	9663	(58)	[(54)+(56)]x[(-57) expressed as a decimal]
(59)	Loss Constant	0032	(59)	Carrier value - may vary based on risk
(0.0)		2222	(0.0)	premium size
(60)	Loss Constant Charge	0032	(60)	Line (59) if applicable
(61)	Short Rate Cancellation Factor	0931	(61)	Carrier value - zero if short rate cancellation
(00)	Object Data Data's	0004	(00)	does not apply
(62)	Short Rate Premium	0931	(62)	[(54)+(56)+(58)+(60)]x[(61)-1.0000] if $(61)>0$,
(62)	Evnance Constant	0000	(62)	otherwise zero
(63)	Expense Constant	0900 0900	(63) (64)	Carrier value if applicable Line (63)
	Expense Constant Charge Minimum Premium	0900	` '	Carrier value
(65) (66)	Minimum Premium Charge	0990	(65) (66)	If (65)>[(54)+(56)+(58)+(60)+(62)+
(00)	Willimum Fremium Charge	0990	(00)	(64)], (65)-[(54)+(56)+(58)+(60)+(62)+(64)],
				otherwise zero
(67)	Unit Statistical Report Total		(67)	[(54)+(56)+(58)+(60)+(62)+(66)]
(0.)	Standard Premium		(0.)	[(0:):(00):(00):(00)
(68)	Premium Discount Amount	0063/0064	(68)	Carrier value based on [(54)+(56)+(58)+(60)+
, ,			,	(62)+(66)]
(69)	Additional premium Waiver of	9115	(69)	Carrier value(s)
, ,	Subrogation (flat charge)		, ,	
(70)	Terrorism	9740	(70)	(Total payroll/100) x carrier rating value
(71)	Catastrophe (other than Certified	9741	(71)	(Total payroll/100) x carrier rating value
	Acts of Terrorism)			
(72)	Total Policy Premium Subject to		(72)	(64)+(67)-(68)+(69)+(70) +(71)
	Employer Assessment			
(73)	Employer Assessment Factor	0938	(73)	Bureau value for the specific purpose of
(7.4)	Pursuant to Act 57 of 1997 (PA)	0000	(7.4)	computing employer assessments
(74)	Employer Assessment Amount	0938	(74)	[(72)-(11)-(58)]x(73) NOTE: Cells (11) and
	Pursuant to Act 57 of 1997 (PA)			(58) are credits. Subtracting these credits as
				shown effectively adds the premium reduction
				given for deductible coverage back into the premium for purposes of calculating employer
				assessments
L				นงงบงงเทษแง

November 28, 2012

PCRB CIRCULAR NO. 1609

To All Members of the PCRB:

Re: APPROVAL OF PCRB FILING NO. 248

- 1) Revisions to Employers Liability and Admiralty or FELA Coverage Increased Limits Percentages and Factors NCCI Item B-1425, Related Manual Rule Housekeeping Revisions EFFECTIVE APRIL 1, 2013
- 2) Statistical Plan Revisions Related to NCCI Item B-1425 and Additional Revisions EFFECTIVE APRIL 1, 2013

(And Specified Items Effective April 1, 2013 on an Optional Basis, January 1, 2014 on a Mandatory Basis)

The PCRB has filed and the Insurance Commissioner has approved revisions to the Basic Manual and Statistical Plan Manual to reflect countrywide changes in line with National Council on Compensation Insurance, Inc. (NCCI) Item B-1425, which proposes revised employer liability increased limit factors. Additionally, housekeeping revisions to both Manuals and revisions to the Statistical Plan Manual as outlined below have been approved.

- 1) Basic Manual these changes are effective April 1, 2013
 - Revisions to Section 1, Rule VIII Table for Increased Limits
 - Miscellaneous housekeeping changes

NCCI Item B-1425 provides two sets of employers liability increased factors, the choice of lower or higher tables of factors being based on each state's portion of employers liability losses relative to total workers compensation losses in that state. For Pennsylvania, the PCRB chose the higher tables which still represent significant reductions to Pennsylvania's existing factors.

Exhibit 1 attached shows the Manual changes to Rule VIII.

Questions about the Basic Manual should be directed to Betty Ann Campbell, Director, Rating Rules & Policy Reporting Department at Extension 4425.

2) Statistical Plan Manual

Changes effective April 1, 2013

Revisions to Employers Liability and Admiralty or FELA Coverage Increased Limits
Table

Changes effective on an OPTIONAL basis April 1, 2013 – on a MANDATORY basis January 1, 2014

- Housekeeping revisions to include typographical errors and language standardization
- Addition to and deletion of certain data elements
- Addition of new code values
- Clarification of language for reporting instructions and code values
- Updated example forms (there is no material change to reporting requirements)

Exhibit 2 attached encompasses all of the above referenced revisions.

Questions about the Statistical Plan Manual should be directed to Bonnie Piacentino, Vice President – Data Management at Extension 4456.

Both Manuals will be updated on our website (www.pcrb.com) at a future date.

Timothy L. Wisecarver President

kg Attachment

Remember to visit our website at www.pcrb.com for more information about this and other topics.

PENNSYLVANIA WORKERS COMPENSATION MANUAL

SECTION 1 UNDERWRITING RULES

EFFECTIVE DATE: APRIL 1, 2013

RULE VIII – LIMITS OF LIABILITY

Item 3-B of the Information Page

A. WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

1. Part One - Workers Compensation

There is no limit of liability in the standard policy for Part One – Workers Compensation. The policy provides all benefits required by the Pennsylvania Workers Compensation Law and Occupational Disease Act stated in Item 3-A of the Information Page.

2. Part Two - Employers Liability

a. Standard Limits

The standard limits of liability under Part Two are:

Bodily Injury by Accident: \$100,000 – each accident Bodily Injury by Disease: \$100,000 – each employee Bodily Injury by Disease: \$500,000 – policy limit.

b. Increased Limits

The limits under Part Two may be increased, subject to the following:

- (1) The limits of liability shall be the same for all states specified in Item 3-A of the Information Page.
- (2) The additional premium for increased limits shall be determined by multiplying the total premium by the percentage in the following Table for Increased Limits. For this purpose, total premium shall be computed after application of any carrier rate but before application of experience rating modification or retrospective rating adjustment.

TABLE FOR INCREASED LIMITS

Classification Statistical Codes	Limits of Liability	Percentage
	(000s omitted)	
9803	100 / 100 / 1,000	.70% 0.2%
9804	100/100/2,500	1.20%
9805	100 / 100 / 5,000	1.70% 1.0%
9806	100 / 100 / 10,000	2.40% 2.0%
9807	500 / 500 / 500	1.90% 1.1%
9808	500 / 500 / 1,000	2.20% 1.3%
9809	500/500/2,500	2.70%
9810	500 / 500 / 5,000	3.20% 2.1%
9811	500 / 500 / 10,000	3.90% 3.1%
9812	1,000 / 1,000 / 1,000	3.30% 1.4%
9813	1,000/1000,2,500	3.80%
9814	1,000 / 1,000 / 5,000	4.40%2.2%
9815	1,000 / 1,000 / 10,000	5.00% 3.2%

9816	Over 1,000 / 1,000 / 10,000	(a)
9837	All other	Refer to Table 1
	(a) Apply to PCRB for higher limit charges	

Table 1

Bodily Injury by Disease: Policy Limit (\$000 Omitted)

	Loss											
	<u>Limit</u>	<u>500</u>	<u>1,000</u>	<u>2,000</u>	3,000	<u>4,000</u>	<u>5,000</u>	<u>6,000</u>	<u>7,000</u>	<u>8,000</u>	9,000	10,000
<u>Bodily</u>	<u>100</u>	0.0%	0.2%	0.4%	0.6%	0.8%	<u>1.0%</u>	<u>1.2%</u>	<u>1.4%</u>	<u>1.6%</u>	<u>1.8%</u>	2.0%
Injury by	<u>200</u>	<u>0.4%</u>	<u>0.6%</u>	<u>0.8%</u>	<u>1.0%</u>	<u>1.2%</u>	<u>1.4%</u>	<u>1.6%</u>	<u>1.8%</u>	<u>2.0%</u>	<u>2.2%</u>	<u>2.4%</u>
<u>Accident</u>	<u>300</u>	<u>0.7%</u>	<u>0.9%</u>	<u>1.1%</u>	<u>1.3%</u>	<u>1.5%</u>	<u>1.7%</u>	<u>1.9%</u>	<u>2.1%</u>	<u>2.3%</u>	<u>2.5%</u>	<u>2.7%</u>
<u>Each</u>	<u>400</u>	0.9%	<u>1.1%</u>	<u>1.3%</u>	<u>1.5%</u>	<u>1.7%</u>	<u>1.9%</u>	<u>2.1%</u>	<u>2.3%</u>	<u>2.5%</u>	<u>2.7%</u>	2.9%
<u>Accident</u>	<u>500</u>	<u>1.1%</u>	<u>1.3%</u>	<u>1.5%</u>	<u>1.7%</u>	<u>1.9%</u>	<u>2.1%</u>	<u>2.3%</u>	<u>2.5%</u>	<u>2.7%</u>	<u>2.9%</u>	<u>3.1%</u>
Limit and	<u>1,000</u>	_	<u>1.4%</u>	<u>1.6%</u>	<u>1.9%</u>	<u>2.0%</u>	<u>2.2%</u>	<u>2.4%</u>	<u>2.6%</u>	<u>2.8%</u>	<u>3.0%</u>	3.2%
<u>Bodily</u>	<u>2,000</u>	_	_	<u>1.8%</u>	2.0%	<u>2.2%</u>	<u>2.4%</u>	<u>2.6%</u>	<u>2.8%</u>	3.0%	<u>3.2%</u>	<u>3.4%</u>
Injury by	<u>3,000</u>	_		_	<u>2.2%</u>	<u>2.4%</u>	<u>2.6%</u>	<u>2.8%</u>	<u>3.0%</u>	<u>3.2%</u>	<u>3.4%</u>	<u>3.6%</u>
<u>Disease</u>	<u>4,000</u>	_		_	_	<u>2.6%</u>	<u>2.8%</u>	3.0%	<u>3.2%</u>	<u>3.4%</u>	<u>3.6%</u>	<u>3.8%</u>
<u>Each</u>	<u>5,000</u>	_	_	_	_	_	3.0%	3.2%	3.4%	<u>3.6%</u>	<u>3.8%</u>	<u>4.0%</u>
Employee	<u>6,000</u>	_		_	_	_		<u>3.4%</u>	<u>3.6%</u>	<u>3.8%</u>	<u>4.0%</u>	<u>4.2%</u>
Limit (\$000	<u>7,000</u>	_		_	_	_		_	<u>3.7%</u>	<u>3.9%</u>	<u>4.1%</u>	<u>4.3%</u>
Omitted)	<u>8,000</u>	_	_	_	_	_	_	_		4.0%	<u>4.2%</u>	<u>4.4%</u>
_	<u>9,000</u>	_		_	_	_		_	_		<u>4.3%</u>	<u>4.5%</u>
_	<u>10,000</u>	_	_	_	_	_	_	_	_	_	_	<u>4.6%</u>
_	_	_	_		_	_	_	_	<u>_</u>	_	_	

⁽³⁾ The premium for increased limits shall be subject to any experience rating modification, merit rating, <u>deductible credit or _and</u> retrospective rating. The premium for increased limits on non-ratable classifications is not subject to any experience rating modifications, merit rating and retrospective rating.

No Change

B. VOLUNTARY COMPENSATION INSURANCE

1. Standard Limits

The standard limits of liability under Part Two Employers Liability Insurance for employees subject to voluntary compensation insurance are:

Bodily Injury by Accident: \$100,000 - each accident

Bodily Injury by Disease: \$100,000 - each employee

Bodily Injury by Disease: \$500,000 - policy limit

The limit of liability for Bodily Injury by Accident applies to all bodily injury arising out of any one accident. The limit of liability for Bodily Injury by Disease – each employee – applies as a separate limit to bodily injury by disease to any one employee and the limit of liability for Bodily Injury by Disease – policy limit – applies as an aggregate limit for all bodily injury by disease, regardless of the number of employees who sustain bodily injury by disease.

2. Increased Limits

- <u>(a)</u>
- The standard limits under Part Two Employers Liability for employees subject to voluntary compensation insurance may be increased. The premium for the increased limits shall be determined <u>by using on the basis of</u> the <u>Table factors</u> in <u>Rule A.2. b. the following table</u>: <u>(b)</u>

Limit of Liability	Factor -
000s omitted	
100 / 100 / 1,000	1.053
100 / 100 / 2,500	1.127
100 / 100 / 5,000	1.225
100 / 100 / 10,000	1.284
500 / 500 / 500	1.186
500 / 500 / 1,000	1.206
500 / 500 / 2,500	1.286
500 / 500 / 5,000	1.368
500 / 500 / 10,000	1.424
1,000 / 1,000 / 1,000	1.280
1,000 / 1,000 / 2,500	1.357
1,000 / 1,000 / 5,000	1.436
1,000 / 1,000 / 10,000	1.509
Over 1,000 / 1,000 / 10,000	(a)
(a) Apply to Bureau for higher limit	
factor	

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014

SECTION I - GENERAL RULES/DEFINITIONS

A. Scope of Report

A report must be filed for every policy insuring liability under Pennsylvania Workers' Compensation and Occupational Disease Acts, as well as for every voluntary compensation policy providing coverage in Pennsylvania. All reports must be filed with the Pennsylvania Compensation Rating Bureau, The Widener United Plaza Building, 6th Floor Suite 1500, One South Penn Square 30 South 17th Street, Philadelphia, PA 1910719103-35774007.

Item B remains unchanged.

C. Fine System for Statistical Reporting

Items Number 1 through 5 remain unchanged.

6. Appeal of Assessments

PCRB
Statistical Reporting – Appeals
The Widener Building, 6th FloorUnited Plaza Building, Suite 1500
One South Penn Square 30 South 17th Street
Philadelphia, PA 1910719103-4007

Items **D** through **K** remain unchanged.

L. Loss Rules

Items Number 1 through 7 remain unchanged.

8. Correction and Subsequent Reports

Item a. remains unchanged.

- b. Correction Reports
 - (1) A correction report must be filed when any of the following occur between valuation dates:

Item (a) remains unchanged.

(b) The claim, or any part thereof, is declared non-compensable (as defined in an-the experience-Experience rating-Rating planPlan).

Item (c) remains unchanged.

(d) The claim's should have been reported with a catastrophe code catastrophe code values are found to have been included or excluded in error.

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If the claim was declared non-compensable, a Code "05" must be reported in the Type of Settlement portion of the Loss Conditions field. In the case of recovery against a third party, a Code "03" must be reported in the Type of Recovery portion of the Loss Conditions field, etc. (See Section IV, Codes, Item C, Loss Information Codes, Number 3, Loss Conditions, Type of Recovery for a complete list of codes.)

Items (2) through (3) remain unchanged.

Item c. remains unchanged.

Items Number 9 through 10 remain unchanged.

Item **M** remains unchanged.

N. General Rules and Definitions

Items Number 1 through 9 remain unchanged.

10. Type of Claim

Items a. through c. remain unchanged.

d. Liability Over. Refers to a particular Employers Liability coverage situation where a third party, who is being sued by an employee, in turn sues the employer. Any damages incurred to the employer are classified as liability over and are in addition to compensation payments made to the injured employee.

Items Number 11 through 14 remain unchanged.

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All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014

SECTION II - REPORTING REQUIREMENTS

A. Rules Common to Premiums and Losses

Item Number 1 remains unchanged.

2. Estimated Audits

If for any reason data is unavailable to the carrier before the filing date, an estimated audit must be filed with the Bureau and the Policy Conditions field "Estimated Exposures Audit Code" shall be marked with the symbol "Y" appropriate code.

Items Number 3 through 6 remain unchanged.

7. Policy Conditions

Report the 1-position <u>eode-indicator or code</u> for each policy condition <u>which is indicated by a "Y" in the appropriate box for each condition</u> that applies: three-year fixed rate indicator, multistate policy indicator, estimated <u>exposure indicatoraudit code</u>, retrospective rated indicator, canceled mid-term indicator and managed care organization indicator.

Item Number 8 remains unchanged.

Code Description

9. **Deductible Type Codes**

Report the two 2-digit4-digit-codes that identify the type of deductible being reported.

First Two Positions Losses Subject to Deductible Code

Code	Description
00	No Deductible
01	Medical Losses Only
02	Indemnity Losses Only
03	Medical & Indemnity Losses
00	No Deductible

Second Two Positions Basis of Deductible Calculation Code

00	No Deductible
01	Per Claim
02	Per Accident
03	Per Policy Aggregate Limit
04	Percent of Claim Cost
05	Percent of Premium
06	Coinsurance Only Percent with Per Claim Limit
07	Benefits Coinsurance Percent with Per Claim Amount and Coinsurance
	<u>Limit</u>
80	Per Accident Coinsurance Percent with Per Accident Amount and
	Coinsurance Limit
09	Per Policy & Accident Amount with Per Policy Aggregate Limit
10	Per Claim Amount with and Per Policy Aggregate Limit
11	Coinsurance Percent With Per Claim Amount Limit and Per Policy Aggregate Limits
12	Variable

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Items Number 10 through 12 remain unchanged.

B. Exposure Information

Items Number 1 through 3 remain unchanged.

4. Exposure Amount

Item a. remains unchanged.

b. Payrolls reported must be audited payrolls even on minimum premium risks. When a final audit has not been made at the time of filing a report, the policy condition field Estimated Exposures Audit Code should be marked with the symbol "Y" and without further request MUST be replaced by a revised report as soon as audited payrolls are available.

Items c. through f. remain unchanged.

g. The Manual rules provide that the payroll of all employees exposed to or engaged in the following hazards will have a mandatory catastrophe reserve rate which is not subject to experience or retrospective rating in addition to the Bureau Loss Cost. Such payroll, together with the manual premium from the mandatory catastrophe reserve rate charge, shall be assigned to the appropriate code:

Class	Hazard	Code
0615	Tunneling and Shaft Sinking	0152
0810	Truck deliveries of coal from a mine or tipple/hauling of coal	0162
<u>4771</u>	Manufacturing of Explosives or Ammunition	<u>0771</u>
4773	Manufacturing of high explosives	0773
4774	Manufacturing of high explosives	0774
4775	Handling of explosives or mixing of fulminate	0775
4776	Handling of explosives or mixing of fulminate	0776
4779	Mixing and/or loading of charges	0779
7323	Stevedoring - handling of ammunition	0763
7405	All members of the flying crew of scheduled and supplemental air carriers	7445
7413	All members of the flying crew of commuter air carriers	7453

To provide coverage for Federal Black Lung on class **Code 0615**, Tunneling and Shaft Sinking, the additional non-rateable disease loading **Code 0164** and rating value must be applied to the payroll.

5. Exposure-Other Than Payroll

Items a. through c. remain unchanged.

d. Volunteer Ambulance Companies - Class 0993. Where the policy provides coverage for Volunteer ambulance companies, enter the number of such companies in the space provided for the exposure amount, carried to the nearest tenth.

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e. Per Person Week - Workfare Program Employees - Class 0982. Where the policy provides coverage for Community Work Experience Program employees or Workfare, enter the number of employees on a per person week basis in the space provided for the exposure amount, carried to the nearest tenth. The premium derived is not subject to experience or retrospective rating. The exposure and premium shall be entered on lines "D," "E" or "F."

Item f. remains unchanged.

Items Number 6 through 10 remain unchanged.

C. Loss Information

Item Number 1 remains unchanged.

2. Claim Number

Item a. remains unchanged.

- b. Each claim on which the total loss (indemnity and medical combined) is greater than \$2,000 must be listed individually with the appropriate claim number.
- e. At the option of the carrier all other medical only or temporary claims may be listed individually or may be grouped by Manual classification and by type of injury within each Manual classification. The number of claims within each group shall be entered in the column captioned Accident Date/Number of Claims. In counting the number of claims, claims closed without payment shall be omitted. If one or more claims within the group are open, such a group shall be considered open and revised experience shall be reported in accordance with the rules of this Plan. If the grouping option is elected, claims must be grouped separately according to loss conditions codes as designated in Section IV, Item C.3.

NOTE: If claims otherwise eligible for the claim grouping option contain Catastrophe Code Number 48 or 87, these claims must be grouped separately with "48" or "87" reported in the Catastrophe Number field. Refer to Section II, C. 11. for definition of losses included under Catastrophe Code Number 48 or 87.

3. Accident Date/Number of Claims

For claims which are listed individually, eEntering of the accident date by reporting the month, day and year on which the injury occurred is required. Where a number of claims are summarized by the group option, report the number of claims contained in the reported grouped claim. Number of claims is not reported for individually listed claims.

Items Number 4 through 8 remain unchanged.

9. Loss Conditions

Report the 2-digit code for each loss condition.

Loss Coverage Act

Code	Description
01	State or Federal Act, excl. USL&HW
02	USL&HW "F" or non "F" Coverage

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014
Federal Coal Mine Health and Safety Act Only
Federal Coal Mine Health and Safety Act and/or the State Act

Items Number 10 through 15 remain unchanged.

16. <u>Lump Sum Indicator</u>

<u>03</u> 04

Report the value that identifies a lump sum agreement for the claim.

Indicator	<u>Description</u>	
Y	Claim has been settled by an agreement to a lump sum amount.	
\overline{N}	Claim has not been settled with a lump sum agreement.	

Items Number 16 through 20 are to be renumbered 17 through 21.

22. Weekly Wage Amount

Report the actual weekly wage amount at the date of injury upon which the indemnity benefits are based. (Do not report the maximum or minimum weekly earnings specified in the state law.)

Items Number 21 through 22 are to be renumbered 23 through 24.

D. Loss Totals

1. Total Number of Claims

Report the total number of claims reported for the state within the policy. In the case of corrections and subsequent reports, this must be the revised total. Individually listed claims count as 1, while grouped claims equal the number of claims being grouped.

Items Number 2 through 9 remain the same.

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014

SECTION III - INDIVIDUAL CASE REPORTS

A. Individual Case Reports Rules

1. Claims on Which Required. Individual Case Reports shall be filed for the following:

Items a. through b. remain unchanged.

NOTE: Pennsylvania has no statutory maximum for incurred indemnity.

Individual Case Reports shall be filed concurrently with the submission of individual risk experience. Individual Case Reports in connection with subsequent reportings of experience are required if the incurred indemnity amounts, the classification code or the type of injury changes from the previous reporting. (For examples, see Section VI.)

General Instructions for Reporting Information on the Individual Case Reports.
 ALL INFORMATION ON THE INDIVIDUAL CASE REPORT MUST AGREE WITH THE CORRESPONDING INFORMATION SHOWN ON THE UNIT REPORT.

Items a. through j. remain unchanged.

k. *Policy Effective Date.* Report the date on which the policy became effective coded as MM/DD/YY.

Item I. remains unchanged.

m. <u>Claim Status Code</u>. Enter the appropriate Claim Status Code, use 0 for an open claim or 1 for a closed claim.

Item n. remains unchanged.

o. Loss Conditions Codes. This These fields is are not required since the information is on the Unit Statistical Report. However, if reported, this these entry entries should be identical with the entry entries in the Loss Condition fields on the corresponding unit report as provided in Section IV, Item C.3.

Items p. through r. remain unchanged.

- Accident Date. Enter the date of the accident in this space coded as MM/DD/YY.
- t. Date of Death. (Death Claims Only) Enter the date of death-coded as MM/DD/YY.
- u. Date Reported. Enter the date at which the application for benefits was filed-coded as MM/DD/YY.
- Date of Birth. Enter the injured worker's date of birth coded as MM/DD/YY.

Items w. through aa. remain unchanged.

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Optional Effective April 1, 2013
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bb. *Injury Description Code.* This field is not required since the information is on the Unit Statistical Report. However, if reported, enter the three_62-digit codes from the injury description and cause of injury code grid in Section IV, which most accurately describes the conditions of the injury.

Item cc. remains unchanged.

dd. Date Closed. Enter the date the claim was closed, if applicable, coded MM/YY.

Items ee. through hh. remain unchanged.

ii. Date Single Sum Paid. Enter the date single sum settlement was paid coded MM/DD/YY.

Items jj. through II. remain unchanged.

3. Specific Instructions for Reporting Information on Individual Case Reports, Other Than Pension.

Items a. through b. remain unchanged.

c. Non-Scheduled Indemnity.

Item Number (1) remains unchanged.

(2) Percent Disability. Report the percentage upon which the non-scheduled indemnity benefit was determined. Incurred Loss. Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all non-scheduled benefits based on a percentage disability. Report dollars only.

Item d. remains unchanged.

e. Vocational Rehabilitation Total Incurred. Report the incurred amount (paid plus outstanding) of any vocational rehabilitation expenses incurred as of the valuation date. The corresponding loss condition Vocational Rehabilitation Indicator also must be used. See Section IV.

Item f. remains unchanged.

- 4. Specific Instructions for Reporting Information on Individual Case Reports, Pension Benefits.
 - a. Beneficiary Data. Report the 1-digit numeric code corresponding to each different type of beneficiary. Refer to Section IV, Item D.12. for the code list. A separate code must be given for each beneficiary even if more than one beneficiary falls within the same code. For each beneficiary report the date of when the beneficiary was born-coded as MM/DD/YY.

Items b. through g. remain unchanged.

Item Number 5 remains unchanged.

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

> <u>All Other Changes</u> Optional Effective April 1, 2013 Mandatory Effective January 1, 2014

SECTION IV - CODES

A. Codes Common to Premium and Losses

Items Number 1 through 4 remain unchanged.

5. **Deductible Type Codes**

Identifies the type of deductible being reported.

First Two PositionsLosses Subject to Deductible Code

Code	Description
00	No Deductible
01	Medical Losses Only
02	Indemnity Losses Only
03	Medical & Indemnity Losses

Second Two Positions Basis of Deductible Calculation Code

Code	Description
00	No Deductible
01	Per Claim
02	Per Accident
03	Per Policy Aggregate Limit
04	Percent of Claim Cost
05	Percent of Premium
06	Coinsurance Only Percent with Per Claim Limit
07	Benefits Coinsurance Percent with Per Claim Amount and Coinsurance
	<u>Limit</u>
80	Per Accident Coinsurance Percent with Per Accident Amount and
	Coinsurance Limit
09	Per Policy & Accident Amount with Per Policy Aggregate Limit
10	Per Claim <u>Amount with and Per Policy Aggregate Limit</u>
11	Coinsurance Percent With Per Claim Amount Limit and Per Policy Aggregate Limits
12	Variable

6. Policy Conditions

Report the 1-position indicator or code "Y" or "N" for each policy conditions.

Items a. through c. remain unchanged.

d. Estimated Exposure Indicator Audit Code

- "Y" = Exposures expressed on the unit report are estimated.
- "N" = Exposures expressed on the unit report are the result of the an audit.
- <u>U = Insured has refused or not responded to requests to provide carrier with access to books and records. Audit has been closed as uncooperative. Exposures expressed on unit report are estimated.</u>

Items e. through g. remain unchanged.

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

> <u>All Other Changes</u> Optional Effective April 1, 2013 Mandatory Effective January 1, 2014

B. Exposure Information Codes

Item Number 1 remains unchanged.

2. Exposure Coverage

Code Description 01 State or Federal Act, excl. USL&HW 02 USL&HW "F" or non "F" Coverage 03 Federal Coal Mine Health and Safety Act Only 04 Federal Coal Mine Health and Safety Act and/or the State Act 10 Voluntary Coverage Not Mandatory by State Act

3. Premium Codes

- a. Premium Subject to Experience Modification (Reported Above Line "A")
 - (1) Premium for Increased Limits

Table for Increased Limits Effective 01/01/8804/01/13

Limits of Liability (000's omitted)	Percentage	Codes	
100/100/1,000	70%	9803	
100/100/2,500	1.20%	9804	
100/100/5,000	1.70%	9805	
100/100/10,000	2.40%	9806	
500/500/500	1.90%	9807	
500/500/1,000	2.20%	9808	
500/500/2,500	2.70%	9809	
500/500/5,000	3.20%	9810	
500/500/10,000	3.90%	9811	
1,000/1,000/1,000	3.30%	9812	
1,000/1,000/2,500	3.80%	9813	
1,000/1,000/5,000	4.40%	9814	
1,000/1,000/10,000	5.00%	9815	
Over 1,000/1,000/10,000	a	9816	
All Other		<u>9837</u>	

Note: The <u>Increased increased limits</u> factors applied to non-ratable classification exposures should be reported as not subject to the experience modification-on <u>Line "D, "E" or "F"</u>.

Items Number (2) through (6) remain unchanged.

b. Premium Not Subject to Experience Modification (Reported on lines "D", "E" or "F")

Items Number (1) through (4) remain unchanged.

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All Other Changes
Optional Effective April 1, 2013
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(5)	Optional Supplemental Loadings	
` ,	For Class 447	Code 0066
	For Class 445	Code 0067
	For Class 513	Code 0176
	For Black Lung Experience	Code 0164
	For Carcinogen Experience	Code 0133
	For Radiation Experience	Code 9985
(6)	Mandatory Supplemental Loadings	
	For Class 615	Code 0152
	For Class 615	Code 0164
	For Class 810	Code 0162
	For Class 4771	<u>Class 0771</u>
	For Class 4773	Code 0773
	For Class 1771	Code 0774

For Class 4774

For Class 4775

For Class 4776

For Class 4779

For Class 7323

For Class 7405

For Class 7413

For Class 7413 **Code 7453**

Items Number (7) through (15) remain unchanged.

Item c. remains unchanged.

Item Number 4 remains unchanged.

C. Loss Information Codes

Items Number 1 through 2 remain unchanged.

3. Loss Conditions

Report the 2-digit code for each loss condition.

Loss Coverage Act

Code	Description
01	State or Federal Act, excl. USL&HW
02	USL&HW "F" or non "F" Coverage
<u>03</u>	Federal Coal Mine Health and Safety Act Only
04	Federal Coal Mine Health and Safety Act and/or the State Act

Items Number 4 through 6 remain unchanged.

7. <u>Lump Sum Indicator</u>

Report the value that identifies a lump sum agreement for the claim.

Indicator	<u>Description</u>
Y	Claim has been settled by an agreement to a lump sum amount.
\overline{N}	Claim has not been settled with a lump sum agreement.

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014

Item Number 7 is to be renumbered 8.

D. Individual Case Report Codes

Items Number 1 through 2 remain unchanged.

- 3. Report Type
 - **Code Description**
 - 1 Claim involving Life Pension Benefits
 - 2 Claim not involving Life Pension Benefits

3.5. Claim Status Code

4. Managed Care Organization Type Code

Code	Description	
<u>00</u>	The claim is not administered by an approved managed care organization (MCO).	
<u>01</u>	The claim's medical losses are administered by an approved managed care organization	
	(MCO) not specifically listed in Codes 02-05 below.	
<u>02</u>	The claim's medical losses are administered by a health maintenance organization (HMO).	
<u>03</u>	The claim's medical losses are administered by a preferred provider organization (PPO).	
04	The claim's medical losses are administered by an exclusive provider organization (EPO).	
05	The claim's medical losses are administered by an independent practice association (IPA).	

Item Number 4 is to be renumbered 8.

Item Number 5 is to be renumbered 3. (see above)

Items Number 6 through 7 are to be renumbered 5 through 6.

9.8 Reserved Type

Items Number 9 through 11 are to be renumbered 10 through 12.

Item Number 12 is to be renumbered 7.

13. Beneficiary Code

Code	Description
1	Injured Worker
2	Widow
3	Widower
4	Sons or Daughters
5	Brothers or Sisters
6	Mothers or Fathers
7	Other
9	Handicapped Child

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> Mandatory Effective April 1, 2013

All Other Changes
Optional Effective April 1, 2013
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Injury Description Coding Cause of Injury

Code	Narrative Description	
X. Miscellaneous Causes	*	
89. Person in Act of a Crime	Specific injury, other than gunshot, caused as a result of contact between injured person and another person in the act of committing a crime. Includes robbery or criminal assault.	
93. Gunshot	Injury is caused by the discharge of a firearm. Includes instances where injury arises from being struck by the fired projectile, burned by muzzle blast or deafened by report of gunshot.	

<u>Table for Increased Limits – Section IV, Item B.3.a.(1)</u> <u>Mandatory Effective April 1, 2013</u>

All Other Changes
Optional Effective April 1, 2013
Mandatory Effective January 1, 2014

SECTION VI - EXAMPLES

Examples Number 1 through 23 have been updated to include the new data elements and to improve consistency in dates, presentation and wording only. No material changes have been made to the reporting requirements. See attached.

SECTION IX - ELECTRONIC SUBMISSION

The Workers Compensation Insurance Organizations (WCIO) has developed standards for the electronic transmission of information between insurers and rating/advisory organizations. The Workers Compensation Data Specifications Manual has been modified to provide for the Advisory Statistical Work Group (ASWG) changes. These specifications are available for unit statistical reporting and individual case reports. These standards are compiled into a series of flat file data specifications referred to as the Workers Compensation Data Specifications Manual. Pennsylvania has adopted the Workers Compensation Insurance Organizations (WCIO) Data Processing Electronic Data Interchange (EDI) SubcCommittee's changes to WCSTAT. The Bureau encourages the use of electronic submission. Carriers should contact the Bureau's Systems & Programming or Statistical Departments at (215) 568-2371 to discuss establishing an approval and implementation schedule for submitting WCSTAT electronically. Carriers desiring a copy of The Workers Compensation Data Specifications Manual can be found on the WCIO website at www.wcio.org.may obtain it by contacting the Subcommittee's Manual Coordinator at the National Council on Compensation Insurance, Inc. (NCCI).